

Princess Anne, Maryland
December 20, 2004

By unanimous agreement, the Somerset County Board of Education did not meet in a closed session at the J. M. Tawes Technology & Career Center, Tuesday, December 20, 2004. A reception for departing Board Member, Mr. Ernest Satchell was held.

The Somerset County Board of Education met in regular session at the J. M. Tawes Technology & Career Center, Tuesday, December 20, at 7:00 p.m. Present were Chairman Dick Scott, Mr. Jack Willing, Mr. Jack Paul, Mr. Jamie Byrd, Mr. Ernest Satchell and Superintendent Karen-Lee Brofee. One student Board member, Jalessa Worthy was in attendance.

CALL TO ORDER

The meeting was called to order by Chairman Scott at 4:30 p.m.

ROLL CALL

The roll was called by Mrs. Fisher indicating five Board members, the Superintendent and one student member was present.

DECLARATION OF QUORUM

Chairman Scott declared a quorum to be present.

PLEDGE OF ALLEGIANCE

Chairman Scott led the Board in the pledge of allegiance.

MINUTES

A motion was made by Mr. Willing and seconded by Mr. Paul to approve the minutes of the November 16, 2004 regular meeting as published.

AGENDA

A motion was made by Mr. Satchell and seconded by Mr. Byrd and passed, to adopt the agenda as presented.

PUBLIC PARTICIPATION

There was no public participation.

STUDENT BOARD MEMBER REPORT

Jalissa Worthy, student Board member gave a report on the happenings in her school and others she represents.

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SCHOOL REPORT: PRINCESS ANNE ELEMENTARY

Mrs. Debora Dean, Principal of Princess Anne Elementary School gave an account of the Respectful and Responsible program at her school.

RECOGNITION OF MARYLAND SCHOOL PERFORMANCE AWARDS, 2004

Mr. Clarence Johnson presented Mr. Ed Dean, Principal of Crisfield Academy with a state certificate acclaiming the positive gains of WMS grade 8 students on the Maryland School Assessment testing.

Mr. Clarence Johnson also presented Mr. Mike Forbush, principal of Deal Island Elementary School with a state certificate acclaiming the positive gains of their students on the Maryland School Assessment testing. As a Title I school, Deal Island will also receive a financial award of \$7,233.68.

OLD BUSINESS

POLICY 200-14 – BIDDING & PURCHASING

Upon the recommendation of Mrs. Vicki Miller, it was moved by Mr. Paul, seconded by Mr. Satchell and passed to approve Policy 200-14 Bidding & Purchasing as presented.

POLICY 100-17 – NOTIFICATION OF BOARD MEETINGS

Upon the recommendation of the Superintendent, it was moved by Mr. Byrd, seconded by Mr. Willing to approve Policy 100-17, Notification of Board Meetings as presented.

FOOD & NUTRITION (INCREASE IN PRICES)

Upon the recommendation of the Superintendent, it was moved by Mr. Satchell, seconded by Mr. Paul to approve an increase in lunch prices effective by the close of January, 2005. The change will increase costs from \$1.25 to \$1.50 for elementary students and \$1.50 to \$1.75 for secondary students due to cafeteria operations in deficit.

NEW BUSINESS

PERSONNEL

Mr. Lawson reported on changes in personnel. Upon recommendation of the Superintendent, it was moved by Mr. Paul, seconded by Mr. Willing, and passed to approve the following personnel actions: resignations: Ronald Paige, Vonette Wright, Winfred Wills, III. New Hires: John Holland, Jennifer Smith, Jessica Massey, Charles Collier. Transfers: Ralph Taylor, George Handy.

Early Retirement - \$1,000. Bonus in June

Upon the recommendation of the Superintendent and the Human Resources Supervisor, it was moved by Mr. Willing and seconded by Mr. Paul to offer an early retirement bonus of \$1,000. to those who inform the county in writing by January 31, 2005 of their request to retire effective at the close of the 04-05 school year. Payment will be made June 30, 2005.

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FACILITIES

Asbestos Abatement – Woodson Middle School

Mr. Daugherty reported on the asbestos abatement for Woodson Middle School. Upon the recommendation of the Superintendent it was moved by Mr. Paul, seconded by Mr. Satchell, and passed to approve Marcor, Inc. for the removal of asbestos from Woodson. Mr. Willing abstained due to affiliation with president of Marcor.

Design Specifications – 6-7 Intermediate School

Mr. Daugherty reported on the Design Specifications for the 6-7 Intermediate School. The Superintendent recommended the submission to the state of the design specifications for the 6-7 Intermediate School. It was moved by Mr. Paul, seconded by Mr. Willing and passed to accept the design specifications for the 6-7 Intermediate School.

Construction Design – Woodson Elementary

Mr. Daugherty reported on the construction design for Woodson Elementary. The Superintendent recommended the submission to the state of the construction design for Woodson Elementary. It was moved by Mr. Willing, seconded by Mr. Byrd and passed to submit the construction design of Woodson Elementary to the state.

Shore Up Use of Crisfield High School Property

Mr. Daugherty reported on the use of Crisfield High School property by Shore Up. The Superintendent recommended approval. Mr. Jeffers is writing a contract between Somerset County School System and Shore Up for the use of the former Coast Guard property as the temporary site for Crisfield Head Start.

FINANCE

Policy 300-1 – Fiscal Management Goals

This policy explicitly supports site based fiscal control and responsibility. This policy was taken for study by the Board.

Budget Calendar

The annual budget calendar including internal meetings, interface with the Board meetings, with the Commissioners was distributed to the Board. It was noted that the budget process requires master plan referencing at the building level as well as central office.

Senate Bill 894

As required by SB 894, Ms. Miler completed the first Reporting Requirement detailing revenue and expenditures to 11/30/2004. It was moved by Mr. Willing, seconded by Mr. Satchell to approve and submit the report.

Category Transfer

The Superintendent recommended the approval of the transfer of funds from Special Education to Personnel due to the filling of the position of Alternative to Suspension for JMT with a teacher certified in Special Education.

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Negotiation Team

It was moved by Mr. Willing and seconded by Mr. Paul to approve the new Negotiation Teams for 2004-2005.

Proposed 2005-06 School Calendar

Possible School Calendars for 2005-06 were taken for consideration by the Board.

Policy 500-25 – Guidelines to Alternate Routes to High School Graduation

These revisions are now aligned with Comar and MSDE regulations and detail alternative routes to high school diplomas such as dual enrollment with colleges and universities that students may consider. This was presented for study to the Board.

Health Department Partnership

Sharing of services from the health department to each high school was presented by the Superintendent regarding the availability of two nurses in the high school cafeterias to conference and talk with students about good health practices.

SUPERINTENDENT AND BOARD MEMBER COMMENTS

The Superintendent addressed the Community Foundation Grants – 6-7 Center; MSP – Reading Achievement; and distributed Lapel Pins - “Star Polishers” to the Board members. The Board was wished a Happy Holiday.

The Board Members expressed their appreciation to every one and their regrets at the loss of Mr. Satchell as a Board member whose opinion they held in high esteem as a cooperative and positive coworker.

JANUARY MEETING

The January Board meeting will be held on Tuesday, January 18 at 7:00 p.m.

ADJOURNMENT

The Board meeting was adjourned at 5:45 p.m.

Karen-Lee N. Brofee, Secretary/Superintendent
Recorded by Rebecca A. Fisher
Prepared by Linda L. Sterling