

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
June 14, 2011

TO: Chairman & Members - Board of Education

FM: Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will meet in an open work session at 5:00 p.m. to policies and facilities items and in a closed session at 6:00 p.m. at the J. M. Tawes Technology & Career Center, **Tuesday, June 14, 2011** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session at the J. M. Tawes Technology & Career Center, **June 14, 2011** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

AGENDA

1. Call to Order Chairman Sumpter
2. Roll Call..... Ms. Tilghman
3. Declaration of Quorum Chairman Sumpter
4. Pledge of Allegiance Chairman Sumpter
5. Approval of Minutes Chairman Sumpter
 - **Public Hearing on May 17, 2011**
 - **Meeting of May 24, 2011**
 - **Announcement of Closed Session Meeting**
 - **June 6, 2011 – 8:30 – 4:45 p.m. (Personnel Discussion and Interviews)**
 - **June 14, 2011 – 6:00 p.m. (Personnel and Negotiations)**
6. Adoption of Agenda Chairman Sumpter
7. Student Board Members' Introduction.....Mr. Elebash
8. Public Participation Chairman Sumpter
9. **OLD BUSINESS**
 - A. Facilities and Transportation**
 1. Educational Facilities Master Plan Mr. Daugherty
 - Telephone Poll Results
(See Tab 9-A1)
 2. Route #3 Contract Approval..... Mr. Daugherty
(See Tab 9-A2)

3. Bus Contractors PVA Recommended for 2012..... Dr. Brofee
(See Tab 9-A3)

B. Human Resources

1. Job Descriptions Mr. Lawson
(See Tab 9-B1)

- Secondary Mathematics Teacher
- Secondary English/Reading Intervention Teacher
- Elementary Education Teacher
- Secondary Visual Arts
- IEP Clerk

2. Retiree Health Insurance Ms. Miller
(See Tab 9-B2)

C. Out of County Transfers Dr. Brofee
(See Tab 9-C)

D. Policies

1. Policy #600-19, Student Assignment..... Dr. Brofee
(See Tab 9-D1)

2. Policy #600-21, Enrollment/Athletic Eligibility/Pupil Assignment..... Dr. Brofee
(See Tab 9-D2)

3. Policy #600-42, Use of Video Cameras for Security Ms. Carter
(See Tab 9-D3)

4. Policy #600-43, Gang Policy Ms. McLaughlin
(See Tab 9-D4)

5. Policy #700-09, Professional Duties and Responsibilities Dr. Brofee
(Whistle Blower) (See Tab 9-D5)

E. Washington Academy & High School Spain Trip Approval..... Ms. Collins
(See Tab 9-E)

10. NEW BUSINESS

A. Finance

1. Monthly Finance Report Ms. Miller
(See Tab 10-A1)

2. Food Service Report..... Ms. Miller
(See Tab 10-A2)

3. Lunch Costs for Students..... Mr. Daugherty
(See Tab 10-A3)

B. Instruction

1. Revision of the 2011-2012 Grading Procedures.....Mr. Bloodsworth
(See Tab 10-B1)
2. Graduation ReportMr. Elebash
(See Tab 10-B2)
3. Revision of Calendar 2011-2012Mr. Bloodsworth
(See Tab 10-B3)

C. Policies

1. Policy #700-12, Sick Leave Mr. Lawson
(See Tab 10-C1)
2. Policy #700-26, Tuition Reimbursement..... Mr. Lawson
(See Tab 10-C2)
3. Policy #700-35, Family and Medical Leave Act Mr. Lawson
(See Tab 10-C3)

D. Human Resources

1. Job Description..... Mr. Lawson
(See Tab 10-D1)
 - Data Design Specialist
2. New Hires, Retirees, and Resignations..... Mr. Lawson
(See Tab 10-D2)
3. Out of County Travel Mr. Lawson
(See Tab 10-D3)

11. **Superintendent Search Update** Chairman Sumpter

12. **Superintendent & Board Member Comments**

13. **July 2011 – On Tuesday July _____ 2011 the Board will convene in an open work session at 5:00 p.m. to discuss facilities items, a closed session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. at the J.M Tawes Technology and Career Center.**

14. **Adjournment**