

# SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND

November 17, 2009

**TO:** Chairman & Members - Board of Education

**FM:** Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will conduct an executive session at 6:00 p.m. at the the J. M. Tawes Technology & Career Center , **Tuesday, November 17, 2009** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session of the Board at the J. M. Tawes Technology & Career Center , **November 17, 2009** will convene at **7:00 p.m.**

## REGULAR SESSION AGENDA

### AGENDA

1. Call to Order ..... Chairman Miles
2. Roll Call ..... Ms. Tilghman
3. Declaration of Quorum ..... Chairman Miles
4. Pledge of Allegiance ..... Chairman Miles
5. Approval of Minutes ..... Chairman Miles
  - **Board Meeting October 20, 2009**
  - **Announcement of Executive Meeting**
6. Adoption of Agenda ..... Chairman Miles
7. Pacesetter Award ..... Mr. Daugherty & Guests
8. Student Board Members' Activities Report ..... Mr. Cavins and Mr. Taylor
9. Public Participation ..... Chairman Miles
10. Greenwood Elementary School ..... Ms. O'Neal
11. **OLD BUSINESS**
  - A. **Finance**
    1. Policy 300-14, Fundraising ..... Ms. Miller  
(See Tab 11-A1)
  - B. **Student Services**
    1. Policy #600-34, Bullying, Harassment, or Intimidation Policy ..... Ms. Carter  
(See Tab 11-B1)

2. American Cancer Society ..... Ms. Carter
  - Introduction of Ms. Kathy Decker  
(See Tab 11 -B2)

**12. NEW BUSINESS**

**A. Instructional Report**

1. Master Plan Update Responses from MSDE ..... Dr. Brofee  
(See Tab 12-A1)
2. System Achievement Report ..... Mr. Bloodsworth  
(See Tab 12-A2)

**B. Finance**

1. Monthly Finance Report ..... Ms. Miller  
(See Tab 12-B1)
2. Food Service Report ..... Ms. Miller  
(See Tab 12-B2)
3. FY2011 Budget Process and Calendar ..... Ms. Miller  
(See Tab 12-B3) Dr. Brofee
4. Legislative Audit Status ..... Ms. Miller  
(See Tab 12-B4)

**C. Technology Presentation**

1. Edline Presentation ..... Ms. Smoker  
(See Tab 12-C1)

**D. Policies**

1. Policy #700-39, Title IX Non Discrimination Policy ..... Mr. Lawson  
(See Tab 12-D1)
2. Policy #700-43, Employment of Foreign Nationals ..... Mr. Lawson  
(See Tab 12-D2)

**E. Transportation and Facilities**

1. WHS Renovation Contract s Approval ..... Mr. Daugherty  
(See Tab 12-E1)
2. Request to Move WHS to a Full Renovation Project ..... Mr. Daugherty  
(See Tab 12-E2)

**F. Human Resources Report**

1. New Hires, Retirees, and Resignations ..... Mr. Lawson  
(See Tab 1 2-F1)
  
2. Review of Revised Job Descriptions ..... Mr. Lawson
  - Human Resources Director
  - Assistant Superintendent
  - Secondary Education S upervisor
  - Special Ed. Supervisor(See Tab 1 2-F2)
  
3. Out of State Travel (Informational Purposes Only) ..... Mr. Lawson  
(See Tab 1 2-F3)

**13. Superintendent & Board Member Comments**

**14. December 2009 – On Tuesday, December 15, 2009 the Board will con vene in an open called session at 5:30 to discuss policies and facilities, in an executive session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. The meeting will be held at the J.M. Tawes Technology & Career Center.**

**15. Adjournment**