

# SOMERSET COUNTY BOARD OF EDUCATION – NOTICE OF PUBLIC MEETING

## Carter G. Woodson Elementary School

September 18, 2012

### A G E N D A

As of September 17, 2012, the Somerset County Board of Education will meet in an open regular session at **3:45 p.m.** on **Tuesday, September 18, 2012** at Woodson Elementary School. Due to the forecast of inclement weather on Tuesday, the entire Board meeting will be held at Woodson Elementary School.

1. Convene in Open Regular Session – **3:45 p.m.**
2. Call to Order .....Chairman Sumpter
3. Roll Call .....Ms. Tilghman
4. Declaration of a Quorum.....Chairman Sumpter
5. Pledge of Allegiance.....Chairman Sumpter
6. Adoption of Agenda .....Chairman Sumpter
7. Approval of Open Session Minutes.....Chairman Sumpter
  - June 19, 2012 – Regular Meeting
  - June 26, 2012 – Special Meeting
  - June 28, 2012 – Special Meeting
  - July 17, 2012 – Special Meeting
  - July 31, 2012 – Special Meeting
  - August 8, 2012 – Special Meeting
  - August 16, 2012 – Special Meeting
  - August 21, 2012 – Regular Meeting
8. Announcement of Closed Session Meetings
  - September 06, 2012
  - September 13, 2012
9. Student Board Members' Activities Reports.....Mr. Mason and Mr. Cavins
10. Public Participation .....Chairman Sumpter
11. **OLD BUSINESS**
  - A. **Policies**
    1. Policy #200-21, Guidelines for Releasing .....Mr. Lawson  
School System & Individual School Information  
(See Tab 11-A1)
    2. #300-11, Vendor Relations .....Ms. Blake  
(See Tab 11-A2)
    3. #500-27, Home Instruction.....Mr. Turner  
(See Tab 11-A3)

4. #600-42, Use of Video Cameras for Security ..... Ms. Carter  
(See Tab 11-A4)
5. Policy #800-09, Public Information and Communications..... Mr. Lawson  
(See Tab 11-A5)

**B. Human Resources**

1. Job Descriptions..... Ms. Whitelock
  - Public Relations Specialist
  - Supervisor of Public Relations
  - School Counselor
 (See Tab 11-B1)

**12. NEW BUSINESS**

**A. Finance**

1. Monthly Finance Report..... Mr. Blye  
(See Tab 12-A1)
2. Food Service Report ..... Mr. Blye  
(See Tab 12-A2)

**B. Curriculum & Instruction**

1. Curriculum & Instruction Report..... Ms. Hopkins  
(See Tab 12-B1)
2. Out of County Field Trip Requests..... Ms. Hopkins  
(See Tab 12-B2)

**C. Policies**

1. Policy #700-26, Tuition Reimbursement..... Ms. Whitelock  
(See Tab 12-C1)

**D. Transportation**

1. School Bus Discipline Guidelines ..... Mr. Jefferson  
(See Tab 12-D1)
2. Substitute Bus Driver Training Approval..... Mr. Jefferson  
(See Tab 12-D2)

**E. Human Resources**

1. New Hires, Retires, and Resignations..... Ms. Whitelock  
(See Tab 12-E1)

**13. Superintendent & Board Member Comments**

**14. Adjournment**