

NOTICE

OPEN ENROLLMENT FOR HEALTH, VISION & DENTAL PLANS

Changes to your Blue Cross/Blue Shield insurance coverage must be requested during the month of **August**. Such changes would include termination of dependents; the addition of dependents not currently covered; changing from one plan to another; obtaining insurance you do not already have or dropping coverage completely. These changes will be effective **September 1, 2008**.

Please note that additions to your coverage are only allowed during this open enrollment period, except for the addition of a newborn child within 31 days of birth, or to add a spouse within 31 days of the date of marriage.

Also, please notify the Board Office if you have college age dependents not returning to college in the fall. They are no longer eligible under your coverage if they are over 19 and not attending college on a full-time basis. If they are attending college as a full-time student, a student certificate must be completed each semester for their claims to be paid. You may obtain a student certificate from the Board Office.

Please contact **Christy Collins in the Human Resource Department** of the Board Office at 410-621-3266 for any changes or to obtain a membership application.

All applications and changes must be received in the Board Office no later than **August 15, 2008**.