



By unanimous agreement, the Somerset County Board of Education met in an open public work session at 5:28 p.m. to discuss facilities and change orders as permitted by the Maryland Open Meetings Act, S10-508(a)(9) of the State Government Article. Present were Vice Chairman Wells, Dr. Whittington, Superintendent Dr. Karen-Lee Brofee, and Melissa Tilghman, recording secretary. Chairman Miles was out due to illness and General Sumpter was unable to attend.

The regular Board meeting was cancelled as there were not enough Board members in attendance to call a quorum. Student Representatives attended but were informed that the meeting was going to be cancelled.

OPEN PUBLIC WORK SESSION

FACILITIES AND TRANSPORTATION

The meeting was called to order by Vice Chairman Wells and seconded by Dr. Whittington. The present Board members agreed to vote on the open work session items with follow up telephone votes to Chairman Miles and General Sumpter.

Mr. Daugherty requested the Board's approval of the following change order requests for the Washington Academy and High School Renovation: 26) Fire rating the walls of the center staircase; 27) Furnish and install 4 additional pieces of fire rated glazing in stairwells 501 & 502; 28) Furnish and install 16 one (1) hour fire rated doors; 29) Furnish and install two (2) double egress doors and frames on the east side of the 2nd floor lobby area; 30) Furnish all labor and materials to complete the demolition for the kitchen renovation; 31) Furnish all labor and materials to complete the concrete scope of work for the kitchen renovation; 32) Furnish all labor and materials to complete the masonry scope of the work for the kitchen renovation; 33) Furnish all labor and materials to complete the general trades scope of work for the kitchen renovation; 34) Furnish all labor and materials to complete the caulking scope of work for the kitchen renovation; 35) Furnish all labor and materials to complete the storefront scope of work for the kitchen renovation; 36) Furnish all labor and materials to complete the metal stud and ceiling scope for the kitchen; 37) Furnish all labor and materials to complete the VCT scope for the kitchen renovation; 38) Furnish all labor and materials to complete the ceramic tile scope for the kitchen renovation; 39) Furnish all labor and materials to complete the painting scope for the kitchen renovation; 40) Furnish all labor and materials to complete the kitchen equipment scope of the kitchen renovation 41) Furnish all labor and materials to complete the kitchen mechanical scope for the kitchen renovation; 42) Furnish all labor and materials to complete the fire suppression scope for the kitchen renovation; 43) Furnish all labor and materials to complete the electrical scope for the kitchen renovation; and 44) Furnish all labor and materials to complete the shunt-trip for elevator required by the State Fire Marshall.

It was moved by Dr. Whittington and seconded by Vice Chairman Wells to approve Mr. Daugherty's requested change orders and kitchen renovations. A telephone poll was taken by Dr. Brofee of Chairman Miles and General Sumpter and the vote was passed with all Board members in agreement.

It was moved by Vice Chairman Wells and seconded by Dr. Whittington to approve Mr. Daugherty's request for the parking lot addition at Greenwood Elementary School. A telephone poll was taken by Dr. Brofee of Chairman Miles and General Sumpter and the vote was passed unanimously. The Superintendent informed the Board that the project will be paid for by the Aging Schools funds.

It was moved by Dr. Whittington and seconded by Vice Chairman Wells to approve Mr. Daugherty's requests to extend the parking lot project to Jerry Reynolds Excavating Contractor. Mr. Reynolds was the lowest bidder. A telephone poll taken by Dr. Brofee of Chairman Miles and General Sumpter and the vote was passed unanimously. The Board also suggested that the Superintendent check with planning and zoning to see if the asphalt is permissible to lay prior to beginning the project.

TRANSPORTATION

It was moved by Dr. Whittington and seconded by Vice Chairman Wells to approve Mr. George Barnes requests to purchase a new bus since his current bus is in its 15th year. A telephone poll was taken by Dr. Brofee of Chairman Miles and General Sumpter who were also in agreement. The vote was passed unanimously.

It was moved by Dr. Whittington and seconded by Vice Chairman Wells to approve Mr. Donald Waters requests to retire his spare bus which is currently in its 15th year, use his current bus of 7 years as a spare with an allotment of \$4,500 and to purchase a new bus. A telephone poll was taken by Dr. Brofee of Chairman Miles and General Sumpter and the vote was passed unanimously.

A unanimous vote was made to approve Mr. Daugherty's request to advertise the availability of Ms. Robinson's Route #28 and a contractor's purchase of a new bus for that route. Her bus (her husband's) is retired this year at 15 years.

It was moved by Dr. Whittington and seconded by Vice Chairman Wells to approve the purchase of a used 15 passenger van for Smith Island Transportation. A Telephone poll was taken by Dr. Brofee of Chairman Miles and General Sumpter and the vote was passed unanimously with all Board members in agreement.

Mr. Daugherty requested the Board's approval to train two new substitute bus drivers. Dr. Whittington expressed concern regarding the training of new substitutes when there is already a list of substitutes available. The Board agreed that as of November 10, 2010 substitutes will need a sponsor bus contractor before applying for substitute training. This decision was made to avoid having too many substitutes on the list not being used.

It was moved by Dr. Whittington and seconded by Vice Chairman Wells to approve the hiring of new substitute bus driver training of Rhonda Spence who was recommended by several bus contractors. A telephone poll was taken by Dr. Brofee of Chairman Miles and General Sumpter and the vote was passed unanimously.

BUS CONTRACTORS CONCERN

Mr. Daugherty discussed the bus contractors' concern of not getting paid if the Schedule A Form and other documents were not turned in. Dr. Brofee explained to the Board members that the issue was resolved and that Mr. King and Mr. Daugherty were just trying to get the forms turned in

to meet the requested control of the Legislative Auditors. A sign off sheet was developed as proof that contractors received Schedule A. The Board agreed that staff communication needs improvement.

The Board approved the Superintendent's request that the \$25 Start Up fee remain intact for each field trip in which a driver leaves from home and travels to the school site. Directors and contractors will be informed that as of February 01, 2010 the \$25 fee will no longer be paid for repetitive trips such as the Voyager Program. The activity costs sheet has been revised to reflect the change.

Mr. Daugherty discussed the concern that some bus contractors are asked to drive for schools trips more than others. The Board agreed to allow the contractors to submit bids to the schools at the beginning of the year for trips. The Superintendent suggested that they use Whittington Elementary School's rotation process when calling upon bus contractors to drive for trips which gives interested bus contractors the opportunity to drive.

The Board agreed to deny the request of the bus contractors to move bus cameras to a different location and turn them off when doing private runs. The Board made this decision in order to protect the contractor should any issues arise. The vote was unanimous.

The Board requested that Hank Ward's present his own new bus PVA request.

The meeting was adjourned at 7:05 p.m.