

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
October 18, 2011

TO: Chairman & Members - Board of Education

FM: Dr. Marjorie Miles, Superintendent

The Somerset County Board of Education will meet in an open work session at **5:00 p.m.** and a closed session at **6:00 p.m.** at the J. M. Tawes Technology & Career Center, **Tuesday October 18, 2011** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session at the J. M. Tawes Technology & Career Center, **October 18, 2011** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

A G E N D A

1. Call to Order..... Chairman Sumpter
2. Roll Call Ms. Tilghman
3. Declaration of Quorum..... Chairman Sumpter
4. Pledge of Allegiance Chairman Sumpter
5. Approval of Minutes..... Chairman Sumpter
 - **Meetings of August 16, 2011 (revised) and September 20 2011**
 - **Announcement of Closed Session Meetings**
 - **October 18, 2011 (Personnel Discussions)**
6. Adoption of Agenda..... Chairman Sumpter
7. Student Board Members' Activities Reports.....Miss Linamen & Mr. Mason
8. Public Participation..... Chairman Sumpter
9. **OLD BUSINESS**
 - A. Facilities and Transportation**
 1. Change Order Requests..... Mr. Daugherty
(See Tab 9-A1)

B. Student Services

1. 600-21, Student EnrollmentMs. McLaughlin
Student Enrollment/Attendance Eligibility, Student Assignment
(See Tab 9-B1)

C. Human Resources

1. Policy #700-26, Tuition Reimbursement.....Mr. Lawson
(See Tab 9-C1)
2. Job Descriptions
 - Bus Driver Trainer
 - Job Coach(See Tab 9-C2)

10. NEW BUSINESS

A. Finance

1. Monthly Finance ReportMs. Miller
(See Tab 10-A1)
2. Monthly Food Service ReportMs. Miller
(See Tab 10-A2)

**B. Out of County Student Transfer Request..... Dr. Miles
(See Tab 10-B)**

C. Human Resources

1. Job DescriptionsMr. Lawson
 - Assistant Superintendent(See Tab 10-C1)
2. Human Resources ReportMr. Lawson
(See Tab 10-C2)
3. Out of State TravelMr. Lawson
(See Tab 10-C3)

**D. Approval of Revised Board Meeting Calendar Dr. Miles
(See Tab 10-D)**

11. Superintendent & Board Member Comments

12. November – On Tuesday November 15, 2011 the Board will convene in an open work session at 5:00 p.m. to discuss facilities and other items, a closed session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. at Deal Island Elementary School.

13. Adjournment