

**SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND**  
**August 19, 2008**

**TO:** Chairman & Members - Board of Education

**FM:** Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will meet in an executive session at the J. M. Tawes Technology & Career Center, **Tuesday, August 19, 2008 at 6:00 p.m.** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article and will meet in regular open session at the J. M. Tawes Technology & Career Center, **August 19, 2008 at 7:00 p.m.**

**REGULAR SESSION AGENDA**

**A G E N D A**

1. Call to Order.....Chairman Scott
2. Roll Call ..... Board Secretary
3. Declaration of Quorum .....Chairman Scott
4. Pledge of Allegiance.....Chairman Scott
5. Approval of Minutes.....Chairman Scott
  - **Board Meeting June 17, 2008**
  - **Announcement of Executive Meeting**
6. Adoption of Agenda .....Chairman Scott
7. Student Board Member's Report .....Michelle Malinger (WHS)
8. Public Participation.....Chairman Scott
9. Beauty of Ashes Traveling Mural Presentation ..... Dr. Brofee
  - Stephanie Gilbert
10. Presentation of Diploma ..... Dr. Brofee
  - Jabri Wilson
11. **OLD BUSINESS**
  - A. Policies**
    1. Fire Drills, Policy #400-26 .....Mr. Daugherty  
(See Tab 11-A1)
    2. Civility Policy #100-21 .....Mr. Bloodsworth  
(See Tab 11-A2)
  - B. Special Education Staffing Plan.....Mrs. Reich  
(See Tab 11-B)**

**12. NEW BUSINESS**

**A. Finance Report**

- 1. Category Transfers.....Mrs. Miller  
(See Tab 12-A1)
- 2. Monthly Report.....Mrs. Miller  
(See Tab 12-A2)
- 3. Monthly Food Service Report .....Mrs. Miller  
(See Tab 12-A3)

**B. Facilities**

- 1. Deal Island HVAC Renovation Contract Approval.....Mr. Daugherty  
(See Tab 12-B1)
- 2. Crisfield High Water Cooling Tower .....Mr. Daugherty  
(See Tab 12-B2)
- 3. Approval of Pre-Construction Management Services for WHS.....Mr. Daugherty  
(See Tab 12-B3)
- 4. Comprehensive Maintenance Plan Approval .....Mr. Daugherty  
(See Tab 12-B4)
- 5. Introduction of a New Minority Business Enterprises Policy, #400-19 .....Mr. Daugherty  
(See Tab 12-B5)

**C. Out of County Student Attendance Requests..... Dr. Brofee  
(See Tab 12-C)**

**D. Marion Sarah Peyton Update..... Mr. Turner  
(See Tab 12-D) Mr. Webster**

**E. Curriculum Revision Annual Report.....Mr. Bloodsworth  
(See Tab 12-E)**

**F. Human Resources Report**

- 1. New Hires, Retirees, and Resignations..... Mr. Lawson  
(See Tab 12-F1)
- 2. Out of State Travel (Informational Purposes Only)..... Mr. Lawson  
(See Tab 12-F2)

**13. Superintendent & Board Member Comments**

**14. September 2008 – September 16, 2008 a closed session meeting will be held at 6:00 p.m. and an open regular session meeting at 7:00 p.m. at the J.M. Tawes Technology & Career Center.**

**15. Adjournment**