

Princess Anne, Maryland
July 20, 2004

By unanimous vote, the Somerset County Board of Education met in a closed session at the J. M. Tawes Technology & Career Center, Tuesday, July 20, 2004 at 6:00 p.m. Present were: Chairman Dick Scott, Mr. Jack Willing, Mr. Jack Paul, Mr. Jamie Byrd, Mr. Ernest Satchell, Superintendent Karen-Lee Brofee, and Mrs. Fisher. The meeting was closed to discuss personnel and negotiations matters under authority of S10-508(a) of the State Government Article of the Annotated Code of Maryland.

The Somerset County Board of Education met in a regular session at the J. M. Tawes Technology & Career Center, Tuesday, July 20, 2004, at 7:00 p.m. Present were: Chairman Dick Scott, Mr. Jack Willing, Mr. Jack Paul, Mr. Jamie Byrd, Mr. Ernest Satchell and Superintendent Karen-Lee Brofee. Student Board member, Jalissa Worthy was in attendance.

CALL TO ORDER

The meeting was called to order by Chairman Scott at 7:00 p.m.

ROLL CALL

The roll was called by Mrs. Fisher indicating five Board members, the Superintendent and one student member were present.

DECLARATION OF QUORUM

Chairman Scott declared a quorum to be present.

PLEDGE OF ALLEGIANCE

Chairman Scott led the Board in the pledge of allegiance.

MINUTES

Motion - Mr. Willing, second - Mr. Paul and passed, to approve the minutes of the May 18, 2004 regular meeting as published.

AGENDA

Motion - Mr. Willing, second - Mr. Paul and passed, to adopt the agenda.

PUBLIC PARTICIPATION

No Public Participation

OLD BUSINESS

Policy 200-18 – Pupil Transportation

Upon recommendation of the Superintendent, it was moved by Mr. Satchell, seconded by Mr. Willing, and passed to approve Policy 200-18, Pupil Transportation as presented.

Policy 600-40 - Searches

Upon recommendation of the Superintendent, it was moved by Mr. Paul, seconded by Mr. Willing, and passed to approve Policy 600-40, Searches as presented. This policy also impacts policies 500-31 Student Field Trips, 600-14 Student Tobacco Use, and 600-15 Student Alcohol and Drug Use as presented.

Policy 600-16 – Dangerous Weapons/Instruments in School

Upon recommendation of the Superintendent, it was moved by Mr. Satchell, seconded by Mr. Willing, and passed to approve Policy 600-16 Dangerous Weapons/Instruments in Schools as presented.

Policy 700-11 – Business Leave

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Byrd, and passed to approve Policy 700-11 Business Leave as presented.

INITIATIVE UPDATES

Reading First

Ms. Vivienne Cheek gave an update on the Reading First and correlation to the Master Plan 1.1.29-35.

Instructional Facilitator Job Description

Mr. Clarence Johnson presented the job description for the instructional facilitator at both the elementary and secondary levels and the correlation to the Master Plan 1.1.39.

Student Achievement

Dr. Brofee gave the Board statistics regarding student achievement and the correlation to the Master Plan Strategy 1.

Reorganization Updates

Mr. Rodger Daugherty gave the Board updates on the building moves and transportation. He requested contracting for emergency repairs that would be necessary for the opening of the 2004-2005 school year.

Mr. Daugherty requested that Board members, if at all possible, serve on the Design Selection Team. Mr. Satchell and Mr. Paul will serve on the 6-7 Intermediate Center team and Mr. Willing and Mr. Paul will serve on the Woodson Renovation Team.

CTE Approvals for Career and Tech Program

Mr. Doug Bloodsworth gave an update on the CTE approvals in correlation to Master Plan 1.1.14.

NEW BUSINESS

Personnel

Upon recommendation of the Superintendent, it was moved by Mr. Paul, seconded by Mr. Willing, and passed, to approve the following personnel actions; resignations: Sherri Gigrist, Robert Hoffman, Lori Haney, Nancy Clayton, new hires: Sidney Hankerson, Anita Higy, Keondra Miller.

Woodson Renovation Project – Educational Specifications & Project Schedule

Mr. Rodger Daugherty presented the Educational Specifications for the Woodson Renovation Project and the Project Schedule.

Policy 600-9 – School Hours

Upon recommendation of the Superintendent, it was the consensus of the Board to accept for study Policy 600-9 School hours. These hours have been discussed at the June regular session and hearing no concerns for the last 30 days, the Board gave tentative approval to reference these hours for the new school year preparations. It will be acted upon at the August meeting.

Policy 700-37 Fair Labor Standards Act

Upon recommendation of the Superintendent, it was the consensus of the Board to adopt the presented temporary policy giving compliance and to accept for extensive study Policy 700-37 Fair Labor Standards Act, Draft I and II.

Policy 700-35 Family & Medical Leave Act

Upon recommendation of the Superintendent, it was the consensus of the Board to accept for study Policy 700-35 Family & Medical Leave Act.

Policy 700-36 – Health Insurance Portability & Accountability Act of 1996 (HIPAA)

Upon recommendation of the Superintendent, it was the consensus of the Board to accept for study Policy 700-36 Health Insurance Portability & Accountability Act of 1996 (HIPAA).

Policy 700-38 – Americans with Disabilities Act (ADA)

Upon recommendation of the Superintendent, it was the consensus of the Board to accept for study Policy 700-38 Americans with Disabilities Act (ADA).

Attendance Policy Considerations

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Paul and approved to look at the attendance policy.

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Budget Transfers

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Paul

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and approved to accept the Budget Transfers as presented by Ms. Vicki Miller.

Superintendent & Board Members Comments

The Superintendent commented on the Peer Mediation training that was attended by 35 elementary students and 30 secondary students. She commended Ms. Vicki Carter for coordination and all involved staff for a wonderful training. She praised the staff and especially the maintenance for the hard work that has taken place and is ongoing in the schools for the reorganization projects. She thanked Mr. Clarence Johnson, Ms. Lisa Hopkins and Ms. Vivienne Cheek for the work they are doing on the Master Plan.

August Board Meeting

Motion - Mr. Paul, second - Mr. Willing, and passed, to hold the August meeting on August 17, 2004, open session at 5:00 p.m., closed session at 6:00 p.m., and open session at 7:00 p.m. at the J. M. Tawes Technology & Career Center. This represents a change in the time as the design for Woodson will be presented at the early open session.

ADJOURNMENT

The Board meeting was adjourned at 9:00 p.m.

Karen-Lee N. Brofee, Secretary/Superintendent
Prepared by: Rebecca A. Fisher