

**SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND**  
**September 25, 2007**

**TO:** Chairman & Members - Board of Education

**FM:** Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will meet in an open work session at the J. M. Tawes Technology & Career Center, **Tuesday, September 25, 2007** at **5:30** to discuss and to review the SIS Tawes Construction Project.

The Somerset County Board of Education will meet in an executive session at the J. M. Tawes Technology & Career Center, **Tuesday, September 25, 2007** at **6:00 p.m.** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act, S 10-508(a)(9) of the State Government Article and will meet in regular open session at the J. M. Tawes Technology & Career Center, **September 25, at 7:00 p.m.**

**OPEN WORK SESSION (6:30 P.M.)**

1. Discussion of SIS Progress
2. Discussion of SIS Change Orders

**REGULAR SESSION AGENDA**

**A G E N D A**

1. Call to Order ..... Chairman Scott
2. Roll Call..... Board Secretary
3. Declaration of Quorum..... Chairman Scott
4. Pledge of Allegiance..... Chairman Scott
5. Approval of Minutes..... Chairman Scott
  - **Board Meeting August 14, 2007**
  - **Board meeting June 19, 2007 (Correction to the minutes)**
  - **Announcement of Executive Meeting**
6. Adoption of Agenda ..... Chairman Scott
7. Public Participation ..... Chairman Scott
8. Introduction of New Student Board Members ..... Mr. Elebash
  - Alexander Cavins
  - Chatriece Lawson
9. Special Presentation ..... Mr. Bloodsworth
10. Pigg, Krahl, Stern, & Company Audit Report..... Kathleen Robbins, Andy Haynie, & Mike Kleger
  - Financial Statements(See Tab 10)

**11. Old Business**

**A. Facilities and Transportation**

- 1. Change Order Approvals for Somerset Intermediate Schools.....Mr. Daugherty  
(See Tab 11-A1)

**B. Policies**

- 1. Policy Revision - Policy #700-13.....Dr. Brofee  
Work Schedule and Leave for Employees Somerset County Public Schools  
(See Tab 11-B1)
- 2. Policy Revision, #200-20 ..... Mrs. Miller  
Travel and Transportation Reimbursement and Expenses  
(See Tab 11-B2)

- C. Special Education Staffing Plan ..... Mrs. Reich**  
(See Tab 11-C)

**12. New Business**

- A. MABE Committee Nominations ..... Chairman Scott**  
(See Tab 12-A)

**B. Facilities and Transportation**

- 1. Request to Train New Bus Driver.....Mr. Daugherty
  - Ambrose Bishop and Gary Shores  
(See Tab 12-B1)
- 2. Approval to Move Relocatables from MSP to WHS.....Mr. Daugherty  
(See Tab 12-B2)
- 3. Approval to Install Fencing at Crisfield High School .....Mr. Daugherty  
(See Tab 12-B3)
- 4. Approval for the Construction of Athletic Storage .....Mr. Daugherty  
at Crisfield High School  
(See Tab 12-B4)
- 5. FY2009 Capital Improvement Plan.....Mr. Daugherty  
(See Tab 12-B5)
- 6. Comprehensive Maintenance Plan.....Mr. Daugherty  
(See Tab 12-B6)

**C. Human Resources Report**

- 1. Annual Human Resources Report Summary .....Mr. Lawson  
(See Tab 12-C1)

- 2. New Hires, Retirees, and Resignations.....Mr. Lawson  
(See Tab 12-C2)
- 3. Out of State Travel (Informational Purposes Only).....Mr. Lawson  
(See Tab 12-C3)
- D. Presentation of the Master Plan Update:.....Dr. Brofee & Mrs. Smoker  
Annual Review of Goals, Objectives and Strategies  
(See Tab12-D)**
- E. Finance Report**
  - 1. Monthly Finance Report ..... Mrs. Miller  
(See Tab 12-E1)
  - 2. Monthly Food Service Report ..... Mrs. Miller  
(See Tab 12-E2)
- F. JM Tawes School Report ..... Mr. Webster  
(See Tab 12-F)**
- 13. Superintendent & Board Member Comments**
- 14. October 2007 – October 16, 2007** closed session at 6:30 p.m. and open regular session at 7:00 p.m. at the J.M. Tawes Technology & Career Center.
- 15. Adjournment**