

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
September 20, 2011

TO: Chairman & Members - Board of Education

FM: Dr. Marjorie Miles, Superintendent

The Somerset County Board of Education will meet in an open work session at **5:00 p.m.** and a closed session at **6:00 p.m.** at the J. M. Tawes Technology & Career Center, **Tuesday September 20, 2011** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session at the J. M. Tawes Technology & Career Center, **September 20, 2011** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

A G E N D A

1. Call to OrderChairman Sumpter
2. Roll Call.....Ms. Tilghman
3. Declaration of Quorum.....Chairman Sumpter
4. Pledge of Allegiance.....Chairman Sumpter
5. Approval of MinutesChairman Sumpter
 - **Meetings of August 2, 2011, August 12, 2011, and August 16, 2011**
 - **Announcement of Closed Session Meetings**
 - **September 20, 2011 (Personnel Discussions)**
6. Adoption of Agenda.....Chairman Sumpter
7. TGM Group, LLCMs. Miller
 - Audited Financial Statements
8. Student Board Members' Activities Reports.....Mr. Mason & Miss Linamen
9. Public ParticipationChairman Sumpter
10. **OLD BUSINESS**
 - A. **Facilities and Transportation**
 1. Change Order Requests.....Mr. Daugherty
(See Tab 10-A1)

2. Comprehensive Maintenance Plan Mr. Daugherty
(See Tab 10-A2)
3. Capital Improvement Plan Mr. Daugherty
(See Tab 10-A3)
4. Policy #200-18, Transportation..... Mr. Daugherty
(See Tab 10-A4)
5. Route #3 Contract Approval Mr. Daugherty
(See tab 10-A5)

B. Student Services

1. 600-21, Student Enrollment Ms. McLaughlin
Student Enrollment/Attendance Eligibility, Pupil Assignment
(See Tab 10-B1)

C. Human Resources

1. Policy #700-15, Workers Compensation..... Mr. Lawson
(See Tab 10-C1)
2. Policy #700-26, Tuition Reimbursement Mr. Lawson
(See Tab 10-C2)
3. Policy #700-29, Classified Employee Probationary Period Mr. Lawson
(See Tab 10-C3)
4. Policy #700-55, National Board Certification Assessment..... Mr. Lawson
Incentive Fee and Reimbursement
(See Tab 10-C4)
5. Job Descriptions..... Mr. Lawson
 - Director of Curriculum and Instruction
 - Principal
 (See Tab 10-C5)

11. NEW BUSINESS

A. Instruction

1. Master Plan 2011 UpdateMr. Bloodsworth
(See Tab 11-A1)
2. Out of County Field Trip Request.....Mr. Bloodsworth
(See Tab 11-A2)

3. Out of County Student Transfer RequestMr. Bloodsworth
(See Tab 11-A3)

B. Human Resources

1. Job Descriptions Mr. Lawson
 - Bus Driver Trainer
 - Job Coach(See Tab 11-B1)
2. Human Resources Report.....Mr. Lawson
(See Tab 11-B2)

12. Superintendent & Board Member Comments

13. **October – On Tuesday October 18, 2011 the Board will convene in an open work session at 5:00 p.m. to discuss facilities items, a closed session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. at the J.M Tawes Technology and Career Center.**

14. Adjournment