

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
November 9, 2010

TO: Chairman & Members - Board of Education

FM: Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will conduct a closed session meeting at 4:30 p.m., an open work session at 5:00 p.m to discuss policies and facilities items and at 6:00 p.m. to conduct an executive session at the J. M. Tawes Technology & Career Center, **Tuesday, November 9, 2010** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session of the Board at the J. M. Tawes Technology & Career Center, **November 9, 2010** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

A G E N D A

1. Call to Order Chairman Miles
2. Roll Call.....Ms. Tilghman
3. Declaration of Quorum..... Chairman Miles
4. Pledge of Allegiance..... Chairman Miles
5. Approval of Minutes Chairman Miles
 - **Meeting of October 12, 2010**
 - **Announcement of Executive Meeting**
6. Adoption of Agenda..... Chairman Miles
7. Student Board Members Activities Reports..... Miss Sturgis and Miss Elmore
8. Public Participation..... Chairman Miles
9. **OLD BUSINESS**
 - A. **Facilities and Transportation**
 1. Change Order Requests.....Mr. Daugherty
(See Tab 9-A1)
 2. Washington Academy & High School Kitchen Renovation Mr. Daugherty
(See Tab 9-A2)
 3. Policy 200-13, Use of School FacilitiesMr. Daugherty
(See Tab 9-A3)

4. SIS Storage Tank Transfer to Commissioners.....Mr. Daugherty
(See Tab 9-A4)

B. Finance

1. Jobs For Education RevenueDr. Brofee
(See Tab 9-B1)

C Policies

1. 300-13, Fixed Assets.....Ms. Miller
(See Tab 9-C1)

D Human Resources

1. Job Descriptions.....Mr. Lawson
• ALC Teacher
• Assistant/Vice Principal
• Dean of Students
(See Tab 9-D1)

10. NEW BUSINESS

A. Legislative Audit Response

1. Update on Legislative Audit ProcessDr. Brofee
(See Tab 10-A1)

2. Legislative Audit RecommendationsDr. Brofee
(See Tab 10-A2)

B. Finance

1. Monthly Finance Report.....Ms. Miller
(See Tab 10-B1)

2. Food Service ReportMs. Miller
(See Tab 10-B2)

3. Budget Calendar FY2012Dr. Brofee
(See Tab 10-B3) Ms. Miller

C. Instruction

1. Race to The Top.....Dr. Brofee
(See Tab 10-C1) Mr. Bloodsworth

D. Facilities and Transportation

1. Feasibility Study for GES HVAC Replacement.....Mr. Daugherty
(See Tab 10-D1)

2. GES Parking Lot AdditionMr. Daugherty
(See Tab 10-D2)
3. Approval of New Bus and Van Purchases.....Mr. Daugherty
(See Tab 10-D3)

E. Human Resources

1. Job DescriptionMr. Lawson
 - Early Childhood Education Teacher
 - ARRA Tutor
 (See Tab 10-E1)
2. New Hires, Retirees, and ResignationsMr. Lawson
(See Tab 10-E2)
3. Out of State Travel.....Mr. Lawson
(See Tab 10-E3)

11. Superintendent & Board Member Comments

12. December 2010 – On Tuesday December 14, 2010 the Board will convene in an open called session at 5:00 to discuss change order requests, in an executive session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. The meeting will be held at the J.M. Tawes Technology & Career Center.

13. Adjournment