

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
September 15, 2009

TO: Chairman & Members - Board of Education

FM: Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will conduct an executive session at **6:00 p.m.** at the the J. M. Tawes Technology & Career Center, **Tuesday, September 15, 2009** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session of the Board at the J. M. Tawes Technology & Career Center, **September 15, 2009** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

*Swearing in of Board of Education Member.....Mr. Ted Phoebus
Clerk of Court

REGULAR SESSION AGENDA

1. Call to Order..... Chairman Miles
2. Roll CallMs. Tilghman
3. Declaration of Quorum Chairman Miles
4. Pledge of Allegiance..... Chairman Miles
5. Approval of Minutes..... Chairman Miles
 - **Called Board Meeting August 18, 2009**
 - **Announcement of Executive Meeting**
6. Adoption of Agenda Chairman Miles
7. Student Board Members' Reports Mr. Cavins & Mr. Taylor
8. Audited Financial Statement Presentation.....TGM Group
9. Public Participation..... Chairman Miles
10. J.M. Tawes Career and Technology Center Report.....Mr. Webster
11. **OLD BUSINESS**
 - A. Facilities**
 1. **Capital Improvement Plan**Mr. Daugherty
(See Tab 11-A1)
 2. **Comprehensive Plan**.....Mr. Daugherty
(See Tab 11-A2)
 - B. Transportation Report**.....Mr. Daugherty
(See Tab 11-B)

C. Human Resources

1. Staffing Report.....Mr. Lawson
(See Tab 11-C1)
2. Approval of Revised Job Descriptions.....Mr. Lawson
(See Tab 11-C2)
 - Secondary Literacy Coach
 - Computer Lab Teacher
 - Computer Aided Drafting Teacher

12. NEW BUSINESS

A. Finance

1. Policy Guidelines #200-20, Travel Ms. Miller
(See Tab 12-A1)

**B. Master Plan Update Report..... Dr. Brofee
(See Tab 12-B) Mr. Bloodsworth**

**C. Ethics Panel Nominations Dr. Brofee
(See Tab 12-C)**

**D. Out of County Student Request Dr. Brofee
(See Tab 12-D)**

**E. Considerations for H1N1..... Ms. Thomas
(See Tab 12-F)**

**F. Attendance Consideration.....Ms. Carter
(See Tab 12-E) Ms. McLaughlin**

G. Human Resources Report

1. New Hires, Retirees, and Resignations.....Mr. Lawson
(See Tab 12-G1)
2. Out of State Travel (Informational Purposes Only).....Mr. Lawson
(See Tab 12-G2)

13. Superintendent & Board Member Comments

14. October 2009 – Tuesday, October 20, 2009 an executive session at 6:00 p.m. and an open regular session meeting at 7:00 p.m. The meeting will be held at the J.M. Tawes Technology & Career Center.

15. Adjournment