



By unanimous agreement, the Somerset County Board of Education met in an open public hearing to discuss facilities items at 5:07 p.m. and convened in a closed session at 6:00 p.m. to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act, S10-508(a)(9) of the State Government Article. Present were Chairman Miles, Dr. Whittington, General Sumpter, Mr. Wells, Superintendent Dr. Karen-Lee Brofee, and Melissa Tilghman, recording secretary.

The regular Board meeting began at 7:00 p.m. Present were, Chairman Miles, Dr. Whittington, General Sumpter, Mr. Wells, Superintendent Karen-Lee Brofee, and Melissa Tilghman, recording secretary. Student Board members were also present.

FACILITIES ITEMS AND POLICY REVIEW

Chairman Miles called the meeting to order at 5:07 p.m. Mr. Daugherty presented change order requests 8 – 17 as follows: #8) includes the furnishing and installation of material and labor needed for proper installation of the duplex pump system for the auditorium drainage issue; #9) the furnishing and installation of all materials and labor needed for permanent power needed for the duplex pump system for the auditorium drainage issue; #10) the furnishing and installation of all materials and labor needed to install a new stormwater line and structure as indicated on the new civil drawing issued; #11 & #12) to furnish and install all materials and labor to comply with the architects door light changes for all phases; #13) to furnish and install curb adapters for phase 2 & 3 ERV's; #14) furnish and install security cameras and equipment per Simplex sketch showing camera locations and Simplex proposal; #15) to power wash all existing walls and apply paint remover where required on existing masonry walls; #16) to furnish all materials and labor to complete ASI #002, and correct the promethean board writing in phase I; and #17) to furnish and install all materials to properly install the FM-200 waterless fire suppression system in the MDF room. There will be no cost to remove the current sprinkler system from the Technology Room, but update equipment does need to be purchased. Contracts and bids will be taken before purchasing this equipment. Mr. Daugherty assured the Superintendent and the Board members that everything was being done to keep the renovation costs down. Dr. Brofee thanked the construction team for their hard work. An open house at Washington Academy and High School will be held on Thursday.

Mr. Daugherty provided a breakdown of the total expenditures and state paid work orders. The county is responsible for the architecture fees.

Mr. Webster discussed the clarification of the revised athletic policy with the Board. The Board agreed that to be eligible for participation in athletics in SCPS with no restrictions, a student must maintain a 2.0 Grade Point Average with no more that one "E" for the previous marking period. The "E" must be improved by the issuance of grades at midterm. If a student receives an E in any combination of classes two marking periods in a row he/she will not be eligible to participate. Fall eligibility will be based on the fourth marking period's grades of the previous year. A Progress Report of no "E's" reinstates eligibility in the first quarter. Mr. Webster discussed the concerns of a group of petitioners regarding the hiring of Mr. Burns as the Basketball coach. The Board agreed that no action would be taken as there were no indications of misconduct cited.

The Board agreed that it would be efficient and economical for them to use the SCPS email system and be assigned an account. They will receive their Friday Board Updates electronically.

The Board agreed that the Out of County School request policy would remain the same with no changes.

The Superintendent discussed the ordering and focus of the agenda with the Board members. The Board stated that the school reports should be pertinent and data filled. The Board discussed attending events at the schools. Dr. Brofee suggested that dates could be set for them to talk with parents at the PTO meetings, Exhibitions, Math Nighs, etc. They unanimously agreed to eliminate the presentation of school reports and move to attending school functions. Student achievement recognition will always be welcomed on the agenda.

The Board granted the Superintendent's request to post a clear channel billboard highlighting SCPS testing achievements.

Dr. Brofee updated the Board on Mr. Ward's request to review personnel records and the \$161.00 billed to the ACLU. It was moved by General Sumpter, seconded by Mr. Wells and passed to vote in favor of waiving the \$161.00 charge to the ACLU. The vote was unanimous.

It was moved by Dr. Whittington seconded by Mr. Wells and passed to adjourn to the open work session and enter into the closed session.

REGULAR SESSION AGENDA

1. Call to Order

The meeting was called to order by Chairman Miles at 7:11 p.m.

2. Roll Call

The roll was called by Melissa Tilghman indicating that four Board members and the Superintendent were present. Chairman Miles asked for a moment of silence for Vice Chairman Stan Pruitt.

3. Nomination and Election of Vice Chairman

It was moved by General Sumpter, seconded by Dr. Whittington and passed to approve the nomination and acceptance of Mr. Wells as the Vice Chairman of the Board.

4. Declaration of Quorum

It was declared that a quorum was present.

5. Pledge of Allegiance

Chairman Miles led the Board in the Pledge of Allegiance.

6. Approval of Minutes

A motion was called for by Chairman Miles, moved by General Sumpter, seconded by Dr. Whittington and passed to approve the minutes of June 01, 2010 and June 15, 2010. The motion was carried unanimously.

7. Adoption of Agenda

It was moved by Mr. Wells, seconded by General Sumpter and passed to adopt the amended agenda. Item 13-E (Capital Improvement Plan) will be delayed until the September Board meeting. The vote was unanimous.

8. Introduction of Student Board Members

The student board members introduced themselves to the Board Members.

9. Graduate Recognition

Ms. McLaughlin presented a diploma to a Crisfield High School student who recently passed the HSA Bridge Project. The Board congratulated the student on a job well done.

10. Public Participation

There was no public participation to report.

11. Energy Star Plaques

Mr. Daugherty called upon Mr. Todd to pass out plaques. All schools received an award except Princess Anne Elementary School who did not have enough savings. Somerset County Public Schools have saved over \$600,000 since the Energy Savings Program was initiated.

12. Old Business

Human Resources

Job Description

It was moved General Sumpter, seconded by Vice Chairman Wells and passed to approve the revised Maintenance Courier/Custodial Trainer job description. The vote was unanimous.

Facilities

Change Order Requests

It was moved by Dr. Whittington, seconded by General Sumpter, and passed to approve Mr. Daugherty's change order requests presented during the open work session. The vote was unanimous.

Policy #200-18, Transportation Policy

A motion was called for by Chairman Miles, moved by Vice Chairman Wells, seconded by Dr. Whittington and passed to approve the revised Transportation Policy, #200-18. The vote was unanimous.

13. New Business

A. Finance

Monthly Finance Report

Ms. Miller presented the Monthly Finance report to the Board. The Board members thanked her for the report.

Category Transfer Request

It was moved by Vice Chairman Wells, seconded by General Sumpter and passed to approve Ms. Miller's Category Transfer Request. The vote was unanimous.

Food Service Report

Ms. Miller presented the Food Service report to the Board and informed the Board that the deficit of the food service budget continues to increase and is currently over \$82,000. Increasing student lunch prices is not currently an option. Chairman Miles questioned the presented lunch deficits that were broken down by school. Dr. Whittington suggested that Ms. Riggins compare salaries in relation to food output and preparing.

B. Technology

Approval of Lease Agreement for 1:1 Laptop Program

It was moved by General Sumpter, seconded by Dr. Whittington and passed approve the Dell Lease Agreement of the 1:1 laptops to be issued to 8th and 9th grade students. General Sumpter questioned the cost of the four year lease agreement and was informed that pricing came from MSDE's bid list. The Laptop Program will be funded by the commissioners' 2010-2011 provision of non-recurring cost funds.

C. Policies

Ms. McLaughlin presented revised Policy #600-17, Standards of Social Behavior. The revision included the addition of an In-School Intervention instead of In School Suspension for discipline. The student will work with the counselor and support specialist. The Board requested a copy of this policy.

Ms. McLaughlin presented revised Policy #600-36, Fighting for the Board's review and study. The policy would include School Behavior Intervention and the removal of mandated health referrals.

D. Out of County School Requests

It was moved by Dr. Whittington, seconded by Vice Chairman Wells and passed to approve

the presented Out of County School requests. Two requests are parents who work for Somerset County Public Schools and the other two requests are parents working for the University of Maryland Eastern Shore.

E. Facilities and Transportation

Substitute Bus Driver Request

It as moved by Dr. Whittington, seconded by Vice Chairman Wells and passed to approve Mr. Daugherty's request to train Daniel Collins as a substitute bus driver.

Food and Nutrition Service Report

Mr. Daugherty provided a brief overview of thee Food Service Program followed with the introduction of Ms. Riggins, Food and Nutrition Services Supervisors. Ms. Riggins began her report highlighting the various services the program provided during the summer. Lunch was provided for students attending the Garland Hayward Center as well as Woodson Elementary School (It Takes A Village). Any child under the age of 18 will be given lunch at the preparing site. An afterschool Lunch Program is also a developing idea. Ms. Riggins informed the Board that a great portion of the deficit came during the blizzard and the four day North Bay Field Trip the SIS students attended and staffing managers were out a lot. Additional reimbursements will be sought, grab-n-go lunches will provided and currently Sysco stores our food, which is cheaper than storing it ourselves. The Board thanked Ms. Riggins for her report.

Capital Improvement Plan

The Capital Improvement Plan was replaced with an update on the Washington High School Renovation.

Comprehensive Maintenance Plan

Mr. Daugherty presented the Comprehensive Maintenance Plan for the Board's review and study. The Board will vote at the next Board meeting.

F. Human Resources

Job Descriptions

Mr. Lawson presented the revised Secondary Literacy Supervisor job descriptions for the Board's review and study. The Board will vote at the next board meeting.

New Hire, Retires, and Resignations

A motion was called for by Chairman Miles, moved by Vice Chairman Wells, seconded by General Sumpter and passed to approve Mr. Lawson's Human Resources report. The motion was carried unanimously.

Out of State Travel

There was no out of state travel to report.

Application Revision Approval

It was moved by General Sumpter, seconded by Vice Chairman Wells, and passed to approve Mr. Lawson's request to use the new Online Application Program. This program is an online tracking system that will allow individuals to apply for jobs on any computer and location. The system will keep applications in a database that will pull specific job applicants when the position they applied for becomes available. This will help the county save money on advertising cost. The use of this Application Program will begin in September.

14. Superintendent and Board Member Comments

The Superintendent commented on the progress of the Washington High School Renovation. Construction continues to go well. The Beyond Multicultural Diversity Workshop held went extremely well. Dr. Brofee also announced that Somerset will be receiving new federal funding. The Board was informed that we have lost the funding for the After School Voyager Program.

General Sumpter thanked Mr. Daugherty and the WAHS Contractor for doing such a good job on the renovation project. Dr. Whittington expressed his concern regarding parents' participation in education. He also stated that teachers need to be role models for students.

September 2010 – A motion was called for Dr. Whittington, seconded by General Sumpter, and passed approve the closed session discussion at 4:45 p.m. to discuss the Superintendent's evaluation, an open called session at 5:30 p.m. to discuss change order requests, and an executive session at 6:00 p.m. A reception for the Remembrance of Stan Pruitt will be held at 6:30 p.m. followed by the open regular session meeting at 7:00 p.m. The meeting and reception will be held at the J.M. Tawes Technology & Career Center. The vote was unanimous.

15. Adjournment

It was moved by Dr. Whittington, seconded by General Sumpter and passed adjourn to the meeting at 8:50 p.m. The vote was unanimous.

Karen-Lee N. Brofee, Superintendent

Recorded and Prepared by: Melissa Tilghman/Secretary