

**Minutes of Special Work Session Meeting
Westover, Maryland
June 10, 2013**

TIME: 11:08 a.m. Location: J.M. Tawes Technology & Career Center

PRESENT: Board Members: Chairman William Miles, Mr. Warner Sumpter, Ms. Margo Green-Gale and Mr. Dan Kuebler; Superintendent Dr. Marjorie Miles; Board Secretary Melissa Tilghman and Board Attorney Fulton Jeffers. Supervisors and community members were also present. Vice Chairman Robert Wells was absent from the meeting.

Chairman Miles declared a quorum was present and called the meeting to order.

Public Participation

Mr. Matt Lankford questioned the Board's vote on the expansion of the Career & Technology Center. Ms. Green-Gale explained that the vote was to approve and agree that a new Career and Technology Center is needed, but the Board was not ready to vote on a new building at this time. Chairman Miles explained that after the vote was taken, the Board has not had time to look at the next step, but understands that the issue is of an urgent matter.

Mr. Lankford apologized to Mr. Jefferson for calling him incompetent because he realizes that the Board was uncertain on what they were voting on. Mr. Jefferson explained the steps that are needed to be taken in expanding the CTE building. Chairman Miles requested that the new Interim Superintendent be made aware and has input in the Career & Technology Center's expansion plans.

Educational Facilities Master Plan Review

Mr. Jefferson presented the Educational Facilities Master Plan to the Board members. The Board discussed several options and locations to move the central office staff. Mr. Kuebler stated that a detailed facilities plan should be included in the Facilities Master Plan with a timeline of completion for all the schools and facilities. He noted that by the time the current third graders reached the sixth grade, the enrollment numbers will cause Somerset Intermediate to be overcrowded. Mr. Sumpter asked that consideration be made in hiring a facilities/construction plan manager.

Mr. Jefferson provided an update on communication received from Mr. David Lever, Executive Director of School Construction regarding Career & Technology expansion. He conveyed that a lot of funding went into the renovations at Washington High School and that the Board should consider expansion there. Mr. Jefferson will be seeking a feasibility/design study of the Career & Technology Center. The Board was also informed that all school security reports were complete. A closed session meeting will be held in July to discuss the results of the school security reports.

The Board requested that Mr. Jefferson make suggested revisions and corrections and provide a

detailed redraft of the Facilities Master Plan. Mr. Kuebler and Mr. Sumpter asked that Mr. Jefferson to contact the commissioners to get approval to allow the inmates to repair the school bleachers when school is not in session.

Mr. & Mrs. Matt and Jeania Lankford requested that the Board seek assistance from Dorchester and Worcester counties in preparing for the expansion/renovation of the Career & Technology Center programs. Ms. Lankford stated that the #1 request by the community is to add cosmetology to the Career & Technology Center curriculum.

The work session was adjourned at 12:35 p.m.

**Minutes of Special Open Meeting
Westover, Maryland
June 10, 2013**

TIME: 10:00 a.m. Location: J.M. Tawes Technology & Career Center

PRESENT: Board Members: Chairman William Miles, Mr. Warner Sumpter, Ms. Margo Green-Gale and Mr. Dan Kuebler; Superintendent Dr. Marjorie Miles; and Board Secretary Melissa Tilghman. Supervisors and community members were also present. Vice Chairman Robert Wells was absent from the meeting.

Chairman Miles declared a quorum was present and called the meeting to order.

Pledge of Allegiance

Adoption of Agenda

Motion – Mr. Sumpter, seconded by Ms. Green-Gale and passed to approve the adoption of the amended agenda; Motion carried unanimously.

CLOSED MEETING

10:08 a.m. – Pursuant to Section 10-508 of the **Annotated Code of Maryland**

Motion: Ms. Green-Gale, seconded by Mr. Sumpter and passed to convene in closed session; motioned carried 3:0.

DISCUSSED PERSONNEL MATTERS – SECTION 10-508 (a)(1)

Received and discussed personnel matters – New Hires, Retires, & Resignations

PERFORMED ADMINISTRATIVE FUNCTIONS – SECTION 10-503

Reviewed information concerning professional development on Educator Effectiveness Training
Scheduled meetings for the month of July: July 2, 2013, July 11, 2013, and July 16, 2013

PRESENT: Board Members: Chairman William Miles, Mr. Warner Sumpter, Ms. Margo Green-Gale and Mr. Dan Kuebler; Superintendent Dr. Marjorie Miles; and Board Secretary Melissa Tilghman; Ms. Beth Whitelock was present for a portion of the meeting.

Reconvened in Open Work Session at 11:08 a.m

Public Comments

None

Convened in Open Special Session at 12:35 p.m.

NEW BUSINESS

Human Resources Report

New Hires, Retires, & Resignations

A motion was called upon by Mr. Kuebler, seconded by Mr. Sumpter and passed to approve the following personnel actions:

New Hires: Lindsay Humphries (GES – 2nd Grade)

Separations: Timothy Dukes (HVAC – JM Tawes Technology & Career Center)

Regina Gamberoni (WAHS – 8th grade Math Teacher)

Superintendent & Board Member Comments

None

ADJOURNMENT

Upon motion by Mr. Sumpter, seconded by Mr. Kuebler, with no further business before the Board the meeting was adjourned at 12:45 p.m.

Dr. Marjorie E. Miles, Superintendent

Chairman William M. Miles, Board Chairman

Recorded and Prepared by: Melissa Tilghman/Board Secretary