

SOMERSET COUNTY BOARD OF EDUCATION
J.M. Tawes Technology & Career Center
November 19, 2013

A G E N D A

Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.

The Somerset County Board of Education will hold an open regular session on **Tuesday, November 19, 2013** at the J.M. Tawes Technology & Career Center at **4:00 p.m.** to immediately consider meeting in a closed session to review and approve minutes, to perform administrative functions (Section 10-503), to discuss personnel matters (Section 10-508)(a)(1), to consult with legal counsel (Section 10-508) (a)(7), to discuss negotiated matters (Section 10-508(a)(9) and pursuant to the Maryland Annotated Code. The Board will reconvene in open session at **6:00 p.m.**

1. Convene in Open Regular Session – **4:00 p.m.**
2. Call to Order Chairman Miles
3. Roll Call.....Ms. Tilghman
4. Declaration of a Quorum..... Chairman Miles
5. Adoption of Agenda Chairman Miles
6. Consider Meeting in Closed Session for the reasons listed below, pursuant to Section 10-508 of the **Maryland Annotated Code**:
 - a. To review and approve the minutes of October 15, 2013
 - b. To perform administrative functions – Section 10-503
 - c. To discuss personnel matters – Section 10-508(a)(1)
 - d. To consult with legal counsel to obtain legal advice – Section 10-508(a)(7)
 - e. To discuss negotiated matters – Section 10-508 (a)(9)
7. Reconvene in Open Regular Session – **6:00 p.m.**
8. Pledge of Allegiance..... Chairman Miles
9. FY2013 Financial Audit Statements.....Ms. Harrison & Mr. Hickman
(See Exhibit 9)
10. Public Participation Chairman Miles
 - A. Student/Staff/Citizens Recognition
 - B. Resolutions/Plaques/Proclamations/Donations
11. Student Board Members' Activities Report Miss Waller & Mr. Long
12. Approval of October 15, 2013 Open Session Minutes..... Chairman Miles
13. Announcement of Closed Session Meeting

- November 19, 2013
 - a. To review and approve the minutes of October 15, 2013
 - b. To perform administrative functions – Section 10-503
 - c. To discuss personnel matters – Section 10-508(a)(1)
 - d. To consult legal counsel to obtain legal advice – Section 10-508 (a)(7)
 - e. To discuss negotiated matters – Section 10-508 (a)(9)

14. UNFINISHED BUSINESS

A. Monthly Financial Update

1. FY2014 September Budget Expenditures Ms. Smoker
(Exhibit 14-A1)

15. NEW BUSINESS

A. Monthly Financial Update

1. FY2014 October Budget Expenditures Ms. Smoker
(Exhibit 15-A1)
2. Proposed FY2015 Budget Calendar Ms. Smoker
(Exhibit 15-A2)

B. Curriculum & Instruction

1. 2013 Master Plan Update Ms. West-Smith
(Exhibit 15-B1)
2. Dual Enrollment.....Mr. Elebash
(Exhibit 15-B2)

C. Human Resources

1. Job Description..... Ms. Smoker
 - Supervisor of Public Relations
(Exhibit 15-C1)
2. New Hires, Retires, Resignations Ms. Smoker
(Exhibit 15-C2)

16. Superintendent & Board Member Comments

17. Announcement - The Somerset County Board of Education will convene in an open regular meeting on Tuesday, December 17, 2013 at 4:00 p.m. at the J.M. Tawes Career & Technology Center to immediately consider voting to convene in a closed meeting. The Board will reconvene in the open regular meeting at 6:00p.m. Additional information will be posted to the Somerset County Public Schools website.

18. Adjournment