

Princess Anne, Maryland
July 29, 2003

By unanimous vote, the Somerset County Board of Education session at the J. M. Tawes Technology & Career Center, Tuesday, July 29, 2003, at 7:00 p.m. Present were: Chairman Dick Scott, Vice Chairman James R. Byrd, Mr. Ernest Satchell, Mr. Jack Willing, Superintendent Mr. Ernest Satchell, Mr. Jack Willing, and Mr. Paul Harrison. The meeting was closed to discuss personnel. The meeting was closed pursuant to § 508(a) of the State Government Article of the Annotated Code of Maryland.

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CALL TO ORDER

The meeting was called to order by Chairman Scott at 7:00 p.m.

ROLL CALL

The roll was called by Ms. Chisholm indicating the following were present:

DECLARATION OF QUORUM

Chairman Scott declared a quorum to be present.

PLEDGE OF ALLEGIANCE

Chairman Scott led the Board in the pledge of allegiance.

MINUTES

Motion - Mr. Willing, second - Mr. Paul Harrison and passed, to approve the minutes of the June 17, 2003 regular meeting as published.

AGENDA

Dr. Brofee requested to add item 11-D-2, Reopening of Elementary School and to table items 11-F, Cafeteria Financial

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600-20,600-20, Procedures for600-20, Procedures for the Registration, Transfer and Withdrawal of Ho
Motion - Mr. Satchell, second - Mr. Byrd andMotion - Mr. Satchell, second - Mr. Byrd and passed, to

PUBLIC PARTICIPATION

No opinions were voiced during public participation.

WELCOME OF STUDENT BOARD MEMBERS

ChairmanChairman Scott welcomed incoming student board memberChairman Scott welcomed in
Ward.

STUDENT BOARD MEMBER REPORT

No reports were provided.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

PERSONNEL

UponUpon recommendation of the Superintendent, itUpon recommendation of the Super
secondedseconded by Mr.Paulseconded by Mr.Paul and passed, to approve theseconded by Mr.Paul a
BrookeBrooke Steinberg, Aaron Call, JessicaBrooke Steinberg, Aaron Call, Jessica Hobson, Elizabeth D
Richards,Richards, Peter DeSipio,Richards, Peter DeSipio, ReneeRichards, Peter DeSipio, Renee Lof
thethe contract the contract ofthe contract of the contractof Willthe contract of William Cain to conduct neg
Pruitt,Pruitt, DoPruitt, DonalPruitt, Donald Price, Illene Milbourne, William Cain; resignations: Pame
Oberg, Jessica Simone, Jack Burton, Linda Davis, Ellen Barnes, Corrine Kaylor.

PERSONNEL - CENTRAL OFFICE REORGANIZATION

AA Central Office Reorganization chartA Central Office Reorganization chart was present
Superintendent.Superintendent. Superintendent. Upon recommendation of the Superintendent, it was r
secondedseconded by Mr. Satchell and passed, to approve the Centralseconded by Mr. Satchell and
includeinclude include joinclude job title changes for Rodger Daugherty, to Director of Facilities and Trans
andand Vicki Miller, to Sand Vicki Miller, to Supervisorand Vicki Miller, to Supervisor of Finance.
expresseexpressedexpressed confidence in these staff members to perform their duties in an exc
manner.

MASTER PLAN

Dr. Dr. Brofee and Mr. Johnson provided a detailed plan

2003-2008. The Board received the plan for study presented to the County Commissioners on July 30, returned to the Board in preparation for approval, and submitted to the Maryland State Board of Education for approval, and submitted to the Maryland State Board of Education on July 30.

TRANSPORTATION

Upon recommendation of the Superintendent, it was seconded by Mr. Paul and passed to approve Tyler and Issac Ballard and the contractor appointment for Weldon Corbin.

BOILER REPLACEMENT, WESTOVER ELEMENTARY SCHOOL

Upon recommendation of the Superintendent, it was seconded by Mr. Satchell and passed to approve Westover Elementary School by Rogers Refrigeration in the amount of \$29,800.

MARYLAND SCHOOL FOR THE BLIND AND MARYLAND SCHOOL FOR THE DEAF

Upon recommendation of the Superintendent, it was seconded by Mr. Paul and passed to approve the transportation contract services for the Eastern Shore counties to Maryland School for the Deaf.

2003 MABE ANNUAL CONFERENCE

Dr. Brofee announced the 2003 MABE Annual Conference at the Clarion Resort Fontainebleau Hotel in Ocean City, Maryland. Dr. Brofee encouraged to attend.

POLICY 700-52 - RESPONSIBILITIES OF EDUCATIONAL INTERPRETERS

The Board received for study Policy 700-52, Responsibilities of Educational Interpreters. Ms. Rathkamp was commended for excellent work on this policy.

BUDGET ADJUSTMENTS

Upon recommendation of the Superintendent,

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secondedseconded by Mr. Satchell and passed, to approve budget category transfers presented.

ENERGY TRUSTEE

UponUpon recommendationUpon recommendation of the Superintendent, it wasUpon resecondedseconded by Mr. Paul and passed, to approve Mr.seconded by Mr. Paul and passed, to approve as Energy Trustee in the Eastern Shore Consortium.

SUPERINTENDENT AND BOARD MEMBER COMMENTS

Dr. Brofee Dr. Brofee commended all staff who worked on the Master Plan and expressed appreciationappreciation to staff membappreciation to staff members for obtappreciation to staff m providedprovided and a letter to Gov. Ehrlich expressing apprprovided and a letter to Gov. Ehrlich money in the budget was also provided.

Mr. Mr. Willing expressed appreciation to staff members who will be assuming additional duties.

AUGUST BOARD MEETING

MotionMotion - Mr.Paul, second - Mr. Willing and passed, to hold the August meetingmeeting on August 19, 2003, closed session at 6:00 p.m., and openmeeting on August 19, 200 at the J. M. Tawes Technology & Career Center.

ADJOURNMENT

The Board meeting was adjourned at 8:30 p.m.

Karen-Lee N. Brofee, Secretary/Superintendent
Prepared by: Sarah T. Chisholm