

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
August 16, 2011

TO: Chairman & Members - Board of Education

FM: Dr. Marjorie Miles, Superintendent

The Somerset County Board of Education will meet in an open work session at **4:00 p.m.** and a closed session at **6:00 p.m.** at the J. M. Tawes Technology & Career Center, **Tuesday August 16, 2011** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session at the J. M. Tawes Technology & Career Center, **August 16, 2011** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

AGENDA

1. Call to Order..... Chairman Sumpter
2. Roll Call Ms. Tilghman
3. Declaration of Quorum..... Chairman Sumpter
4. Pledge of Allegiance Chairman Sumpter
5. Approval of Minutes..... Chairman Sumpter
 - Meeting of July 19, 2011
 - Announcement of Closed Session Meetings
 - August 2, 2011 – 2:45 p.m. (Personnel Discussions)
 - August 12, 2011– 6:00 p.m. (Personnel Discussions)
6. Adoption of Agenda Chairman Sumpter
7. Public Participation..... Chairman Sumpter
8. **OLD BUSINESS**
 - A. **Facilities**
 1. Change Orders for Washington High School Mr. Daugherty
(See Tab 8-A1)
 2. Approval of Emmitt Cotton’s Substitute Approval Request..... Mr. Daugherty
(See Tab 8-A2)
 3. Request of Commissioners to Obtain One of the WAHS Portables..... Mr. Daugherty
(See Tab 8-A3)

4. Comprehensive Maintenance Plan Mr. Daugherty
(See Tab 8-A4)
5. Capital Improvement Plan Mr. Daugherty
(See Tab 8-A5)
6. Request to Train Substitute Bus Driver Mr. Daugherty
(See tab 8-A6)

B. Transportation

1. Policy #200-18, Transportation..... Mr. Daugherty
 - Revision Regarding Substitute as Applicant Contractor – Second Reading
(See Tab 8-B1)

C. Policies

1. Policy #600-19, Student Assignment Ms. McLaughlin
Policy #600-21 Student Enrollment/Attendance Eligibility, Pupil Assignment
(See Tab 8-C1)

D. Human Resources

1. Job Descriptions Mr. Lawson
(See Tab 8-D1)
 - Media Specialist
 - Technology Education Teacher
 - Teacher-In-Charge
2. Policy #700-12, Sick Leave Mr. Lawson
(See Tab 8-D2)
3. Policy #700-26, Tuition Reimbursement Mr. Lawson
(See Tab 8-D3)
4. Policy #700-35, Family and Medical Leave Act Mr. Lawson
(See Tab 8-D4)

E. Student Services

1. Policy, #500-21, Extra Curricular Activities Eligibility Ms. Carter
(See Tab 8-E1)
2. Policy #600-15, Student Alcohol and Drug Abuse..... Ms. Carter
(See Tab 8-E2)
3. Policy #600- 17, Standards of Social Behavior..... Ms. Carter
(See Tab 8-E3)
4. Policy #600-34, Student Bullying, Harassment, Intimidation Ms. Carter

(See Tab 8-E4)

- 5 Policy #600-36, Fighting..... Ms. Carter
(See Tab 8-E5)

9. NEW BUSINESS

A. Finance

1. Monthly Finance Report..... Ms. Miller
(See Tab 9-A1)
2. Food Service Report Ms. Miller
(See Tab 9-A2)
3. Policy 100-03, Ethnics Policy Ms. Miller
(See Tab 9-A3)

B. Human Resources

1. Job Descriptions Mr. Lawson
- Director of Curriculum and Instruction
 - Principal
- (See Tab 9-B1)
2. Policy #700-15, Workers Compensation..... Mr. Lawson
(See Tab 9-B2)
3. Policy #700-29, Classified Employee Probationary Period Mr. Lawson
(See Tab 9-B3)
4. Human Resources Report..... Mr. Lawson
(See Tab 9-B4)

**C. Approval of Somerset County Public Schools Negotiations Group..... Mr. Lawson
(See Tab 9-C)**

**D. Out of County School Trip Requests Mr. Bloodsworth
(See Tab 9-D)**

10. Superintendent & Board Member Comments

11. September – On Tuesday September 20, 2011 the Board will convene in an open work session at 5:00 p.m. to discuss facilities items, a closed session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. at the J.M Tawes Technology and Career Center.

12. Adjournment