

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
May 18, 2010

TO: Chairman & Members - Board of Education

FM: Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will conduct an open work session at 5:00 p.m to discuss Washington High School's change order requests and at 6:00 p.m. to conduct an executive session at the J. M. Tawes Technology & Career Center, **Tuesday, May 18, 2010** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session of the Board at the J. M. Tawes Technology & Career Center, **May 18, 2010** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

A G E N D A

1. Call to Order Chairman Miles
2. Roll Call Ms. Tilghman
3. Declaration of Quorum..... Chairman Miles
4. Pledge of Allegiance..... Chairman Miles
5. Approval of Minutes Chairman Miles
 - **Budget Meeting March 30, 2010**
 - **Public Hearing Meeting April 13, 2010**
 - **Board Meeting April 20, 2010**
 - **Announcement of Executive Meeting**
6. Adoption of Agenda..... Chairman Miles
7. Student Board Members' Activities Report Mr. Cavins & Mr. Taylor
8. Ewell Ms. Evans
9. Energy Star Plaques Dr. Brofee
10. Recognition of Art Students receiving Governor's Citations Mr. Elebash

- 11. Recognition of Environmental Art AwardMs. O’Neal
 - Greenwood Elementary School Student

- 12. Public Participation Chairman Miles

- 13. **OLD BUSINESS**
 - A. Policies**
 - 1. Policy #500-20, Athletic Policy Mr. Webster
(See tab 13-A1)

 - B. Human Resources**
 - 1. Approval of Job Description Mr. Lawson
 - Food Service Manager
(See Tab 13-B1)

 - C. Facilities**
 - 1. Change Order Requests Mr. Daugherty
(See Tab 13-C1)

 - D. Legislative Audit Report and Response** Dr. Brofee
(See Tab 13-D) Ms. Miller

 - E. Approval of the FY2011 Budget** Dr. Brofee
(See Tab 13-E)

- 14. **NEW BUSINESS**
 - A. Finance**
 - 1. Monthly Finance Report Ms. Miller
(See Tab 14-A1)

 - 2. Food Service Report Ms. Miller
(See Tab 14-A2)

 - B. Instruction**
 - 1. HSA Update Report Mr. Bloodsworth
(See Tab 14-B1)

 - 2. Technology Report Ms. Smoker
 - Student Information Services Report Ms. Romano
(See Tab 14-B2)

C. Facilities

1. Educational Facilities Master Plan.....Mr. Daugherty
(See Tab 14-C1)
2. Maintenance Inspection Report and Response.....Mr. Daugherty
(See Tab 14-C2)

D. Human Resources

1. Job DescriptionMr. Lawson
 - PC Technician
 - Instructional Facilitator
 - Summer Programs(See Tab 14-D1)
2. New Hires, Retirees, and ResignationsMr. Lawson
(See Tab 14-D2)
3. Out of State Travel (Informational Purposes Only)Mr. Lawson
(See Tab 14-D3)

- E. Board Meeting Calendar for 2010-2011**Dr. Brofee
(See Tab 14-E)

15. Superintendent & Board Member Comments

16. June 2010 – On Tuesday June 15, 2010 the Board will convene in an open called session at 5:00 to discuss change order requests, in an executive session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. The meeting will be held at the J.M. Tawes Technology & Career Center.

17. Adjournment