

SOMERSET COUNTY PUBLIC SCHOOLS, WESTOVER, MARYLAND
February 15, 2011

TO: Chairman & Members - Board of Education

FM: Karen-Lee N. Brofee, Superintendent

The Somerset County Board of Education will conduct an open work session at 5:00 p.m to consider the MABE Superintendent search consulting service and discuss facilities items and an executive session at 6:00 p.m. at the J. M. Tawes Technology & Career Center, **Tuesday, February 15, 2011** to discuss personnel and legal matters as permitted by the Maryland Open Meetings Act S 10-508(a)(9) of the State Government Article. The regular open session of the Board at the J. M. Tawes Technology & Career Center, **February 15, 2011** will convene at **7:00 p.m.**

REGULAR SESSION AGENDA

A G E N D A

1. Call to OrderChairman Sumpter
2. Roll Call.....Ms. Tilghman
3. Declaration of Quorum.....Chairman Sumpter
4. Pledge of Allegiance.....Chairman Sumpter
5. Approval of MinutesChairman Sumpter
 - **Meeting of January 25, 2011**
 - **Announcement of Executive Meeting**
6. Adoption of Agenda.....Chairman Sumpter
7. Student Board Members Activities Reports..... Miss Elmore and Miss Sturgis
 - WHS Lunch Survey
8. EPA Award..... Ross Kelly, Energy Education Inc.
George Todd
 - Energy Education Environment Excellence Awards
9. DAR Essay Contest Ms. Bloodsworth
10. Public Participation.....Chairman Sumpter

11. OLD BUSINESS

A. Facilities and Transportation

1. Change Order Requests.....Mr. Daugherty
(See Tab 11-A1)
2. Electrical Contractor Update.....Mr. Daugherty
(See Tab 11-A2)

B. Human Resources

1. Online Application ProcessMr. Lawson
(See Tab 11-B1)
2. Job Descriptions.....Mr. Lawson
 - Instructional Assistant (One on One)
 - Reading Coach (Elementary)(See Tab 11-B2)
3. Teacher of the Year 2011 Banquet March 17, 2011Mr. Lawson
(See Tab 11-B3)

C. Instruction

1. 2011-2012 CalendarMr. Bloodsworth
(See Tab 11-C1)

- D. **2012 Budget: Where We Are and Where We Are Going**.....Dr. Brofee
(See Tab 11-D)

12. NEW BUSINESS

A. Finance

1. Monthly Finance Report.....Ms. Miller
(See Tab 12-A1)
2. Food Service ReportMs. Miller
(See Tab 12-A2)

B. Facilities and Transportation

1. Approval of School Bus Purchase.....Mr. Daugherty
 - Charles Fisher(See Tab 12-B1)

- C. Uniform Initiative Expansion** Dr. Brofee
(See Tab 12-C)

- D. Human Resources**
 - 1. Whistle Blower Hotline RecommendationDr. Brofee
(See Tab 12-D1)

 - 2. New Hires, Retirees, and ResignationsMr. Lawson
(See Tab 12-D2)

 - 3. Out of State Travel.....Mr. Lawson
(See Tab 12-D3)

- 13. Superintendent Search**.....Chairman Sumpter

- 14. Superintendent & Board Member Comments**

- 15. March 2011 – On _____ the Board will convene in an open work session at _____.** On Tuesday March 15, 2011 the Board will on convene in an executive session at 6:00 p.m. and in an open regular session meeting at 7:00 p.m. All meetings will be held at the J.M. Tawes Technology & Career Center.

- 16. Adjournment**