

Princess Anne, Maryland  
September 17, 2002

By unanimous vote, the Somerset County Board of Education met in a closed session at the J. M. Tawes Technology & Career Center, Tuesday, September 17, 2002 at 6:00 p.m. Present were: Vice Chairman James R. Byrd, Mr. Ernest Satchell, Mr. Jack Willing, Superintendent Karen-Lee Brofee and Ms. Chisholm. The meeting was closed to discuss personnel matters under authority of S10-508(a) of the State Government Article of the Annotated Code of Maryland.

The Somerset County Board of Education met in a regular session at the J. M. Tawes Technology & Career Center, Tuesday, September 17, 2002, at 7:00 p.m. Present were: Vice Chairman James R. Byrd, Mr. Ernest Satchell, Mr. Jack Willing and Superintendent Karen-Lee Brofee. Student Board members, Sara Grosky and Katie Ford, were also in attendance.

#### **CALL TO ORDER**

The meeting was called to order by Vice Chairman Byrd at 7:00 p.m.

#### **ROLL CALL**

The roll was called by Ms. Chisholm indicating that all Board members were present with the exception of Chairman Scott and Mr. Paul.

#### **DECLARATION OF QUORUM**

Vice Chairman Byrd declared a quorum to be present.

#### **PLEDGE OF ALLEGIANCE**

Following the presentation of the colors by Washington High Sgt. Choate's ROTC students, Vice Chairman Byrd led the Board in the pledge of allegiance.

#### **MINUTES**

Motion - Mr. Satchell , second - Mr.Willing and passed, to approve the minutes of the August 20, 2002 regular meeting, as published.

Motion - Mr. Willing, second - Mr. Satchell and passed, to adopt the agenda as presented.

## **PUBLIC PARTICIPATION**

Mrs. Jessica Massey, representing Princess Anne Primary PTA, provided a report of PTA activities at the School.

## **STUDENT BOARD MEMBER REPORT**

Sara Grosky and Katie Ford reported on activities in their area school districts.

## **OLD BUSINESS**

### **CAPITAL IMPROVEMENT PROGRAM**

Mr. Daugherty provided the Board with an updated summary of the Capital Improvement Program and the estimated cost of improvements. It was noted the Board will continue to study this report.

## **NEW BUSINESS**

### **PERSONNEL**

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Satchell and passed, to approve the following personnel actions: new hires: Mary Jackson, Myrtle Miles, Maggie Ballard, Crysti Rybacki, Beth Mayson, Pamela Polk, Shawn Smith; retirees: Karen Marshall.

### **WHITTINGTON PRIMARY SCHOOL REPORT**

Mr. Larry Collins, Principal of Whittington Primary School, reported on school activities to include the school's mission and goals. New teachers were welcomed to the school and an invitation extended to visit Whittington Primary School.

### **TECHNOLOGY PLAN**

Mrs. Smoker presented the Technology Plan for Somerset County Public Schools for 2002-2005 for study.

### **ROTC REPORT**

Sgt. Choate, representing the Washington High School Air Force ROTC Program, provided a detailed report of the program, providing history, training of the students, and the program's goals.

Chairman Scott arrived at the meeting.

### **SCHOOL CONSTRUCTION UPDATE**

Mr. Daugherty provided a school construction update and presented a change order for door replacement at Washington High School and a change order for re-roofing at J. M. Tawes Technology & Career Center. Following discussion, and upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Scott and passed, to approve the higher amount for the completion of both change orders.

### **SUPERINTENDENT AND BOARD MEMBER COMMENTS**

Dr. Brofee thanked the community for its welcome and reported on activities during her first fourteen days as Superintendent. Numerous staff members were acknowledged for providing outstanding support during her first few weeks as superintendent. The following announcements were made: the Performance Audit will be awarded in mid November, the Tri-County Legislative Banquet is scheduled for December 9 in Somerset County and the MABE committee assignments.

Dr. Brofee asked Mr. Clarence Johnson to be recognized for his invaluable service to the schools and central office in assuming the duties of superintendent over the last several months. She noted he has been invaluable in his knowledge of operations, personnel, and programs and of exceptional assistance to her.

Mr. Satchell expressed appreciation to Clarence Johnson for doing an excellent job in helping the transition of the superintendent's position a smooth one.

### **OCTOBER BOARD MEETING**

Motion - Mr.Scott, second - Mr. Willing and passed, to hold the October meeting on October 15, 2002, closed session at 6:00 p.m. and open session at 7:00 p.m. at the J. M. Tawes Technology & Career Center.

### **ADJOURNMENT**

The Board meeting was adjourned at 8:10 p.m.

Karen-Lee N. Brofee, Secretary/Superintendent  
Prepared by: Sarah T. Chisholm