

Princess Anne, Maryland
August 17, 2004

The Somerset County Board of Education met in a regular session at the J. M. Tawes Technology & Career Center, Tuesday, August 17, 2004, at 5:00 p.m. Present were: Chairman Dick Scott, Mr. Jack Willing, Jamie Byrd and Superintendent Karen-Lee Brofee. The meeting was called to order by Chairman Scott. The meeting was held to receive the Schematic Design for Woodson School Renovations. The meeting adjourned at 5:45 p.m.

By unanimous vote, the Somerset County Board of Education met in a closed session at the J. M. Tawes Technology & Career Center, Tuesday, August 17, 2004 at 6:00 p.m. Present were: Chairman Dick Scott, Mr. Jack Willing, Mr. Jamie Byrd, Mr. Ernest Satchell, Superintendent Karen-Lee Brofee, and Mrs. Fisher. The meeting was closed to discuss personnel and negotiations matters under authority of S10-508(a) of the State Government Article of the Annotated Code of Maryland.

The Somerset County Board of Education met in a regular session at the J. M. Tawes Technology & Career Center, Tuesday, August 17, 2004, at 7:00 p.m. Present were: Chairman Dick Scott, Mr. Jack Willing, Mr. Jack Paul, Mr. Jamie Byrd, Mr. Ernest Satchell and Superintendent Karen-Lee Brofee. Student Board member, Jenna Nelson was in attendance. Student board member, Jalissa Worthy, was excused.

CALL TO ORDER

The meeting was called to order by Chairman Scott at 7:00 p.m.

ROLL CALL

The roll was called by Mrs. Fisher indicating five Board members, the Superintendent and one student member were present.

DECLARATION OF QUORUM

Chairman Scott declared a quorum to be present.

PLEDGE OF ALLEGIANCE

Chairman Scott led the Board in the pledge of allegiance.

MINUTES

Motion - Mr. Willing, second - Mr. Paul and passed, to approve the minutes of the July 20, 2004 regular meeting as published.

AGENDA

Motion - Mr. Willing, second - Mr. Paul and passed, to adopt the agenda with the modification of moving Item 10-A and 10-B to the first two items of old business. .

PUBLIC PARTICIPATION

No Public Participation

OLD BUSINESS

Facilities: Request to Resubmit IAC Request for Woodson Renovation Funding

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Byrrd to Resubmit the IAC Request for Woodson Renovation Funding.

Conceptual Design Approval for Woodson Renovation Project

Upon Recommendation of the Superintendent, it was moved by Mr. Satchell, seconded by Mr. Paul to accept the Conceptual Design as presented by BSA+A Associates.

Policy 600-9 – School Hours

Upon recommendation of the Superintendent, it was moved by Mr. Byrd, seconded by Mr. Satchell, and passed to approve Policy 600-9, School Hours as presented.

Policy 700-35 - Family & Medical Leave Act

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Satchell and passed to approve Policy 700-35, Family & Medical Leave Act.

Policy 700-36 – Health Insurance Portability & Accountability Act of 1996 (HIPAA)

Upon recommendation of the Superintendent, it was moved by Mr. Paul, seconded by Mr. Byrd and passed to approve Policy 700-36, Health Insurance Portability & Accountability Act of 1996 (HIPAA).

Policy 700-38 – Americans with Disabilities Act (ADA)

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Byrd and passed to approve Policy 700-38, Americans with Disabilities Act (ADA).

Policy 700-37 Fair Labor Standards Act

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Satchell and passed to table the adoption of Policy 700-37, Labor Standards Act, Draft I or Draft II and to continue the extensive study.

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American Studies Course (Master Plan 1.1)

Ms. Debra Josenhans gave an explanation of the American Studies Course that is being offered this school year.

PalmOne Hand Held Computer Training (Master Plan 1.63, 1.68, 3.6.12)

Ms. Nancy Smoker gave an update on the training for staff members that will be using the PalmOne Hand Held Computers.

Computer Assisted Instruction Program Selection (Plato) (Master Plan 1.1.60, 1.6)

Ms. Nancy Smoker gave an explanation of the Plato. Computer Assisted Instruction Program.

High School Credit for 8th Graders (Master Plan 1.1.51)

Mr. Clarence Johnson explained the addition of an Algebra I credit being given to 8th grader.

NEW BUSINESS

Personnel

Upon recommendation of the Superintendent, it was moved by Mr. Satchell, seconded by Mr. Byrd, and passed, to approve the following personnel actions; resignations: Melissa Cavanaugh, Katherine Jeffries, new hires: Tanya Briddell, Amber McNamara, Janae Johnson, Christopher Parke, Betsy Butler, Megan Smith, Blancia Gordy, James Williams, Mary Blades, Mary Paige, Marijean Crockett, Vivian Tyler, Donna Hampton, Mary Smith, Trudy Johanning, Debbie Tyler-Kellam, Virginia Feinblum, Delrika McGlotten, Darlene Schoolfield.

Substitute Bus Driver

Upon recommendation of the Superintendent, it was moved by Mr. Byrd, seconded by Mr. Willing and passed to approve the training of Steve Long as a substitute bus driver.

Attendance Policy Considerations

Upon recommendation of the Superintendent, it was the consensus of the Board to continue to study the attendance policy.

Master Plan Revision

Upon recommendation of the Superintendent, it was the consensus of the Board to accept for study the Revised Master Plan.

Policy Corrections for Grade Level Reorganization

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Paul and passed to correct the wording of the grade levels for Policy 500-20, 600-12, and 600-36.

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SUPERINTENDENT & BOARD MEMBER COMMENTS

The Superintendent thanked all of the staff involved in the moving process. She also thanked Vicki Nelson for the job she is doing with publicity and stated that public relations is so very important to the

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school system. MSDE has visited the county to offer technical help if needed and met with several supervisors. Opening Day meeting for teachers and staff will be August 30, 2004 at Crisfield High School. Open House at all schools will be September 2, 2004 with schools opening for students in grades Pre-k – 9 on September 7, 2004 and all grades on September 8, 2004.

Chairman Scott gave a special thank you to everyone in the system for the hard work that has been done for the reorganization. He stated “ We appreciate everyone”.

SEPTEMBER BOARD MEETING

Motion - Mr. Paul, second - Mr. Willing, and passed, to hold the September meeting on September 21, 2004, closed session at 6:00 p.m., and open session at 7:00 p.m. at the J. M. Tawes Technology & Career Center.

ADJOURNMENT

The Board meeting was adjourned at 8:10 p.m.

Karen-Lee N. Brofee, Secretary/Superintendent
Prepared by: Rebecca A. Fisher