

**SOMERSET COUNTY PUBLIC SCHOOLS  
PRINCESS ANNE, MARYLAND  
March 20, 2012**

**TO:** Chairman & Members - Board of Education

**FM:** Dr. Marjorie E. Miles, Ph. D., Ed. D.

The Somerset County Board of Education will conduct an open work session at 5:00 p.m to discuss policies and facilities items and a closed session at 6:00 p.m. at Princess Anne Elementary School, **Tuesday, March 20, 2012** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session will be held at Princess Anne Elementary School, **March 20, 2012 at 7:00 p.m.**

**REGULAR SESSION AGENDA**

**A G E N D A**

1. Call to Order .....Chairman Sumpter
2. Roll Call .....Ms. Tilghman
3. Declaration of Quorum.....Chairman Sumpter
4. Pledge of Allegiance .....Chairman Sumpter
5. Approval of Minutes .....Chairman Sumpter
  - **January 31, 2012, February 2, 2012, and February 21, 2012**
  - **Announcement of Closed Session Meeting**
    - March 8, 2012
    - March 20, 2012
6. Adoption of Agenda.....Chairman Sumpter
7. Student Board Members' Activities Report..... Mr. Mason & Miss Linamen
8. Public Participation .....Chairman Sumpter
9. Eastern Shore Counselor's Conference Art Contest Winner ..... Ms. McLaughlin  
& Dr. Miles
10. MABE Presentation .....Dr. Bauer & Dr. Smith  
Maryland Association of Board's of Education

**11. OLD BUSINESS**

**A. Policies**

- 1. Policy 600-12, Student Dress Code ..... Ms. McLaughlin
  - Uniform Expansion Initiative  
(See Tab 11-A1)
- 2. Policy 600-43 ..... Ms. McLaughlin  
Gang Activity or Similar Destructive or Illegal Group Behavior  
(See Tab 11-A2)
- 3. Policy 800-2,.....Dr. Miles  
Parent/Guardian Involvement in Education, Responsibilities – Privacy  
(See Tab 11-A3)

**B. Human Resources**

- 1. Job Descriptions ..... Ms. Whitelock
  - Computer Technician
  - Secondary Math Science STEM Supervisor  
(See Tab 11-B1)

**12. Out of County Student Enrollment Update .....Dr. Miles  
(See Tab 12)**

**13. NEW BUSINESS**

**A. Finance**

- 1. Monthly Finance Report.....Ms. Miller  
(See Tab 13-A1)
- 2. Food Service Report .....Ms. Miller  
(See Tab 13-A2)
- 3. MSDE Audit of State Aid Programs .....Ms. Miller  
(See Tab 13-A3 )
- 4. Policy #200-14, Bidding & Purchasing .....Ms. Miller  
(See Tab 13-A4)
- 5. Category Transfer.....Ms. Miller  
(See Tab 13-A5)

**B. Alternative Governance Plan .....Dr. Miles  
(See Tab 13-B)**

**C. Superintendent's Budget Priorities.....Dr. Miles  
(See Tab 13-C)**

**D. Policies**

1. Policy #400-25, Disaster & Emergency Plans.....Mr. Daugherty  
(See Tab 13-D1)
2. Policy #700-56, Progressive Discipline .....Dr. Miles  
(See Tab 13-D2)
3. Policy #700-13,.....Ms. Whitelock  
Work Schedule and Leave for Employees of Somerset County Public Schools  
(See Tab 13-D3)

**E. Facilities and Transportation**

1. Design for HVAC Renovation GES .....Mr. Daugherty  
(See Tab 13-E1)

**F. Human Resources**

1. New Hires, Retirees, and Resignations .....Ms. Whitelock  
(See Tab 13-F1)
2. Job Description .....Ms. Whitelock
  - Media Specialist
  - Executive Assistant(See Tab 13-F2)
3. Out of State Travel.....Ms. Whitelock  
(See Tab 13-F3)

14. **April 17, 2012 Board Meeting** .....Dr. Miles
  - Request to move Board meeting from Ewell to JM Tawes Technology & Career Center  
(See Tab 14)

**15. Superintendent & Board Member Comments**

16. **April 2012 – On April 17, 2012 the Board will convene in an open work session at 5:00 p.m., a closed session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. All meetings will be held at \_\_\_\_\_.**

**17. Adjournment**