

SOMERSET COUNTY BOARD OF EDUCATION
J.M. Tawes Technology & Career Center
May 22, 2013

A G E N D A

Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.

The Somerset County Board of Education will hold an open regular session at **4:00 p.m.** on **Wednesday, May 22, 2013** at J.M. Tawes Technology & Career Center to immediately consider meeting in a closed session to review and approve closed minutes, to discuss personnel matters (Section 10-508 (a)(1), to consult with legal counsel Section 10-508 (a)(7), and to perform administrative functions (Section 10-503), pursuant to the Maryland Annotated Code. The Board will reconvene in the open regular meeting at **6:00 p.m.**

1. Convene in Open Regular Session – **4:00 p.m.**
2. Call to Order Chairman Miles
3. Roll Call Ms. Tilghman
4. Declaration of a Quorum Chairman Miles
5. Pledge of Allegiance Chairman Miles
6. Adoption of Agenda Chairman Miles
7. Consider Meeting in Closed Session for the reasons listed below, pursuant to Section 10-508 of the **Maryland Annotated Code**:
 - a. To review and approve minutes of previous closed meetings
 - May 14, 2013
 - b. To perform administrative functions – Section 10-503
 - c. To discuss personnel matters – Section 10-508(a)(1)
 - New Hires, Retires, and Resignations
 - d. To consult with legal counsel to obtain legal advice – Section 10-508(a)(7)
 - e. To discuss negotiated matters – Section 10-508 (a)(9)
8. Reconvene in Open Regular Session – **6:00 p.m.**
9. United Way Presentations to Schools and the School System Mr. Lawson
10. Outstanding Volunteers Recognition Mr. Lawson
11. Parent Involvement Matters Awards Mr. Lawson
12. ROTC Cadet College Credits Major Kennemuth
13. Approval of Open Session Minutes Chairman Miles
 - May 14, 2013

14. Announcement of Closed Session Meetings

- May 14, 2013
 - Reviewed and approved closed meeting minutes
 - Discussed Personnel Matters – Section 10-508 (a)(1)
 - New Hires, Retires, Resignations
 - Performed Administrative Functions – Section 10-503
 - Received Advice from Legal Counsel – Section 10-508 (a) (7)
 - Discussed matters related to Negotiated Agreements – Section 10-508 (a) (14)

- May 22, 2013
 - Reviewed and approved closed meeting minutes
 - Discussed Personnel Matters – Section 10-508 (a)(1)
 - New Hires, Retires, Resignations
 - Performed Administrative Functions – Section 10-503
 - Received Advice from Legal Counsel – Section 10-508(a)(7)
 - Discussed Negotiated Matters – Section 10-508 (a)(9)

15. Student Board Members' Activities Reports..... Mr. Mason & Mr. Cavins

16. NEW BUSINESS

A. Curriculum & Instruction

1. SCPS Life Skills Course Development..... Ms. Hopkins & Curriculum Instruction Staff
Implementation
(See Tab 16-A1)

2. Math Transition Common Core Review Plan Ms. McGoogan & Ms. Schnieder
(See Tab 16-A2)

3. Summer Camp Implementation StrategiesMr. Elebash & Ms. Twigg
 - Elementary
 - Secondary(See Tab 16-A3)

B. Financial Updates

1. Budget Category Transfers Ms. Smoker
(See Tab 16-B1)

2. Monthly Finance and Food Service Reports..... Ms. Smoker
(See Tab 16-B2)

C. Facilities and Transportation..... Mr. Jefferson

- Transportation Policy Revision Progress
- WAHS & CAHS Athletic Facility Improvement Update
- Bus routing from Route 13 to WAHS update
- Facilities Master Plan Development
- School Security Improvement Prioritized List
(See Tab 16-C)

D. Human Resources

1. New Hires, Retires, ResignationsMs. Whitelock
(See Tab 16-D1)

2. Job DescriptionsMs. Whitelock
 - Assistant Superintendent of Curriculum & Instruction
 - Assistant Superintendent of Administration
(See Tab 15-D2)

17. Public Participation..... Chairman Miles

18. Superintendent & Board Member Comments

19. May & June – The Somerset County Board of Education will hold a Special Open Meeting on Thursday, May 23, 2013 at the UMES Henson Center at 8:00 a.m. and will vote to immediately consider convening in a closed session to perform personnel matters – new hires, retires, resignations pursuant to Section 10-508 (a)(1). The next Regular Board Meeting will be held on Wednesday, June 5, 2013 at the J.M. Tawes Technology & Career Center.

20. Adjournment