

**Minutes of Open Work Session
Westover, Maryland
April 8, 2013**

TIME: 10:10 a.m. **Location: J.M. Tawes Technology & Career Center**

PRESENT: Board Members: Chairman William Miles, Vice Chairman Robert Wells, Mr. Warner Sumpter, Ms. Margo Green-Gale and Mr. Dan Kuebler; Superintendent Marjorie Miles; and Board Secretary Melissa Tilghman. Supervisors were also present.

Chairman Miles declared a quorum was present and called the meeting to order.

Pledge of Allegiance

SUMMARY OF PROPOSED 2014 BUDGET

Dr. Miles presented details of the State sequestration and budget cuts to the Board. Mr. Kuebler requested that the Board seeks assistance from the county commissioners to appeal to the State that the Special Education Department cuts greatly impacts SCPS budget.

Ms. Smoker presented the Budget to the Board members for input and discussion. Mr. Kuebler requested a detailed and prioritized list of security measures that will be taken within the schools and the impact these measures will have on the operating budget. Dr. Miles explained that Mr. Jefferson is writing a grant to pay for the schools' security updates and that a breakdown of the costs impacting the operation budget could not be presented until the grants has been completed and submitted for approval. Vice Chairman Wells requested that Mr. Jefferson wait until the Security Tasks Force has completed all security checks before prioritization begins.

Ms. Hopkins provided the Board with an update on the new Common Core Curriculum. She explained that electronic copies of books would be cheaper than the hardback books that have been purchased, but electronic copies would require 1:1 laptops and the county is not prepared or capable of that. Ms. Hopkins explained that the long term plan for the system is to upgrade technology infrastructure and increase professional development.

Chairman Miles questioned the budget line item showing an increase in substitute costs. Ms. Smoker explained that those substitute costs are for teachers and instructional assistants. Chairman Miles requested that there be a zero tolerance for those individuals calling substitutes without prior approval.

Mr. Kuebler requested the following items:

- A detailed spreadsheet on subjects being taught, how many classes per subject, how

many students per class, use of textbooks or online learning and a breakdown of the costs

- Update on the serving lines issues at Deal Island Elementary School
- An estimate and detailed report of the amount of space at Marion Sarah Peyton and a count of occupants of the space and times
- Bus rerouting costs
- Professional Development dates
- Summer Camp funding
- Number of students taking SAT's
- Collaboration with SCPS and Shoreup to teach the same common core subjects
- Retiree appreciate gathering
- Current and future Career & Technology Curriculum

Mr. Sumpter made the following requests:

- Adding an Assistant Superintendent to the budget
- Address requests of Holly Grove students taking the ROTC programs in SCPS
- Developing a committee to complete a strategic facilities study of the J.M. Tawes Technology & Career Center and submit to the commissioners

The board recessed at 12:04 p.m. and reconvened in the open work session at 12:08 p.m.

The Board continued the discussion of the presented budget. The Supervisors explained that due to increased responsibilities and duties, additional positions were being requested. Mr. Sumpter explained that even though SCPS is in a rural area, it still must complete the same amount of work as the other counties.

ADJOURNMENT

The Board unanimously agreed to begin the April 16, 2013 Board meeting at 3:00 p.m.

Motion – Mr. Kuebler and seconded by Mr. Sumpter and passed to adjourn the meeting at **1:30 p.m.**; motioned carried unanimously.

Dr. Marjorie E. Miles, Superintendent

Recorded and Prepared by: Melissa Tilghman/Board Secretary