

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
June 15, 2010

TO: Chairman & Members - Board of Education

FM: Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will conduct an open work session at 5:00 p.m to discuss policies and facilities items and at 6:00 p.m. to conduct an executive session at the J. M. Tawes Technology & Career Center, **Tuesday, June 15, 2010** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session of the Board at the J. M. Tawes Technology & Career Center, **June 15, 2010** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

A G E N D A

1. Call to Order Chairman Miles
2. Roll Call Ms. Tilghman
3. Declaration of Quorum..... Chairman Miles
4. Pledge of Allegiance Chairman Miles
5. Approval of Minutes Chairman Miles
 - **Board Meeting May 18, 2010**
 - **Called Budget Approval Meeting June 01, 2010**
 - **Announcement of Executive Meeting**
6. Adoption of Agenda..... Chairman Miles
7. Introduction of Student Board Members Mr. Elebash
8. Ewell School Report..... Ms. Evans
9. Recognition of Economic Art Award Ms. O’Neal
 - Greenwood Elementary School Student
10. United Way Plaques Mr. Bloodsworth
11. Public Participation Chairman Miles

12. OLD BUSINESS

A. Human Resources

1. Job DescriptionMr. Lawson
 - PC Technician
 - Instructional Facilitator
 - Voyager Teacher(See Tab 12-A1)

B. Facilities

1. Change Order Requests.....Mr. Daugherty
(See Tab 13-B1)
2. Educational Facilities Master Plan.....Mr. Daugherty
(See Tab 13-B2)

13. NEW BUSINESS

A. Finance

1. Monthly Finance ReportMs. Miller
(See Tab 13-A1)
2. Food Service ReportMs. Miller
(See Tab 13-A2)
3. Category Transfer.....Ms. Miller
(See Tab 13-A3)
4. Policy #300-15 - Record Retention - Financial documentsMs. Miller
(See Tab 13-A4)

B. Instruction

1. Summary Comments on 2009-2010..... Mr. Bloodsworth
(See Tab 13-B1)
2. Summer Programs Mr. Bloodsworth
 - Summer Student Programs
 - Staff Professional Work and Development(See Tab 13-B2)
3. Out of County Field Trip Requests Mr. Bloodsworth
(See Tab 13-B3)
4. 2010-2011 School Calendar Revisions Mr. Bloodsworth
(See Tab 13-B4)
5. Middle State AccreditationDr Brofee
(See Tab 13-B6)

C. Out of County School RequestDr. Brofee
(See Tab 13-C)

D. Facilities

1. Request to Train Substitute School Bus DriverMr. Daugherty
(See Tab 13-D1)

2. Transportation Policy #200-18.....Mr. Daugherty
(See Tab 13-D2)

E. Human Resources

1. Job DescriptionMr. Lawson
(See Tab 13-E1)

2. New Hires, Retirees, and ResignationsMr. Lawson
(See Tab 13-E2)

3. Out of State Travel (Informational Purposes Only)Mr. Lawson
(See Tab 13-E3)

F. Board Management Items

1. Items to Discuss for 2010-2011Dr. Brofee

- Agenda
- Annual Focus on School Reports
- Parent Involvement at Board Meetings

(See Tab 13-F1)

2. Board Summer Recess.....Dr. Brofee
(See Tab 13-F2) Note: Eastern Shore Board Retreat July 8, 2010

14. Superintendent & Board Member Comments

15. (If Summer Recess) August 2010 – On Tuesday August 17, 2010 the Board will convene in an open called session at 5:00 to discuss change order requests, in an executive session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. The meeting will be held at the J.M. Tawes Technology & Career Center.

16. Adjournment