

**Board Minutes
Princess Anne, Maryland
August 16, 2005**

By unanimous agreement, the Somerset County Board of Education met in a closed session at the J. M. Tawes Technology & Career Center, Tuesday, August 16, 2005 at 6:00 p.m.

The Somerset County Board of Education met in regular session at the J. M. Tawes Technology & Career Center, Tuesday, August 16, 2005 at 7:00 p.m. Present were Chairman Scott, Vice Chairman Byrd, Mr. Jack Willing, Mr. Miles, Superintendent Karen-Lee Brofee, and Ms. Tilghman. Mr. Paul was absent. Student Board members, Britany Dennis and Chris Wood were also present.

MINUTES

1. Call to Order

The meeting was called to order by Chairman Scott at 7:15 p.m.

2. Roll Call

The roll was called by Melissa Tilghman indicating four board members, the Superintendent and the two student board members were present. Mr. Paul was absent.

3. Declaration of Quorum

Chairman Scott declared a quorum to be present.

4. Pledge of Allegiance

Chairman Scott led the Board in the pledge of allegiance.

5. Approval of Minutes

A motion was called by Chairman Scott, moved by Mr. Willing, and seconded by Mr. Miles to approve the minutes of the July 19, 2005 meeting. The vote was unanimous.

6. Adoption of Agenda

A motion was called by Chairman Scott, moved by Mr. Willing, and seconded by Mr. Miles to adopt the amended agenda. The vote was unanimous.

7. Public Participation

There was no public participation.

8. Student Board Members Report

Chairman Scott thanked student board members, Chris Wood & Britany Dennis for their reports.

9. Summer School Graduate

Chairman Scott and Dr. Brofee presented Terry Stevenson, summer school graduate, with his diploma.

10.

A. Policies

1. Approval of Amended Attendance Policy #600-07

Mr. Willing moved and Vice Chairman Byrd seconded to approve the amended Policy #600-07. The vote was unanimous.

2. Administration of Medication Policy #600-32

Mr. Willing moved and Vice Chairman Byrd seconded to approve Policy #600-32. The vote was unanimous.

3. Facilities Update and Transportation

Mr. Miles moved and Vice Chairman Byrd seconded to approve Mr. Daugherty's request for Cassandra Evans and Eugene Hartman to become bus driving substitutes.

4. Mr. Willing moved and Vice Chairman Byrd seconded to approve the change order requests by Mr. Daugherty concerning PAES and Woodson. The vote was unanimous.

5. Dr. Brofee presented the IOU data requested by the Board.

11.

A. Human Resources

1. Mr. Miles moved, Mr. Willing seconded and all Board members agreed to approve the Human Resources report with addendum. Mr. Lawson also introduced Mr. Elebash, Supervisor of secondary education.

2. Mr. Willing moved, Vice Chairman Byrd seconded and all Board members agreed to approve the amended Verification of Certification using the Web process presented by Mr. Lawson.

3. Mr. Willing moved, Mr. Miles seconded and all Board members agreed to accept the NCLB Para Pro Test requirement report presented by Mr. Lawson.

4. Mr. Lawson informed the Board of Melvin Higgs Out of County Auto Mechanics workshop in Dallas, Texas.

B. Student Services

1. The Board agreed to vote on Policy #600-21 (Students in State Supervised Facilities) at the September 20, 2005 board meeting.

2. Vice Chairman Byrd moved and Mr. Miles seconded to approve the Attendance Policy Guidelines #600-07. The vote was unanimous.

3. Chairman Scott thanked Mrs. McLaughlin for informing them of the 2005

Legislative Changes in the Policies.

C. Finance Report

1. Mrs. Miller presented Policy #300-13, Fixed Asset Policy for study. The Board will vote at the September 20, 2005 Board meeting.
2. Mrs. Miller presented the ASBO Recommended Lives report to the Board for Study.
3. Mrs. Miller presented the revised Travel Expense Policy #200-20 to the Board for study. The Board will vote at the September 20, 2005 Board meeting.

D. Facilities

1. The Board will vote on Dr. H. Dewayne Whittington's request to rename Carter G. Woodson Middle School to H.D. Whittington Elementary School. This request has been moved to the September 20, 2005 Board meeting.

E. Appointment of Board committee members.

A motion was made by Mr. Miles and seconded by Mr. Byrd to approve the following: Mr. Miles – MABE representative for budget planning, Mr. Willing for the Legislative Committee, and Mr. Paul as the Alternate. The vote was unanimous.

12. Superintendent & Board Member Comments

Dr. Brofee invited Board members and public to attend Wellness Day on September 01, 2005 and informed the Board that the peer mediation program began today. The Board was also informed that the Master Plan Update will be on the agenda in October.

12. September Board Meeting

A motion was called by Chairman Scott and seconded by Mr. Willing to meet on September 20, 2005, closed session meeting at 6:00 p.m. and the open session meeting at 7:00 p.m. at the J. M. Tawes Technology & Career Center.

13. Adjournment

The Board meeting was adjourned at 8:20 p.m.

Karen-Lee N. Brofee, Superintendent
Recorded and Prepared by Melissa Tilghman/Secretary