

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
February 16, 2010

TO: Chairman & Members - Board of Education

FM: Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will conduct an open called session at 5:30 to discuss policies and change order requests, and 6:00 p.m. to conduct an executive session the J. M. Tawes Technology & Career Center, **Tuesday, February 16, 2010** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session of the Board at the J. M. Tawes Technology & Career Center, **February 16, 2010** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

A G E N D A

1. Call to Order.....Chairman Miles
2. Roll CallMs. Tilghman
4. Declaration of Quorum.....Chairman Miles
5. Pledge of AllegianceChairman Miles
6. Approval of Minutes.....Chairman Miles
 - **Board Meeting January 19, 2010**
 - **Announcement of Executive Meeting**
7. Adoption of AgendaChairman Miles
8. Student Board Members' Activities Report Mr. Cavins and Mr. Taylor
9. Princess Anne Elementary School Report.....Ms. Johnson
10. DAR Essay ContestMs. Bloodsworth
11. AASA Report..... Dr. Brofee
12. **OLD BUSINESS**
 - A. **Policies**
 1. #200-25 Information Technology Security Policy Ms. Smoker
(See Tab 12-A1)
 2. #500-19 Selection of Educational Media Materials Ms. Smoker
(See Tab 12-A2)
 3. #700-44 Return to WorkMr. Lawson
(See Tab 12-A3)

B. Human Resources

1. Approval of Job Description.....Mr. Lawson
 - Student Services Supervisor
 - ESOL Teacher(See Tab 12-B1)

C. Facilities and Transportation

1. WHS Change Order RequestsMr. Daugherty
(See Tab 12-C1)

**D. Approval of 2010-2011 School Calendar.....Mr. Bloodsworth
(See Tab 12-D)**

**E. Participation in Race to the Top..... Dr. Brofee
(See Tab 12-E)**

13. NEW BUSINESS

A. Finance

1. Monthly Finance Report Ms. Miller
(See Tab 13-A1)
2. Food Service Report..... Ms. Miller
(See Tab 13-A2)
3. Superintendent's Considerations for the FY2011 School Budget Dr. Brofee
(See Tab 13-A3)

B. Policies

1. #200 Series Policies Dr. Brofee
 - 200-13 Use of School Facilities
 - 200-14 Bidding and Purchasing
 - 200-15 Donations and Gifts
 - 200-16 Minority Business Enterprises (removed-covered in #400-19)
 - 200-17 School Dedication Plaques
 - 200-18 Pupil Transportation
 - 200-19 Drug & Alcohol Testing – School Vehicle/Boat Operator(See Tab 13-B1)
2. #500-20, Athletic PolicyMr. Webster
(See Tab 13-B2)
3. #500-38, Physical Education Athletic ProgramsMr. Webster
for Students with Disabilities
(See Tab 13-B3)

4. #700-07, Personnel Records and Data StorageMr. Lawson
(See Tab 13-B4)
5. #700-10, Employment PracticesMr. Lawson
(See Tab 13-B5)
6. #700-17, Personnel PracticesMr. Lawson
(See Tab 13-B6)

C. Human Resources Report

1. Review and Study of Revised Job DescriptionsMr. Lawson
 - Accounting/Administrative Associate I
 - Maintenance Foreman
 (See Tab 13-C1)
2. New Hires, Retirees, and Resignations.....Mr. Lawson
(See Tab 13-C2)
3. Out of State Travel (Informational Purposes Only).....Mr. Lawson
(See Tab 13-C3)

14. Superintendent & Board Member Comments

15. March 2010 – On Monday, March 01, 2010 the Board will convene in a retreat for a workshop conducted by MABE (Maryland Association of Boards of Education). On Tuesday, March 16, 2010 the Board will convene in an open called session at 5:30 to discuss policies and change order requests in an executive session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. The meeting will be held at the J.M. Tawes Technology & Career Center.

16. Adjournment