

SOMERSET COUNTY BOARD OF EDUCATION
J.M. Tawes Technology & Career Center
October 15, 2013

A G E N D A

Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.

The Somerset County Board of Education will hold an open regular session on **Tuesday, October 15, 2013** at the J.M. Tawes Technology & Career Center at **4:00 p.m.** to immediately consider meeting in a closed session to review and approve minutes, to discuss personnel matters (Section 10-508)(a)(1), to consult with legal counsel (Section 10-508) (a)(7), and to perform administrative functions (Section 10-503), pursuant to the Maryland Annotated Code. The Board will reconvene in open session at **6:00 p.m.**

1. Convene in Open Regular Session – **4:00 p.m.**
2. Call to Order Chairman Miles
3. Roll CallMs. Tilghman
4. Declaration of a Quorum..... Chairman Miles
5. Adoption of Agenda Chairman Miles
6. Consider Meeting in Closed Session for the reasons listed below, pursuant to Section 10-508 of the **Maryland Annotated Code**:
 - a. To review and approve the minutes of September 17, 2013 and October 1, 2013
 - b. To perform administrative functions – Section 10-503
 - c. To discuss personnel matters – Section 10-508(a)(1)
 - d. To consult with legal counsel to obtain legal advice – Section 10-508(a)(7)
7. Reconvene in Open Regular Session – **6:00 p.m.**
8. Pledge of Allegiance Chairman Miles
9. Public Participation Chairman Miles
 - A. Student/Staff/Citizens Recognition
 - B. Resolutions/Plaques/Proclamations
10. Student Board Members' Activities Report Miss Waller & Mr. Long
11. Approval of September 17, 2013 Open Session Minutes Chairman Miles
12. Announcement of Closed Session Meetings
 - October 1, 2013
 - a. To discuss personnel matters – Section 10-508 (a)(1)
 - October 15, 2013

- a. To review and approve the minutes of August 20, 2013
- b. To perform administrative functions – Section 10-503
- c. To discuss personnel matters – Section 10-508(a)(1)
- d. To consult legal counsel to obtain legal advice – Section 10-508 (a)(7)

13. UNFINISHED BUSINESS

A. Administrative Procedure

- 1. Policy #200-14, Bidding & Purchasing..... Ms. Smoker
(Exhibit 13-A1)

14. NEW BUSINESS

A. Monthly Financial Updates

- 1. FY2014 September Expenditures Ms. Smoker
(Exhibit 14-A1)
- 2. FY2013 Budget Category Transfers..... Ms. Smoker
(Exhibit 14-A2)

B. Curriculum & Instruction

- 1. Naviance Program Dr. Gaddis
(Exhibit 14-B1)
- 2. Summer School Update Mr. Elebash
(Exhibit 14-B2)
- 3. Early Childhood Development Committee Ms. Holland
(Exhibit 14-B3)

**C. FY 2014 Master Plan Approval Chairman Miles
(Exhibit 14-C)**

D. Human Resources

- 1. Job Description..... Ms. Smoker
 - Supervisor of Public Relations
(Exhibit 14-D1)
- 2. New Hires, Retires, Resignations Ms. Smoker
(Exhibit 14-D2)

15. Superintendent & Board Member Comments

16. Announcement - The Somerset County Board of Education will convene in an open regular meeting on Tuesday, November 19, 2013 at 4:00 p.m. at the J.M. Tawes Career & Technology Center to immediately consider voting to convene in a closed meeting. The Board will reconvene in the open regular meeting at 6:00p.m. Additional information will be posted to the Somerset County Public Schools website.

17. Adjournment