

**SOMERSET COUNTY PUBLIC SCHOOLS
NOTICE OF PUBLIC MEETING
PRINCESS ANNE, MARYLAND
April 17, 2012**

TO: Chairman & Members - Board of Education

FM: Dr. Marjorie E. Miles, Ph. D., Ed. D.

The Somerset County Board of Education will consider going into a closed meeting to consider the matters listed below on **April 17, 2012** at **5:00 p.m** as permitted by the Maryland Open Meetings Act S10-508(a)(1)(i)(ii)(7)(9) of the Annotated Code of Maryland, an open work session at **6:00 p.m** and an open regular session at **7:00 p.m**. All meetings will be held at the J.M. Tawes Technology & Career Center.

A G E N D A

1. Call to OrderChairman Sumpter
2. Roll Call.....Ms. Tilghman
3. Consider Meeting in Closed Session for the reasons listed below, pursuant to Section 10-508 of the Maryland Annotated Code:
 - a. To approve minutes of previous closed meetings
 - March 8, 2012
 - March 20, 2012
 - April 2, 2012
 - b. To discuss personnel matters – Section 10-508(a)(1)(i)(ii)
 - c. To discuss matters relative to negotiations – Section 10-508(a)(9)
 - d. To consult with legal counsel to obtain legal advice – Section 10-508(a)(7)
 - e. To perform administrative functions
4. Convene in an **Open Work Session**
 - a. To discuss revisions to Policy #600-12, Student Dress CodeMs. McLaughlin
5. Reconvene in **Open Session**
6. Declaration of Quorum.....Chairman Sumpter

- 7. Pledge of Allegiance.....Chairman Sumpter
- 8. Adoption of AgendaChairman Sumpter
- 9. Approval of Minutes Chairman Sumpter
 - **March 13, 2012 & March 20, 2012**
 - **Announcement of Closed Session Meetings**
 - March 8, 2012
 - March 20, 2012
 - April 2, 2012
- 10. Student Board Members' Activities ReportMs. Linamen & Mr. Mason
- 11. Public ParticipationChairman Sumpter
- 12. **OLD BUSINESS**
 - A. Finance**
 - 1. Policy 200-14, Bidding & Purchasing Ms. Rounds
(See Tab 12-A1)
 - B. Student Services**
 - 1. Policy #600-12, Student Dress CodeMs. McLaughlin
(See Tab 12-B1)
 - C. Facilities and Transportation**
 - 1. Policy #400-25, Disaster & Emergency Plans.....Mr. Daugherty
(See Tab 12-C1)
 - D. Human Resources**
 - 1. Job DescriptionsMs. Whitelock
 - Media Specialist
 - Executive Assistant
 (See Tab 12-D1)
 - 2. Policy #700-13,.....Ms. Whitelock
Work Schedule and Leave for Employees of Somerset County Public Schools
(See Tab 12-D2)
 - 3. Policy #700-56, Progressive Discipline.....Dr. Miles
(See Tab 12-D3)

13. NEW BUSINESS

A. Finance

1. Monthly Finance Report..... Ms. Rounds
(See Tab 13-A1)
2. Food Service Report Ms. Riggins
(See Tab 13-A2)

B. Policies of Instruction

1. Policy #500-31, Student Field Trips..... Ms. McLaughlin
(See Tab 13-B1)

**C. Superintendent's Preliminary Budget Priorities.....Dr. Miles
(See Tab 13-C)**

D. Facilities and Transportation

1. Request to Train Substitute Bus Drivers.....Mr. Daugherty
(See Tab 13-D)

E. Human Resources

1. New Hires, Retirees, and Resignations Ms. Whitelock
(See Tab 13-E1)

14. Superintendent & Board Member Comments

15. May 2012 – On May 15, 2012 the Board will consider going into a closed session at 5:00 p.m. to discuss personnel matters as permitted by the Maryland Open Meetings Act S10-508(a) of the *Annotated Code of Maryland*,, an open work session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. at Washington Academy & High School.

16. Adjournment