

**SOMERSET COUNTY PUBLIC SCHOOLS
FY 2011 Budget Preparation Schedule - DRAFT**

November 2	Release Parent and Community Budget Input Tool	
November 5	Initiate Budget Discussion and Input at Parent Coffees	Schools
November 10	Priorities Discussion with County Commissioners	County Offices
November 23	Budget development packets to A&S	J.M. Tawes
December 15	Parent Input (6:30pm)	J.M. Tawes
January 5 - 8	Principal Conferences – Site Priorities	J.M. Tawes
January 11 – 15	Central Office Supervisor Conferences	J.M. Tawes
January 19	Staff Input (6:30pm)	J.M. Tawes
January 21	A&S meeting – summary of requests, feedback	J.M. Tawes
	Instructional Council Meeting (meets Jan 25 and Feb 22)	J.M. Tawes
February 1	Central Office Full Team Meeting – Steering Team Prep and Budget Priorities	J.M. Tawes
February 3	Master Plan Steering Team – Priorities	J.M. Tawes
February 2	Update Commissioners and receive input	County Offices
February 16	Superintendent’s Presentation - Inputs and Realities of FY 2011 Budget (seeking Board’s priorities)	J.M. Tawes
February 18	A&S – Discussion on Superintendent and Board Priorities	J.M. Tawes
February 25	Public Input Session	J.M. Tawes
March 12	Draft Budget delivered to Board	J.M. Tawes
March 16	Draft Budget presentation to County Officials	County Offices
March 16	Board Public Work Session (5:00 pm)	J.M. Tawes
March 18	A&S – Continued Discussion	J.M. Tawes
March 26	Proposed Budget delivered to Board	J.M. Tawes

**SOMERSET COUNTY PUBLIC SCHOOLS
FY 2011 Budget Preparation Schedule – DRAFT -continued**

March 30	Proposed Budget Presentation to Board and Public	J.M. Tawes
March 31	Non Recurring Cost Deadline	
April 13	Public Hearing on Proposed Budget	J. M. Tawes
April 20	Update on budget to Board	J.M. Tawes
May 18 (tentative)	Public Hearing for Entire County Budget	County Offices
May 25	Board Approval of Budget	J.M. Tawes
June 9 (tentative)	Adoption of Budget by County	County Offices

Items in **bold print** are potential dates subject to change.

Items in **blue bold print** are public meetings that need to be advertised.