



By unanimous agreement, the Somerset County Board of Education met in an open public hearing to discuss change order requests and policies at 5:00 p.m. and convened in a closed session at 6:00 p.m. to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act, S10-508(a)(9) of the State Government Article. Present were Chairman Miles, Vice Chairman Pruitt, Dr. Whittington, General Sumpter, Mr. Wells, Superintendent Dr. Karen-Lee Brofee, and Melissa Tilghman, recording secretary.

The regular Board meeting began at 7:00 p.m. Present were, Chairman Miles, Vice Chairman Pruitt, Dr. Whittington, General Sumpter, Mr. Wells Superintendent Karen-Lee Brofee, and Melissa Tilghman, recording secretary. Both Student Board Representatives were also present.

### **CHANGE ORDER REQUEST AND POLICY REVIEW**

Chairman Miles called the meeting to order. Mr. Daugherty informed the Board that there were no change order requests on the Washington High School Renovation. The Board members were informed that Mr. Chambers Protective Service Class will be having a mock Crisis Terrorism Drill at Crisfield Academy and High School on May 19, 2010. The Board members agreed that parents should be fully informed so they will be aware that it is a mock event. Chairman Miles voiced concern that some students may think they are being targeted and be offended. It is important to have all students informed. Dr. Brofee assured Chairman Miles that the CHS students will not be involved in the event.

Mr. Daugherty presented the revisions to the 200-18, Transportation Policy. Chairman Miles questioned the time schedule of the buses. Mr. Daugherty responded that buses run the same time everyday and are only late when there is a mechanical defect and early when students don't catch the bus. Dr. Brofee requested that an addition be put in the policy stating that parents who send in a school transfer request provide their child's own transportation. Mr. Daugherty agreed to make the revisions and will bring the policy to the Board for their review at the June Board meeting.

Chairman Pruitt discussed the safety issue of the students attending Crisfield Academy and High School. This is a community concern. Dr. Whittington informed Chairman Pruitt and this issue is being addressed. There are plans to put in a sidewalk and to hire a monitor to direct traffic during school dismissals. Dr. Whittington expressed that the most important way to deal with the safety of the students on Somerset Avenue is to educate students on the dangers of crossing the street and paying attention.

Mr. Wells discussed with Mr. Daugherty the Fire Chiefs' concern of the electrical box and the water hose being too close at Washington Academy and High School.

The meeting was adjourned at 5:50 p.m.

## REGULAR SESSION AGENDA

### **1. Call to Order**

The meeting was called to order by Dr. Brofee at 7:00 p.m.

### **2. Roll Call**

The roll was called by Melissa Tilghman indicating that five Board members and the Superintendent were present. Student Board Representatives were also present.

### **3. Declaration of Quorum**

It was declared that a quorum was present.

### **4. Pledge of Allegiance**

Chairman Miles led the Board in the Pledge of Allegiance.

### **5. Approval of Minutes**

A motion was called for by Chairman Miles, moved by Dr. Whittington, seconded by General Sumpter and passed to approve the minutes of April 20, 2010. The motion was carried unanimously.

It was moved by Vice Chairman Miles, seconded by General Sumpter and passed to approve the Budget Meeting minutes of March 30, 2010 and the Public Hearing minutes of April 13, 2010.

### **6. Adoption of Agenda**

It was moved by Dr. Whittington, seconded by Vice Chairman Pruitt and passed to adopt the amended agenda. The vote was unanimous.

### **7. Student Board Members' Activities Report**

The Student Board members were excused from the meeting due to their involvement in school activities.

### **8. Ewell School**

The Ewell School Report was delayed until the June 15, 2010 Board meeting.

**9. Energy Star Plaques**

Dr. Brofee briefed the Board on our energy savings for the year. SCPS has seen 27.9% decrease in the energy usage totaling over \$600,000 in savings.

**11. Recognition of Environmental Art Award**

The recognition of the Greenwood Elementary School student being recognized for her art work will be tabled until the June 15, 2010 Board meeting.

**12. Public Participation**

There was no public participation.

**13. A. Policies**

**Athletic Policy, #500-20**

It was moved by Dr. Whittington, seconded by Vice Chairman Pruitt and passed to approve the revised Policy 500-20, Athletic Policy. The revised policy allows a student to play sports with a 2.0 gpa and no more than one E. The vote was a 3 to 2 vote with Mr. Wells and Chairman Miles opposing the revision to the policy.

**B. Human Resources**

**Approval of Job Descriptions**

It was moved by Dr. Whittington, seconded by General Sumpter, and passed to approve the revised Food Service Manager's job description.

**C. Facilities**

**Change Order Requests**

There were no change order requests to discuss.

**D. Legislative Audit Report and Response**

Dr. Brofee and Ms. Miller presented the legislative responses to the Board members. The auditors spent a total of 1000 hours performing the audit. There were 22 commendations and 24 recommendations. The system will be moving forward in implementing the recommendations over the next six month period.

## **E. Approval of the FY2011 Budget**

The Superintendent announced that there would be a called meeting June 01, 2010 requesting approval of the FY2011 Budget.

## **14. New Business**

### **A. Finance**

#### **Monthly Finance Report**

Ms. Miller presented the Monthly Finance report to Board. The Board members thanked her for the report. The Board also questioned the textbook funding balance and requested that another category be added to the budget report to distinguish the textbook balance. The Board requested that instructional materials and textbooks be listed under two different categories.

#### **Food Service Report**

Ms. Miller presented the Food Service report to the Board and informed the Board that the deficit of the food service budget continues to increase.

### **B. Instruction**

#### **HSA Report**

Mr. Bloodsworth presented an update on the HSA Bridge Projects. There are currently 24 students in the Bridge Program. Mr. Elebash added that AYP is not positively impacted by seniors who do not pass the Algebra and English Assessments. The Goal is for students to pass all four HSA's and incentives are being offered to encourage students. Motivational Pins have been purchased by Performance Matters to distribute to students who have passed their HSAs.

#### **Technology Report – Student Information Services Report**

Ms. Smoker provided an update on Technology in the Schools. Ms. Romano introduced the Board to various technology based teacher, student, parent databases such as Ed Line and Online IEP. SCPS's Technology Department continues to work on smooth and collaborative communication between students, teachers, and parents. The Board thanked Ms. Smoker and Ms. Romano for their report.

**C. Facilities**

**Educational Facilities Master Plan**

Mr. Daugherty presented the Educational Facilities Master Plan for the Board's review and study. The Board will vote at the June Board meeting.

**Maintenance Inspection Report and Response**

Mr. Daugherty presented and discussed the FY2010 Maintenance Survey of Facilities report done by the Public School Construction Program school maintenance inspectors. This inspection was done on Princess Anne Elementary School.

**D. Human Resources**

**Review and Study of Revised Job Descriptions**

Mr. Lawson presented the PC Technician, Instructional Facilitator, and the Voyager Afterschool Teacher revised job descriptions for the Board's review and study. The Board will vote at the June Board meeting.

**New Hire, Retires, and Resignations**

A motion was called for by Chairman Miles, moved by Vice Chairman Pruitt, seconded by General Sumpter and passed to approve Mr. Lawson's Human Resources report. The motion was carried unanimously.

**Out of State Travel**

Mr. Lawson presented the Out of State Travel to the Board members for informational purposes only.

**E. Board Meeting Calendar for 2010-2011**

It was moved by Dr. Whittington, seconded by Vice Chairman Pruitt and passed to approve the 2010-2011 Board Meeting Calendar. The vote was unanimous with all Board members in agreement.

**F. June 01, 2010 called special meeting**

It was moved by Dr. Whittington, seconded by General Sumpter and passed to approve the Special Called meeting on June 01, 2010 for Budget approval. The vote was unanimous.

**14. Superintendent and Board Member Comments**

The Superintendent announced the Student Recognition Ceremony being held May 19, 2010 at 7:00 at the UMES Ella Fitzgerald Center. Somerset Intermediate School has earned Green School Status, and the Washington Academy and High School student transition went well.

- 15. June 2010** – A motion was called for by Vice Chairman Pruitt, seconded by Dr. Whittington, and passed to approve June 15, 2010 as the next open regular session. An opened called session will be held at 5:00 p.m. to discuss change order requests, an executive session will be held at 6:00 p.m. followed by the open regular session at 7:00 p.m. at the J.M. Tawes Career & Technology Center. The vote was unanimous.

**16. Adjournment**

It was moved by Vice Chairman Pruitt, seconded by Dr. Whittington and passed to adjourn the meeting at 8:00 p.m. The vote was unanimous.

Karen-Lee N. Brofee, Superintendent

Recorded and Prepared by: Melissa Tilghman/Secretary