

**SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND**  
**March 18, 2008**

**TO:** Chairman & Members - Board of Education

**FM:** Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will meet in an open work session at the J. M. Tawes Technology & Career Center, Tuesday, March 18, 2008 at 5:00 to discuss and to review the FY2009 School Budget.

The Somerset County Board of Education will meet in an executive session at the J. M. Tawes Technology & Career Center, Tuesday, March 18, 2008 at 6:00 p.m. to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article and will meet in regular open session at the J. M. Tawes Technology & Career Center, March 18, 2008 at 7:00 p.m. A Parent Recognition Ceremony will be held at 6:30 p.m.

**Open Work Session**

1. FY2009 School Budget

**Parent Recognition Night at BOE Regular Session**

1. Comcast's Parent of the Year Recognition.....Ms. Christy Scott  
Character Education and Community Outreach Coordinator
  - Nominees - Ngina Mandouma, Janet Hall, Ismael Todman, Stephanie Cayhan
  - Representatives – James Benton, Judy Blake, Lori Dawson, Vincent Jackson, Jean Davis, Ramona Evans, Cleo Horsey, Lorie Long, Rachel Lowe, Michelle Sterling, Darlene Taylor, Sharone Terrell, and Paula Todd

**REGULAR SESSION AGENDA**

**A G E N D A**

1. Call to Order .....Chairman Scott
2. Roll Call..... Board Secretary
3. Declaration of Quorum.....Chairman Scott
4. Pledge of Allegiance .....Chairman Scott
5. Approval of Minutes.....Chairman Scott
  - **Board Meeting February 19, 2008**
  - **Announcement of Executive Meeting**

- 6. Adoption of Agenda.....Chairman Scott
- 7. Princess Anne Elementary School.....Mrs. Welch
- 8. Student Board Members' Report.....Chatriece Lawson & Alexandar Cavins
- 9. Public Participation .....Chairman Scott

**10. Old Business**

**A. Finance Report**

- 1. Approval of Audit Bids.....Mrs. Miller  
(See Tab 10-A1)
- 2. FY2009 – Comments o Work Session ..... Dr. Brofee  
(See Tab 10-A2)

**B. Facilities and Transportation**

- 1. Energy Management Conservation Policy #400-33.....Mr. Daugherty  
(See Tab 10-B1)

**C. Instruction**

- 1. Announcement of Approved Calendar A.....Mr. Bloodsworth  
(See Tab 10-C1)
- 2. 2008 Student Testing Calendar .....Ms. Carter  
(See Tab 10-C2)

**D. Policies**

- 1. Policy #700-03, Conflict of Interest .....Mr. Lawson  
(See Tab 10-D1)
- 2. Policy #100-03, Ethics Regulations.....Mr. Lawson  
(See Tab 10-D2)

**11. New Business**

**A. Finance Report**

- 1. Monthly Report .....Mrs. Miller  
(See Tab 11-A1)

2. Monthly Food Service Report.....Mrs. Miller  
(See Tab 11-A2)

**B. Human Resources Report**

1. New Hires, Retirees, and Resignations .....Mr. Lawson  
(See Tab 11-B1)
2. Out of State Travel (Informational Purposes Only) .....Mr. Lawson  
(See Tab 11-B2)

**C. Facilities and Transportation**

1. Contract Approval for Bus Route #5.....Mr. Daugherty
  - Barry Ward  
(See Tab 11-C1)
2. Transfer of the Westover Elementary School Building.....Mr. Daugherty  
to Commissioners  
(See Tab 11-C2)

**12. Superintendent & Board Member Comments**

13. **April 2008 – April 15, 2008 open work session at 5:30 p.m., a closed session at 6:00 p.m., and an open regular session at 7:00 p.m. at the J.M. Tawes Technology & Career Center.**

**14. Adjournment**