

Princess Anne, Maryland  
April 20, 2004

By unanimous vote, the Somerset County Board of Education met in a closed session at the J. M. Tawes Technology & Career Center, Tuesday, April 20, 2004 at 6:00 p.m. Present were: Chairman Dick Scott, Vice Chairman James R. Byrd, Mr. Jack Willing, Mr. Ernest Satchell, Superintendent Karen-Lee Brofee, and Mrs. Fisher. Mr. Jack Paul was absent due to an athletic event. The meeting was closed to discuss personnel and negotiations matters under authority of S10-508(a) of the State Government Article of the Annotated Code of Maryland.

The Somerset County Board of Education met in a regular session at the J. M. Tawes Technology & Career Center, Tuesday, April 20, 2004, at 7:00 p.m. Present were: Chairman Dick Scott, Vice Chairman James R. Byrd, Mr. Jack Willing, Mr. Ernest Satchell and Superintendent Karen-Lee Brofee. Student Board member, Lea Harrison was in attendance. Mr. Jack Paul was absent due to an athletic event.

### **CALL TO ORDER**

The meeting was called to order by Chairman Scott at 7:00 p.m.

### **ROLL CALL**

The roll was called by Mrs. Fisher indicating that four Board members, the Superintendent and one student member were present.

### **DECLARATION OF QUORUM**

Chairman Scott declared a quorum to be present.

### **PLEDGE OF ALLEGIANCE**

Chairman Scott led the Board in the pledge of allegiance.

### **MINUTES**

Motion - Mr. Willing, second - Mr. Satchell and passed, to approve the minutes of the March 16, 2004 regular meeting as published.

### **AGENDA**

Motion - Mr. Satchell, second - Mr. Willing and passed, to adopt the agenda after adding the following items:

Old Business: Item D. Annexation of Washington High School to the Town of Princes Anne  
New Business: Item A-2. Approval of Substitute Bus Driver

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## **PUBLIC PARTICIPATION**

Mr. Kenneth Ballard and Rev. Julius Thompson expressed opinions concerning a new Charter School during public participation.

## **STUDENT BOARD MEMBER REPORT**

Lea Harrison reported on activities in her school district.

## **GREENWOOD MIDDLE SCHOOL REPORT**

Mr. Webster, Principal of Greenwood Middle School provided a report of the school's programs and extended an invitation to visit the school.

## **SALUTE TO SCHOOL FOOD & NUTRITION SERVICE PERSONNEL DAY**

Dr. Brofee read a proclamation declaring May 5, 2004 as Salute to School Food and Nutrition Service Personnel Day. Motion – Mr. Willing, second – Mr. Byrd to accept the resolution.

## **SEMAA**

Ms. Diane Johnson gave an overview of the Science, Engineering, Math & Aerospace Academy Program. The Rocketry Program was rescheduled for the May meeting.

## **OLD BUSINESS**

### **POLICY 500-53, USING COPYRIGHTED MATERIALS**

Upon recommendation of the Superintendent, it was moved by Mr. Satchell, seconded by Mr. Byrd and passed to approve Policy 500-53, Using Copyrighted Materials as submitted.

### **FOOD & NUTRITION BUDGET**

Mrs. Miller presented the Food & Nutrition Budget in the absence of Ms. Wood. The Board requested quarterly financial reports and the budget to show a profit of \$25,000. Motion – Mr. Willing, second – Mr. Satchell to approve the budget with these amendments.

### **BUDGET APPROVAL**

Upon recommendation of the Superintendent, it was moved by Mr. Byrd, seconded by Mr. Satchell and passed to approve the FY 05 Budget and also the Capital Improvement Budget.

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## **ANNEXATION OF WASHINGTON HIGH SCHOOL**

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Upon recommendation of the Superintendent, it was moved by Mr. Satchell, seconded by Mr. Willing and passed to ask the County Commissioners to table the request for Annexation of Washington High School into the Town of Princess Anne.

## **NEW BUSINESS**

### **PERSONNEL**

Upon recommendation of the Superintendent, it was moved by Mr. Byrd, seconded by Mr. Satchell and passed, to approve the following personnel actions; retirements: Magnolia Steward, resignations: Amy Troxell, Kathy Purnell, new hires: Chris Kneipp, Steven Gelfand.

Upon recommendation of the Superintendent, it was moved by Mr. Willing, seconded by Mr. Satchell and passed, to approve Anthony Leonard for substitute bus driver training.

### **POLICY 200-16 Minority Business Enterprise**

Upon recommendation of the Superintendent, it was the consensus of the Board to accept for study Policy 200-16, Minority Business Enterprise.

### **POLICY 600-21 ENROLLMENT/ATTENDANCE ELIGIBILITY/PUPIL ASSIGNMENT**

Upon recommendation of the Superintendent, it was the consensus of the Board to accept for study Policy 600-21, Enrollment/Attendance Eligibility/Pupil Assignment.

### **POLICY 600-39 STUDENT BEHAVIOR INTERVENTIONS**

Upon recommendation of the Superintendent, it was the consensus of the Board to accept for study Policy 600-391, Student Behavior Interventions.

### **BIDS – UNIT VENTILATORS – GREENWOOD MIDDLE SCHOOL**

Motion – Mr. Byrd, second – Mr. Satchell, to accept the recommendation of Mr. Daugherty, Facilities Supervisor for the approval of the bid from General Mechanical for the unit ventilators at Greenwood Middle School.

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**LEGISLATIVE IMPACT 2004**

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The Superintendent gave the Board a brief summary on the impact that the 2004 Legislative Session will have on the Somerset County Public Schools System.

### **UNFUNDED MANDATES**

Ms. Miller, Supervisor of Finance, gave the Board a narrative description of the mandates that are inadequately, partially, or not funded. A specific listing is being compiled.

### **SUPERINTENDENT & BOARD MEMBER COMMENTS**

The Superintendent commented that Washington High School's Honor Society inducted 24 new members and Crisfield High School's Honor Society inducted 9 new members. Whittington Primary School participated in the Anti-Tobacco Contest. Congratulations to April Tyler as Somerset's Teacher of the Year. Thanks to Clarence Johnson, Leo Lawson and Doug Bloodsworth for such a fine affair.

### **MAY BOARD MEETING**

Motion - Mr. Willing, second - Mr. Satchell, and passed, to hold the May meeting on May 18, 2004, closed session at 6:00 p.m., and open session at 7:00 p.m. at the J. M. Tawes Technology & Career Center. This represents a change in the calendar.

### **ADJOURNMENT**

The Board meeting was adjourned at 9:00p.m.

Karen-Lee N. Brofee, Secretary/Superintendent  
Prepared by: Rebecca A. Fisher