

Princess Anne, Maryland  
December 10, 2002

By unanimous vote, the Somerset County Board of Education met in a closed session at the J. M. Tawes Technology & Career Center, Tuesday, December 10, 2002 at 6:00 p.m. Present were: Chairman Dick Scott, Vice Chairman James R. Byrd, Mr. Jack Paul, Mr. Ernest Satchell, Mr. Jack Willing, Superintendent Karen-Lee Brofee and Ms. Chisholm. The meeting was closed to discuss personnel matters under authority of S10-508(a) of the State Government Article of the Annotated Code of Maryland.

The Somerset County Board of Education met in a regular session at the J. M. Tawes Technology & Career Center, Tuesday, December 10, 2002, at 7:00 p.m. Present were: Chairman Dick Scott, Vice Chairman James R. Byrd, Mr. Jack Paul, Mr. Ernest Satchell, Mr. Jack Willing and Superintendent Karen-Lee Brofee. Student Board members, Katie Ford and Sara Grosky, were also in attendance.

A budget input session was held at 6:30 p.m.

#### **CALL TO ORDER**

The meeting was called to order by Chairman Scott at 7:00 p.m.

#### **ROLL CALL**

The roll was called by Ms. Chisholm indicating that all Board members were present.

#### **DECLARATION OF QUORUM**

Chairman Scott declared a quorum to be present.

#### **PLEDGE OF ALLEGIANCE**

Chairman Scott led the Board in the pledge of allegiance.

#### **MINUTES**

Motion - Mr. Willing, second - Mr. Paul and passed, to approve the minutes of the November 19, 2002 regular meeting, as published.

## **AGENDA**

Dr. Brofee requested to amend the agenda to move Public Participation to item 11-IE. Motion - Mr. Willing, second - Mr. Satchell and passed, to adopt the agenda as amended.

## **STUDENT BOARD MEMBER REPORT**

Katie Ford and Sara Grosky reported on activities in their area school districts.

## **CRISFIELD HIGH SCHOOL REPORT**

Ms. Debra Josenhans, Principal of Crisfield High School, provided a detailed report on school activities to include School Improvement Goals, SAT scores, band and the Army ROTC will start at Crisfield High School in 2003-04.

## **OLD BUSINESS**

### **PROPOSED POLICY NO. 600-26 (COMPETITIVE FOOD AND FOODS OF MINIMAL NUTRITIONAL VALUE)**

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Byrd and passed, to approve Proposed Policy No. 600-26 (Competitive Food and Foods of Minimal Nutritional value).

## **NEW BUSINESS**

### **PERSONNEL**

Upon recommendation of the Superintendent, it was moved by Mr. Paul, seconded by Mr. Willing and passed, to approve the following personnel actions: resignations: Mary Pruitt and Larry Collins.

### **PERFORMANCE APPRAISAL SYSTEM**

Upon recommendation of the Superintendent, it was moved by Mr. Satchell, seconded by Mr. Byrd and passed to approve the Performance Appraisal System for non-certificated staff for implementation in the second semester.

### **TRANSPORTATION**

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Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Paul and passed, to approve, as a pilot study, placing a bus attendant on a non special needs bus. Mr. Daugherty will report back to the Board in the future regarding the success of this study.

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Satchell and passed to approve the purchase of a new bus by bus contractor William Stewart.

### **PUBLIC PARTICIPATION**

No comments were voiced during public participation.

### **SUPERINTENDENT AND BOARD MEMBER COMMENTS**

Dr. Brofee shared some of the highlights from the school district during the previous month.

Chairman Scott wished everyone happy holidays.

### **JANUARY BOARD MEETING**

Motion - Mr. Paul, second - Mr. Willing and passed, to hold the January meeting on January 21, 2003, closed session at 6:00 p.m., and open session at 7:30 p.m. at the J. M. Tawes Technology & Career Center.

### **ADJOURNMENT**

The Board meeting was adjourned at 7:40 p.m.

Karen-Lee N. Brofee, Secretary/Superintendent  
Prepared by: Sarah T. Chisholm