

SOMERSET COUNTY BOARD OF EDUCATION
J.M. Tawes Technology & Career Center
November 27, 2012

AGENDA

Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.

As of November 20, 2012, the Somerset County Board of Education will meet on **Tuesday, November 27, 2012** in an open work session at **12:00 p.m.** The Board will then meet in an open session at **4:00 p.m.** to immediately consider going into a closed session to review and approve closed minutes, to discuss personnel matters (Section 10-508 (a)(1), to perform administrative functions (Section 10-503), to consider matters related to contracts (Section 10-508 (a)(14)), and to consult with legal counsel (Section 10-508 (a)(7) pursuant to the Maryland Annotated Code. The Board will reconvene in open session at **6:00 p.m.** followed by the regular session at **7:00 p.m.** All meetings will be held at the J.M. Tawes Technology & Career Center.

1. Convene in Open Work Session – **4:00 p.m.**
2. Call to OrderChairman Sumpter
3. Roll Call.....Ms. Tilghman
4. Declaration of a Quorum.....Chairman Sumpter
5. Consider Meeting in Closed Session for the reasons listed below, pursuant to Section 10-508 of the **Maryland Annotated Code**:
 - a. To review and approve minutes of previous closed meetings
 - September 13, 2012 – Closed Meeting
 - October 2, 2012 – Closed Meeting
 - October 16, 2012
 - b. To perform administrative functions – Section 10-503
 - c. To discuss personnel matters – Section 10-508(a)
 - d. To consult with legal counsel to obtain legal advice – Section 10-508(a)(7)
 - e. To consider matters related to contracted agreements (Section 10-508 (a)(14)
6. Reconvene in **Open Session** – **6:00 p.m.**
7. Convene in **Open Regular Session** – **7:00 p.m.**
8. Pledge of AllegianceChairman Sumpter
9. Adoption of AgendaChairman Sumpter
10. Approval of Open Session Minutes.....Chairman Sumpter
 - September 6, 2012 – Special Meeting
 - September 13, 2012 – Special Meeting
 - September 18, 2012 – Regular Meeting
 - September 24, 2012 – Special Meeting
 - October 2, 2012 – Special Meeting

- October 12, 2012 – Special Meeting
- October 16, 2012 – Regular Meeting
- November 20, 2012 – Regular Meeting

11. Announcement of Closed Session Meeting

➤ November 27, 2012

12. Public ParticipationChairman Sumpter

13. Student Board Members' Activities Reports..... Mr. Cavins and Mr. Mason

14. **OLD BUSINESS**

A. Policies

1. Policy #200-22, Volunteer ServicesMs. Whitelock
(See Tab 14-A1)

B. AWD Wind EnergyMr. Dorman
(See Tab 14-B)

C. Kenyon Solar Energy Mr. Gorsuch
(See Tab 14-C)

15. **NEW BUSINESS**

A. Finance

1. Monthly Finance ReportMr. Blye
(See Tab 15-A1)

2. Monthly Food Service ReportMr. Blye
(See Tab 15-A2)

B. Curriculum & Instruction

1. Curriculum & Instruction Report.....Ms. Hopkins
 - Disciplinary Literacy
(See Tab 15-B1)

C. Student Service Report

1. Student Services Division UpdateMs. McLaughlin
(See Tab 15-C1) Ms. Carter

2. Policy #600-44, Emergency Anaphylaxis Plan..... Ms. Thomas
(See Tab 15-C2)

D. Human Resources

1. New Hires, Retires, ResignationsMs. Whitelock
(See Tab 15-D1)

2. Job DescriptionsMs. Whitelock
- Accounting Manager
 - Accounting Associate I
 - Accountant
- (See Tab 15-D2)

16. Superintendent & Board Member Comments

17. December – On December 18, 2012 the Board will convene in an open regular meeting at 5:00 p.m. to immediately consider going into a closed meeting followed by an open work session at 6:00 p.m and an open regular meeting at 7:00 p.m. at the Greenwood Elementary School.

18. Adjournment