

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
November 18, 2008

TO: Chairman & Members - Board of Education

FM: Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will meet in an executive session at the J. M. Tawes Technology & Career Center, **Tuesday, November 18, 2008 at 6:00 p.m.** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article and will meet in regular open session at the J. M. Tawes Technology & Career Center, **November 18, 2008 at 7:00 p.m.**

REGULAR SESSION AGENDA

A G E N D A

1. Call to Order.....Chairman Scott
2. Roll Call Board Secretary
3. Declaration of QuorumChairman Scott
4. Pledge of Allegiance.....Chairman Scott
5. Approval of Minutes.....Chairman Scott
 - **Board Meeting October 21, 2008**
 - **Announcement of Executive Meeting**
6. Adoption of AgendaChairman Scott
7. Student Board Members' Report Joshua Lundgren & Michelle Malingner
8. Public Participation.....Chairman Scott
9. Princess Anne Elementary Mrs. Johnson
10. Recognitions Dr. Brofee
11. **OLD BUSINESS**
 - A. **POLICIES**
 1. 100 Series Policies Approval of Review and Revisions..... Dr. Brofee
(See Tab 11-A1)
 2. 800 Series Policies Review and Proposed Changes..... Mr. Turner
(See Tab 11-A2) (See Agenda Attachment)

12. NEW BUSINESS

A. Finance Report

1. Monthly Finance ReportMrs. Miller
(See Tab 12-A1)
2. Food Service Report.....Mrs. Miller
(See Tab 12-A2)
3. FY2010 Budget.....Mrs. Miller
(See Tab 12-A3)

B. Policies

1. 300 Series Policies Input.....Mrs. Miller
Fiscal Management
(See Tab 12-B1)

- 300 - 1 Fiscal Management Goals
- 300 - 2 Budgeting System
- 300 - 3 Budget Deadlines, Schedules, Planning, Hearing, Reviews & Adoption
- 300 - 4 Budget Implementation
- 300 - 5 Budget Transfer Authority
- 300 - 6 Revenues From Investments
- 300 - 7 Depository of Funds
- 300 - 8 Bonded Employees and Officers
- 300 - 9 Audit
- 300 - 10 Purchasing Procedures - Local Purchasing
- 300 - 11 Vendor Relations
- 300 - 12 Salary Deductions
- 300 - 13 Fixed Assets

- C. **Safe Schools/Healthy Students**Mrs. Cottman
(See Tab 12-C)

- D. **Master Plan Update 2008** Dr. Brofee
(See Tab 12-D)

- E. **Summary Report for 2007-2008** Dr. Brofee
(See Tab 12-E)

- F. **Bridge Plan Report Update**Mr. Bloodworth
(See Tab 12-F)

- G. **Approval of External Survey**..... Dr. Brofee
(See Tab 12-G)

H. Facilities

- 1. New Bus Contractor ApprovalMr. Daugherty
(See Tab 12-H1)
- 2. Transportation ReportMr. Daugherty
(See Tab 12-H2)

I. Human Resources Report

- 1. New Hires, Retirees, and Resignations..... Mr. Lawson
(See Tab 12-I1)
- 2. Out of State Travel (Informational Purposes Only)..... Mr. Lawson
(See Tab 12-I2)
- 3. 403b Plan Update Mr. Lawson
(See Tab 12-I3)

**J. Tri County Legislative Dinner..... Dr. Brofee
(See Tab 12-J)**

13. Superintendent & Board Member Comments

14. December 2008 – December 16, 2008 a closed meeting will be held at 6:00 p.m., an Appreciation Reception for Mr. Scott and Mr. Paul at 6:30, and an open regular session meeting at 7:00 p.m. at the J.M. Tawes Career & Technology Center.

15. Adjournment

Agenda Attachment

A. Policies

1. 800 Series Review: School, Community and Relations

Proposed Changes		
800 - 1	School/Parent Relations Goals	No Changes Except Format
800 - 2	Parent Involvement in Education - Responsibilities/Privacy	No Changes Except Format
800 - 3	Parent Involvement in School-Based Decision Making	Added G & H under 2A – School Improvement G. Be responsible for the creation, implementation, and evaluation of a comprehensive school improvement plan that follows Title I guidelines where appropriate and incorporates the MSDE Professional Development Plan Format. H. Participate in an annual peer review of other school improvement plans from other Somerset County Schools.
800 - 5	Relations with Parent Organizations	No Changes Except Format
800 - 6	Parent Organizations - Separate Legal Status	No Changes Except Format
800 - 7	Community Involvement in Education	No Changes Except Format
800 - 8	Community Involvement in Decision Making	No Changes Except Format
800 - 9	Public Information and Communication	No Changes Except Format
800 - 10	Public's Right to Know	No Changes Except Format
800 - 11	Title I Parent Involvement Policy	No Changes Except Format
800 - 12	Federal/State Statute Regulation-Complaint	No Changes Except Format
800 - 13	Survey's and Questionnaires	Under 2A Board of Education Approval – “Added approval of “ external ” surveys