

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND

June 30, 2011

TO: Chairman & Members - Board of Education

FM: Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will meet in a closed session at 6:30 p.m. at the J. M. Tawes Technology & Career Center, **Thursday, June 30, 2011** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session at the J. M. Tawes Technology & Career Center, **June 30, 2011** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

A G E N D A

1. Call to Order..... Chairman Sumpter
2. Roll Call Ms. Tilghman
3. Declaration of Quorum..... Chairman Sumpter
4. Pledge of Allegiance Chairman Sumpter
5. Approval of Minutes..... Chairman Sumpter
 - **Public Hearing on May 17, 2011**
 - **Meeting of May 24, 2011**
 - **Meeting of June 14, 2011**
 - **Announcement of Closed Session Meeting**
 - **June 25, 2011 – 9:00 a.m. (Personnel Discussion and Interviews)**
 - **June 30, 2011 – 6:30 p.m. (Personnel and Negotiations)**
6. Adoption of Agenda..... Chairman Sumpter
7. Public Participation..... Chairman Sumpter
8. **OLD BUSINESS**
 - A. Facilities**
 1. Change Orders for Washington High School Mr. Daugherty
(See Tab 8-A1)
 - B. Transportation**
 1. Policy #200-18, Transportation..... Mr. Daugherty
 - **Revision Regarding Substitute as Applicant Contractor - First Reading**
(See Tab 8-B1)

2. Tabled Item: Route #3 Contract Approval Mr. Daugherty
(See Tab 8-B2)

C. Human Resources

1. Job Descriptions Mr. Lawson
(See Tab 8-C1)
 - Data Design Specialist
 - Human Resources Generalist Position Level

9. NEW BUSINESS

A. Finance

1. Food Service Report Ms. Miller
(See Tab 9-A1)
2. Category Transfer Requests Ms. Miller
(See Tab 9-A2)

B. Human Resources

1. Policy #700-12, Sick Leave Mr. Lawson
(See Tab 9-B1)
2. Policy #700-26, Tuition Reimbursement Mr. Lawson
(See Tab 9-B2)
3. Policy #700-35, Family and Medical Leave Act Mr. Lawson
(See Tab 9-B3)

C. Student Services

1. Policy, #500-21, Extra Curricular Activities Eligibility Ms. Carter
(See Tab 9-C1)
2. Policy #600-15, Student Alcohol and Drug Abuse Ms. Carter
(See Tab 9-C2)
3. Policy #600- 17, Standards of Social Behavior Ms. Carter
(See Tab 9-C3)
4. Policy #600-34, Student Bullying, Harassment, Intimidation Ms. Carter
(See Tab 9-C4)
5. Policy #600-36, Fighting Ms. Carter
(See Tab 9-C5)

D. Recommendation to Hire Superintendent 2011-2015Chairman Sumpter
(See Tab 9-D)

10. Superintendent & Board Member Comments

11. July 2011 – On Tuesday July 19, 2011 the Board will convene in an open work session at 5:00 p.m. to discuss facilities items, a closed session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. at the J.M Tawes Technology and Career Center.

12. Adjournment