

Attachment 11



TITLE IV, PART A Safe And Drug-Free Schools And Communities

**ATTACHMENT 11 TITLE IV, PART A
SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES**

Local School System: <u>Somerset</u>	Fiscal Year 2009
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A-1 PERFORMANCE GOAL, INDICATORS, and TARGETS. At a minimum, each local school system (LSS) must adopt the performance goal, indicators, and targets outlined in Table A-1.

Table A-1 Safe and Drug-Free Schools and Communities Performance Goal, Indicators, and Targets		
Performance Goal	Performance Indicators	Performance Targets
Performance Goal 4: All schools will be safe, drug free, and conducive to learning.	4.1 The number of persistently dangerous schools. 4.2 The level of substance abuse in middle and high schools as measured by the Maryland Adolescent Survey. 4.3 The number of suspensions and expulsions by offense.	NOTE: Indicator 4.1 has been moved to the Safe Schools section of the Annual Update. By the end of SY 2009-2010, reduce “cigarettes,” “any form of alcohol,” and “any drug other than alcohol or tobacco” use (<u>Last 30 Days</u>) in grades 6, 8, 10, and 12 by 10% . By the end of SY 2009-2010, reduce suspensions and expulsions for classroom disruptions, insubordination, and refusal to obey school policies/regulations by 10% . NOTE: SY 2002-03 is the baseline year.

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A-2 PROGRESS TOWARD PERFORMANCE TARGETS:

Table A-2 Performance Indicator	Baseline (2002 MAS) & SY 2009-10 Performance Targets	Actual Performance (2004 MAS)	Actual Performance (2007 MAS)	Actual Performance (2009 MAS)
<p>4.2</p> <p>The level of substance abuse in middle and high schools as measured by the Maryland Adolescent Survey (Last 30 Days).</p>	<p>By the end of SY 2009-10:</p> <p>Reduce cigarette use in: 6th grade (from 6.7% to 6.0%) 8th grade (from 17.8% to 16.0%) 10th grade (from 18.7% to 16.9%) 12th grade (from 21.4% to 19.3%)</p> <p>Reduce any form of alcohol use in: 6th grade (from 9.5% to 8.6%) 8th grade (from 27.2% to 24.5%) 10th grade (from 27.7% to 24.9%) 12th grade (from 48.7% to 43.8%)</p> <p>Reduce any drug other than alcohol or tobacco use in: 6th grade (from 6.5% to 6.0%) 8th grade (from 27.2% to 24.5%) 10th grade (from 27.7% to 24.9%) 12th grade (from 48.7% to 43.8%)</p>	<p>Cigarette use in: 6th grade: 8.8% 8th grade: 17.3% 10th grade: 17.0% 12th grade: 22.5%</p> <p>Any form of alcohol use in: 6th grade: 9.5% 8th grade: 26.9% 10th grade: 28.9% 12th grade: 48.3%</p> <p>Any drug other than alcohol or tobacco use in: 6th grade: 10.9% 8th grade: 14.7% 10th grade: 15.6% 12th grade: 19.2%</p>	<p>Cigarette use in: 6th grade: 3.7% 8th grade: 5.5% 10th grade: 9.0% 12th grade: 36.5%</p> <p>Any form of alcohol use in: 6th grade: 8.9% 8th grade: 20.2% 10th grade: 34.7% 12th grade: 54.1%</p> <p>Any drug other than alcohol or tobacco use in: 6th grade: 2.6% 8th grade: 11.5% 10th grade: 15.6% 12th grade: 39.2%</p>	

Provide an analysis of the LSS’s progress toward meeting each substance abuse Performance Target and identify the actions that will be taken if adequate progress is not being made. (Use additional space as needed).

Cigarette Use: Met performance targets for '07 – '08 except in the 12th grade. The 12th grade data represents a 20% increase of cigarette use in the last 30 days we will explore programs and services that will target this age group. Enhance our prom and senior awareness and educational activities. Review our health curriculum to determine any gaps. Provide awareness training and resources to parents through Parent/Community Meetings and/or Seminars and publications.

Alcohol Use: Met performance targets for '07 – '08 except in the 10th and 12th grade. The 10th and 12th grade data represents an increase 5.8% use in the last 30 days. We will continue to work with the health department and Communities Mobilizing for change on Alcohol Coalition to develop strategies to provide resources and training to our high school students and parents. Continue to look at our health curriculum to fill in any gaps or enhance particular offerings at our high schools as it relates to alcohol usage.

Any Drug Other than Alcohol or Tobacco Use: Met performance targets for '07 – '08 except in 10th and 12th grade. The 10th grade remained the same while there was a significant increase in 12th grade. Coordinate with the health department, health educators, and nurses to enhance drug prevention and health activities in our high schools to determine why there is an increase in use of certain substances. Review our health curriculum and solicit feedback from students to identify the root cause (s) and to determine any gaps. Provide awareness information to parents and the community through various venues.

Table A-2 (Continued) Performance Indicator	Baseline (SY 2002-03) & SY 2009-10 Performance Targets	SY 2005-06 Performance (%)	SY 2006-07 Performance (%)	SY 2007-08 Performance (%)
4.3 The percentage of out-of-school school suspensions and expulsions by offense.	<p>Reduce the percentage of suspensions and expulsions for:</p> <p>Classroom disruptions (from 19.6% to 17%_)</p> <p>Insubordination (from 7.3% to 6.6%)</p> <p>Refusal to obey school policies/regulations (from 6.9% to 4.4%)</p>	<p>Actual Performance: 7.5%</p> <p>Actual Performance: 4.7%</p> <p>Actual Performance: 2.3%</p>	<p>Actual Performance: 5.4%</p> <p>Actual Performance: 3.0%</p> <p>Actual Performance: 2.1%</p>	<p>Actual Performance: 3.12%</p> <p>Actual Performance: 2.13%</p> <p>Actual Performance: 1.99%</p>

Provide an analysis of the LSS’s progress toward meeting each suspension Performance Target and identify the actions that will be taken if adequate progress is not being made. (Use additional space as needed).

Classroom Disruptions: Exceeded '07 – '08 Target

Insubordination: Exceeded '07 – '08 Target

Refusal to Obey School Policies/Regulations: Exceeded '07 – '08 Target

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B. ALLOWABLE ACTIVITIES [Section 4115(b)(2)] - Provide the following for all Title IV, Part A activities that will be implemented: (a) A brief description of the services (b) How the services will be targeted to schools and students with the greatest need, and (c) Timelines for when the services will be completed; (d) Cost of services for public schools; and (e) Cost of services to nonpublic schools.

B-1 Programs and Activities to Promote Drug and Violence Prevention			
Allowable Activities	Provide a brief description of the specific services, How services will be targeted to schools and students with the greatest need, timelines, and measurable outcomes.	Public School Cost	Nonpublic School Cost
<p>1.1 Age appropriate and developmentally based activities that –</p> <ul style="list-style-type: none"> • Address the consequences of violence and the illegal use of drugs, as appropriate; • Promote a sense of individual responsibility; • Teach students that most people do not illegally use drugs; • Teach students to recognize social and peer pressure to use drugs illegally and the skills for resisting illegal drug use; • Teach students about the dangers of emerging drugs; • Engage students in the learning process; and • Incorporate activities in secondary schools that reinforce prevention activities implemented in elementary schools [section 4115(b)(2)(A)]. 	<p>Program/Activity: Utilize Second Step (PreK – 7), Lions Quest (6&7), and Character Count (Prek-5) <i>Curriculums</i>. <i>Second Step</i> is a scientifically based research programs that reduces discipline referrals, improve school climate by building feelings of inclusiveness and respect, and increase the sense of confidence and responsibility in students. The <i>Lions Quest</i> curriculum is also researched based curriculum for adolescences. It is a comprehensive life skills and drug prevention curriculum that emphasizes character development, communication, decision making, and service learning. <i>Character Count</i> is built upon the Six Pillars of Respect, Trustworthiness, Responsibilities, Caring, Citizenship and Fairness as a way to help enhance the citizenship, good behavior, and virtue of students. Other drug prevention materials and adventure learning activities will be utilized to enhance the lessons.</p> <p>Targeting: While the discipline data shows a decrease in classroom disruptions, insubordination, refusal to obey there is room for improvement. There were a total of 1, 624 referrals to the office for these infractions. It’s important to continue to provide effective prevention materials and lessons to students in grades K-7th that will impact the school climate and provide students with the skills and knowledge to make healthier decisions.</p> <p>Timeline: September 2008 to June 2009</p> <p>Outcomes: By the end of SY 2008-09, by utilizing the three programs and providing appropriate activities and information at the respective grade levels there will be at least a 10% decrease in the number of referrals in</p>	\$4,750.00	\$0.00

	classroom disruptions, insubordination and refusal to obey school rules in grades K-7th as measured by the 2008-2009 suspension data. This would result in students being in the class more.		
1.2 Activities that involve families, community sectors (which may include appropriately trained seniors), and a variety of drug and violence prevention providers in setting clear expectations against violence and illegal use of drugs and appropriate consequences for violence and illegal use of drugs [section 4115(b)(2)(B)].	<p>Program/Activity: Coordinate with the local management board and other community organizations to provide activities such as workshops, summits, and informational sessions to students, parents, and the community by utilizing researched based curriculum such as Second Step parent component, character counts, STARS, et. Transportation can be a barrier for a significant number of our parents thus transportation would be provided to workshops and/or community events. These programs and/activities are designed to familiarize parents with the curriculum and help them reinforce the social skills their children learn in their lessons.</p> <p>Targeting: 2007 MAS data indicates an increase in the number of 10th and 12th graders using Alcohol and other drugs and improvement that can be made in 6th and 8th grade.</p> <p>Timeline: September 2008 to December 2009</p> <p>Outcomes: Utilizing research based parent friendly curriculum in a workshop/summit situation would impact the parents ability to better support their young people in the area of alcohol, other drug usage, and violence. The effectiveness of parents being involved will be measured by surveys both formal and informal to include a 5% reduction in the number of suspensions in the area of alcohol and other drugs.</p>	\$2,500	\$0.00
1.3 Disseminating information about drug and violence prevention to schools and the community [section 4115(b)(2)(C)].	<p>SCPS staff will provide drug and violence prevention to schools and the community in coordination with the local health department. Conduct student surveys (formal and informal) as a way of identifying possible root causes for increase use in high school students.</p> <p>Targeting: There was significant increase in the number of high school students utilizing alcohol and other drugs.</p> <p>Timeline: August 2008 to December 2009</p> <p>Outcomes: Identify root causes for increase in high school students utilizing alcohol and other drugs. .</p> <p>This program/activity supports MSDE Performance Target 4.2</p>	\$1,500	\$0.00
1.4 Community-wide planning and organizing activities to reduce violence and illegal drug use, which may include gang activity prevention [Section 4115(b)(2)(E)(i)].	Coordinate with the Safe Schools/Healthy Students steering committee which involves numerous county agencies to distribute prevention information through planned activities.	\$0.00	\$0.00

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B. ALLOWABLE ACTIVITIES [Section 4115(b)(2)], Continued.

B-1 Programs and Activities to Promote Drug and Violence Prevention			
Allowable Activities	Provide a brief description of the specific services, How services will be targeted to schools and students with the greatest need, timelines, and measurable outcomes.	Public School Costs	Nonpublic School Costs
1.5 Providing professional development and training for, and involvement of, school personnel, pupil services personnel, parents, and interested community members in prevention, education, early identification and intervention, mentoring, or rehabilitation referral, as related to drug and violence prevention [section 4115(b)(2)(D)].	<p>Trained and knowledgeable staff is imperative to supporting prevention and intervention programs that address drugs usage and violence.</p> <p>Targeting: Counselors, teachers, and other support services staff will attend trainings that will provide knowledge and skills in drug, alcohol and violence prevention. Trainings will consist of a select group attending peer mediation training, school counseling conference, second step training, etc. Trainings will consist of the Annual Suicide conference, Student Services Team training, Bullying & Harassment Training, Crisis Management, etc. Specific dates nor staff have been identified yet.</p> <p>Timeline: August 2008 – August 2009</p> <p>Outcomes: This program/activity supports MSDE Performance Targets 4.2 and 4.3.</p>	\$2,250.00	\$0.00
1.6 Evaluating any of the allowable activities and collecting objective data to assess program needs, program implementation, or program success in achieving program goals and objectives [section 4115(b)(2)(F)].	<p>Collect and analyze Student Services data as outlined in the master plan for all schools to assess program needs and identify strategies to reduce the number of in-and out-of-school suspensions for Disrespect, classroom disruption, and refusal to obey.</p> <p>Targeting: 46% of the county in & out of school student suspensions were do to classroom disruption, disrespect and refusal to obey school rules.</p> <p>Timeline: August 25 –June 2009</p> <p>Outcomes: Identify at least two primary root causes why students are disrespectful, refuse to obey school rules, and disruptive in class; use researched based strategies to address the identified root causes.</p>	\$500	\$0.00

<p>1.7 Expanded and improved school-based mental health services related to illegal drug use and violence, including early identification of violence and illegal drug use, assessment, and direct or group counseling services provided to students, parents, families, and school personnel by qualified school-based mental health service providers [section 4115(b)(2)(E)(vii)].</p>		\$0.00	\$0.00
<p>1.8 Conflict resolution programs, including peer mediation programs that educate and train peer mediators and a designated faculty supervisor, and youth anti-crime and anti-drug councils and activities [section 4115(b)(2)(E)(viii)].</p>	<p>30% of the out county suspensions were due to aggressive type behaviors (i.e. fighting). We will partner with UM School Conflict Resolution Education Programs to find effective research based peer mediation programs. We will provide training to our staff and students.</p> <p>Targeting: The 2007-2008 suspension data indicate that there are a significant number of secondary students; especially, our middle schoolers (6 & 7) that don't have the skills on how to handle conflicts appropriately.</p> <p>Timeline: July 2008 – June 2009</p> <p>Outcomes: This program/activity supports MSDE Performance Targets 4.1 and 4.3.</p>	\$1,500.00	\$0.00
<p>1.9 Alternative education programs or services for violent or drug abusing students that reduce the need for suspension or expulsion or that serve students who have been suspended or expelled from the regular educational settings, including programs or services to assist students to make continued progress toward meeting the State academic achievement standards and to reenter the regular education setting [section 4115(b)(2)(E)(ix)].</p>	<p>Utilize Second Step and Why Try <i>Curriculums</i>. <i>Second Step</i> is a scientifically based research program that reduces discipline referrals, improve school climate by building feelings of inclusiveness and respect, and increase the sense of confidence and responsibility in students. The Why Try Program is a strength-based approach to helping youth overcome their challenges and improve outcomes in the areas of truancy, behavior, and academics. Students will be transported to Second Step and Why Try activities.</p> <p>Targeting: Approximately 7% of our secondary student population attends the Alternative Learning program because of repeated suspension and disruptive type of behaviors.</p> <p>Timeline: September – June 30, 2009</p> <p>Outcomes: This program/activity supports MSDE Performance Targets 4.1 and 4.3.</p>	\$1,362.00	\$0.00
<p>1.10 Drug and violence prevention activities designed to reduce truancy [section 4115(b)(2)(E)(xii)].</p>			

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B. ALLOWABLE ACTIVITIES [Section 4115(b)(2)], Continued.

B-1 Programs and Activities to Promote Drug and Violence Prevention			
Allowable Activities	Provide a brief description of the specific services, How services will be targeted to schools and students with the greatest need, timelines, and measurable outcomes.	Public School Costs	Nonpublic School Costs
1.11 Programs that encourage students to seek advice from, and to confide in, a trusted adult regarding concerns about violence and illegal drug use [section 4115(b)(2)(E)(xi)].	<p>Coordinate with the Health Department and other agencies to provide student and parent access</p> <p>Targeting: All secondary students will have access to identified programs and services</p> <p>Timeline: August 2008– June 2009</p> <p>Outcomes: That all secondary students will have access to needed services and that better trusting relationships will be developed as reported informally by students</p>	\$0	\$0
1.12 Counseling, mentoring, referral services, and other student assistance practices and programs, including assistance provided by qualified school-based mental health services providers and the training of teachers by school-based mental health services providers in appropriate identification and intervention techniques for students at risk of violent behavior and illegal use of drugs [section 4115(b)(2)(E)(x)].	<p>According to a recent report, Understanding and Facilitating the Youth Mentoring Movement “ authors J. Rhodes and D. DuBois contend that mentoring programs are highly popular, both in policy and programmatic spheres, and have been shown, when implemented effectively, to promote positive developmental outcomes in youth within the domains of work and school, mental and physical health, and behavior. Students that have a trusted healthy adult figure in their lives have proven to be more successful in school and life. SCPS will coordinate with Maryland Mentor Partnership, Community Services foundation, and other agencies to research evidence based mentoring programs and activities for our students. Support current mentoring activities by off setting the cost of training and materials for current mentoring program that will be utilizing character counts.</p> <p>Targeting: Grades 3-5 (performance Target 4.3)</p> <p>Timeline: August 2008 – June 2009</p> <p>Outcomes: A list of researched based mentoring programs and utilizing character count materials with current mentoring services will impact performance. This</p>	\$900	\$0

	program/activity supports MSDE Performance Targets 4.1 and 4.3.		
1.13 Age-appropriate, developmentally-based violence prevention and education programs that address victimization associated with prejudice and intolerance, and that include activities designed to help students develop a sense of individual responsibility and respect for the rights of others, and to resolve conflicts without violence [section 4115(b)(2)(E)(xiii)].	<p>Utilize the Olweus Bullying Prevention and PBIS programs in our schools. Olweus and PBIS are researched based programs for all students that is focused on changing norms and restructuring the school community.</p> <p>Targeting: Bullying, harassment and Cyber-Bullying is a concern in our secondary schools; however, prevention is important thus our focus will be in grades PreK-7th.</p> <p>Timeline: August 2008 – June 2009</p> <p>Outcomes: There will be a 10% reduction during the 2008 – 2009 school year in the number of referrals for Bullying and Harassment. There were 15 suspensions for the 2007-2008 school year (Baseline).</p>	\$500	
1.14 Emergency intervention services following traumatic crisis events, such as a shooting, major accident, or a drug-related incident that have disrupted the learning environment [section 4115(b)(2)(E)(xv)].			
1.15 Establishing or implementing a system for transferring suspension and expulsion records, consistent with section 444 of the General Education Provisions Act (20 U.S.C. 1232g), by a local school system to any public or private elementary school or secondary school [section 4115(b)(2)(E)(xvi)].	Continue to train student records personnel on procedures and processes of students records for young people transferring to and from SCPS as aligned with section 444 of the General Education Provisions Act	\$0	\$0
1.16 Community service, including community service performed by expelled students, and service-learning projects [section 4115(b)(2)(E)(xix)].			

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B. ALLOWABLE ACTIVITIES [Section 4115(b)(2)], Continued.

B-1 Programs and Activities to Promote Drug and Violence Prevention			
Allowable Activities	Provide a brief description of the specific services, How services will be targeted to schools and students with the greatest need, timelines, and measurable outcomes.	Public School Costs	Nonpublic School Costs
1.17 Developing and implementing character education programs, as a component of drug and violence prevention programs, that consider the views of students and parents of the students for whom the program is intended, e.g., a program described in subpart 3 of part D of Title V [section 4115(b)(2)(E)(xvii)].	<p>Continue to support character count programs. <i>Character</i> is built upon the Six Pillars of Respect, Trustworthiness, Responsibilities, Caring, Citizenship and Fairness as a way to help enhance the citizenship, good behavior, and virtue of students.</p> <p>Targeting: Although, we have exceeded our '07 - '08 out of school suspension targets in the areas of classroom disruption, insubordination and refusal to obey school policies, however, there is still work to be done.</p> <p>Timeline: September 2008 – June 2009</p> <p>Outcomes: This program/activity supports MSDE Performance Targets 4.1 and 4.3.</p>	\$550.00	\$0.00
1.18 Conducting a nationwide background check of each local school system employee regardless of when hired, and prospective employees for the purpose of determining whether the employee or prospective employee has been convicted of a crime that bears upon the employee's fitness [section 4115(b)(2)(E)(xx)].			
1.19 Programs to train school personnel to identify warning signs of youth suicide and to create an action plan to help youth at risk of suicide [section 4115(b)(2)(E)(xxi)].			
1.20 Programs to meet the needs of students faced with domestic violence or child abuse [section 4115(b)(2)(E)(xxii)].			
1.21 Consistent with the fourth amendment to the Constitution of the United States, the testing of a student for illegal drug use or the inspecting of a student's locker for weapons or illegal drugs or drug paraphernalia, including at the request of or with the consent of a parent or legal guardian of the students, if the local school system elects to test or inspect [section 4115(b)(2)(E)(xiv)].			
1.22 Establishing and maintaining a school safety hotline [section 4115(b)(2)(E)(xviii)].			
Amount for PROGRAMS and ACTIVITIES:		\$16,312.00	

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B. ALLOWABLE ACTIVITIES [Section 4115(b)(2)], Continued.

B-2 Specific Programs to Promote and Implement Security Measures. Note: No more than 40 percent of the Title IV, Part A funds may be used to carry out activities identified with an asterisk (*). Of this 40 percent, not more than 50 percent (i.e., no more than 20 percent of the total Title IV-A distribution) may be used for security measures or activities identified with a plus (+), <u>only if funding for these activities is not received from other federal agencies.</u>			
Allowable Activities	Provide a brief description of the specific services, How services will be targeted to schools and students with the greatest need, timelines, and measurable outcomes.	Public School Costs	Nonpublic School Costs
2.1 *+Acquiring and installing metal detectors, electronic locks, surveillance cameras, or other related equipment and technologies. [section 4115(b)(2)(E)(ii)].			
2.2 *+Reporting criminal offences committed on school property [section 4115(b)(2)(E)(iii)].			
2.3 *+Developing and implementing comprehensive school security plans or obtaining technical assistance concerning such plans, which may include obtaining a security assessment or assistance from the School Security and Technology Resource Center at the Sandia National Laboratory located in Albuquerque, New Mexico [section 4115(b)(2)(E)(iv)].	<p>All schools will develop comprehensive emergency plans as outlined in COMAR 13A.02.02.02 to ensure that our staff and students are prepared in the event of a crisis. Schools and Central office staff will coordinate with local emergency services organization to exercise plans (conduct crisis drills).</p> <p>Targeting: A significant number of schools did not have comprehensive crisis plans and did not exercise those plans.</p> <p>Timeline: August 2008 – May 2009</p> <p>Outcomes: That all schools will have a comprehensive emergency plan and that each school will have at least two crisis drill as documented by the crisis checklist and log.</p>	\$850.00	\$0.00
2.4 *+Supporting safe zones of passage activities that ensure that students travel safely to and from school, which may include bicycle and pedestrian safety programs [section 4115(b)(2)(E)(v)].			
2.5 *The hiring and mandatory training, based on scientific research, of school security personnel (including school resource officers) who interact with students in support of youth drug and violence prevention activities under this part that are implemented in the school [section 4115(b)(2)(E)(vi)].			
Amount FOR SECURITY MEASURES		\$850.00	

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Local School System: Somerset Fiscal Year 2009

C. DRUG AND VIOLENCE PREVENTION PROGRAMS AND ACTIVITIES: Provide the information requested below for the drug & violence prevention programs and activities that will be used during SY 2008-09. Complete Table D-1 to request a waiver for programs/activities funded by Title IV, Part A that do not meet the the scientifically based research criteria.

TABLE C-1	Drug & Violence Prevention Programs, Activities, and Curricula		
Grade	Programs/Activities/Curricula <i>(i.e., Life Skills, Here's Looking At You, Second Step, etc.)</i>	Scientifically Based Researched (Yes/No)	SDFSCA Funds Used (Yes/No)
K	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes)	Yes	Yes
1	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes)	Yes	Yes
2	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes)	Yes	Yes
3	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes)	Yes	Yes
4	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes)	Yes	Yes
5	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes), Project towards no Tobacco Use (TNT)	Yes	Yes
6	PBIS, STARS, Lion's Quest, Why Try (no), Second Step (yes)	Yes	Yes
7	PBIS, STARS, Lion's Quest, Why Try? (no), Second Step (yes)	Yes	Yes
8	PBIS (yes), Teen Tobacco Users, Youth Matters, Second Step (Yes)	Yes	Yes
9	PBIS (yes), Teen Tobacco Users, Youth Matter, TNT, Second Step (yes)	Yes	Yes
10	PBIS (yes), Teen Tobacco Users, Youth Matter, TNT	Yes	Yes
11	PBIS (yes), Teen Tobacco Users, Youth Matter, TNT	Yes	Yes
12	PBIS (yes), Teen Tobacco Users, Youth Matter, TNT	Yes	Yes

Percentage of schools using scientifically based researched programs (SBRPs) to reduce disruption. **100%**

Percentage of schools using SBRPs to reduce disruption in which the staff is trained to implement the SBRP. **100%.**

Does the LSS conduct school climate surveys? **YES NO.** If **YES**, what percentage of students reports a positive connection to school? **____%** We conducted a school climate survey in 2002 and will conduct another one in the fall of 2008.

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Local School System: Somerset County

Fiscal Year 2009

E. ANNUAL CERTIFICATION OF EQUITABLE SERVICES TO STUDENTS IN PRIVATE (NONPUBLIC) SCHOOLS [ESEA, SECTION 9501].

1. **Participating Private Schools and Services: Complete information in Attachment 6-B on page 31 regarding the names of participating private schools and the number of private school students and/or staff that will benefit from the services.**

Holly Grove Christian and Crisfield Christian are the two private schools in the county

2. **Describe the school system's process for providing equitable participation to students in private schools:**

- a) **The manner and extent of consultation with the officials of interested private schools during all phases of the development and design of the Title IV-A services;**

Letters mailed to the Administrator of each school outlining the programs and extending an opportunity for them to participate. Letters sent to SCPS indicating that they are not interested (see attachment)

- b) **The basis for determining the needs of private school children and teachers;**

- c) **How services, location of services, and grade levels or areas of services were decided and agreed upon; and**

- d) **The differences, if any, between the Title IV-A services that will be provided to public and private school students and teachers, and the reasons for any differences. (Note: The school system provides services on an equitable basis to private school children whether or not the services are the same Title IV-A services the district provides to the public school children. The expenditures for such services, however, must be equal -- consistent with the number of children served -- to Title IV-A services provided to public school children.)**

F. BUDGET INFORMATION AND NARRATIVE

1. **Complete a detailed budget on the *MSDE Title IV-A Proposed Budget Form*. The Proposed Budget must reflect how the funds will be spent, organized according to the budget objectives, and correlated to the activities and costs detailed in *Part C, Allowable Activities*. MSDE budget forms are available in Excel format through the local finance officer or at the *MSDE Bridge to Excellence Master Plan Web Site* at www.marylandpublicschools.org.**
2. **Provide a detailed budget narrative using the attached "Guidance for Completion of the Budget Narrative for Individual Grants". The accompanying budget narrative should (a) detail how the school system will use no more than 2% of the funds for administrative costs, and (b) demonstrate the extent to which the budget is both reasonable and cost-effective.**

G. ATTACHMENTS 4-A & B, 5-A and B, and 6-A and B

Be certain to complete all appropriate templates in Part II:

Attachment 4: School Level "Spreadsheet" Budget Summary.

Attachment 5: Transfer of ESEA Funds

Attachment 6: Consolidation of ESEA Funds for Local Administration

Budget Narrative Title IV
Safe and Drug Free Schools

Category	Line Item	Calculation	Amount
203-205/01 Instruction – Regular Programs; Materials/Supplies	SHOP, Counselor, LST Materials(Training); Crisis Management 1.2, 1.3, 1.8, 1.12, 2.3	250 participants x \$10	\$2500
203-205/01 Instruction – Regular Programs: Materials/Supplies	Second Step, Lions Quest & Character Count Activities; 1.1, 1.5, 1.9, 1.17	350 participants x \$10	\$3500
203-205/02 Instruction –Regular Programs Contracted Services	Lion’s Quest Activities - Adventure Learning (Ropes Course) Contracted service with WCBOE 1.1, 1.2, 1.9, 1.13	210 participants x \$25	\$5250
203-205/09 Instructional Staff Development – Supplies & Materials	In-Service materials 1.5, 1.6, 1.8	51 participants x \$24.46	\$1247
203-205/09 Instructional Staff Development: Other	Related conference costs 1.5, 1.8, 1.12	25 participants x \$90	\$2,250
209 Students & Parents Transportation Contracted Services	Buses for field trips and student/parent activities 1.1, 1.2, 1.9	7 x \$345	\$2415
Total			\$17,162

MSDE GRANT #		RECIPIENT GRANT #	
REVENUE SOURCE		RECIPIENT AGENCY NAME	Somerset County Public Schools
FUND SOURCE CODE		GRANT PERIOD	7/1/2008 TO 6/30/2010

CATEGORY/PROGRAM	BUDGET OBJECT						BUDGET BY CAT./PROG.
	01- SALARIES & WAGES	02- CONTRACT SERVICES	03- SUPPLIES & MATERIALS	04 - OTHER CHARGES	05 - EQUIPMENT	08 - TRANSFERS	
201 Administration							
Prog. 21 General Support							0.00
Prog. 22 Business Support							0.00
Prog. 23 Centralized Support							0.00
202 Mid-Level Administration							
Prog. 15 Office of the Principal							0.00
Prog. 16 Inst. Admin. & Supv.							0.00
203-205 Instruction Categories							
Prog. 01 Regular Prog.		5,250.00	6,000.00				11,250.00
Prog. 02 Special Prog.							0.00
Prog. 03 Career & Tech Prog.							0.00
Prog. 04 Gifted & Talented Prog.							0.00
Prog. 07 Non Public Transfers							0.00
Prog. 08 School Library Media							0.00
##### 09 Instruction Staff Dev.			1,247.00	2,250.00			3,497.00
Prog. 10 Guidance Services							0.00
Prog. 11 Psychological Services							0.00
Prog. 12 Adult Education							0.00
206 Special Education							
Prog. 04 Public Sch Instr. Prog.							0.00
Prog. 09 Instruction Staff Dev.							0.00
Prog. 15 Office of the Principal							0.00
Prog. 16 Inst. Admin & Superv.							0.00
207 Student Personnel Serv.							0.00
208 Student Health Services							0.00
209 Student Transportation		2,415.00					2,415.00
210 Plant Operation							
Prog. 30 Warehousing & Distr.							0.00
Prog. 31 Operating Services							0.00
211 Plant Maintenance							0.00
212 Fixed Charges							0.00
214 Community Services							0.00
215 Capital Outlay							
Prog. 34 Land & Improvements							0.00
Prog. 35 Buildings & Additions							0.00
Prog. 36 Remodeling							0.00
Total Expenditures By Object	0.00	7,665.00	7,247.00	2,250.00	0.00	0.00	17,162.00

Finance Official Approval	Vicki Miller	8/8/2008	(410)651-1616
	Name	Signature	Date Telephone #
Supt./Agency Head Approval	Dr. Karen-Lee Brofee	8/8/2008	(410)651-1616
	Name	Signature	Date Telephone #
MSDE Grant Manager Approval			
	Name	Signature	Date Telephone #

**ATTACHMENT 11 TITLE IV, PART A
SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES**

Local School System: <u>Somerset County</u>	Fiscal Year 2009
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TRANSFER OF TITLE IV, PART A ESEA FUNDS [Section 6123(b)]

A local school system (LSS) may transfer up to 50 percent of the funds allocated to it by formula under four major ESEA programs to any one of the programs, or to Title I (Up to 30 percent if the LSS is in school improvement). The LSS must consult with nonpublic school officials regarding the transfer of funds. In transferring funds, the LSS must: (1) deposit funds in the original fund; (2) show as expenditure – line item transfer from one fund to another, and (3) reflect amounts transferred on expenditure reports.

Total FY 2009 Allocation	Amount (\$) transferred from Title IV, Part A	Amount (\$) transferred into each of the following programs				
		Title I-A	Title II-A	Title II-D	Title V-A	
\$ _____	\$ <u>0.00</u>	\$ _____	\$ _____	\$ _____	\$ _____	

Briefly describe how the transfer of funds most effectively addresses the unique needs of the LSS.
Not Applicable

NOTE: 50% limitation for local school systems not identified for school improvement or corrective action. 30% limitation for districts identified for school improvement. A school system identified for corrective action may not use the fund transfer option.

**ATTACHMENT 11 TITLE IV, PART A
SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES**

Local School System: <u>Somerset</u>	Fiscal Year 2009
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BUDGET SUMMARY

FY 2009	PUBLIC	PRIVATE	TOTAL
Programs and Activities	\$ 16,312.00	\$ 0.00	\$ 16,312.00
SECURITY MEASURES	\$ 850.00	\$ 0.00	\$ 850.00
SALARIES (FOR FULL AND PART-TIME SDFSCA STAFF – INCLUDE ALL BENEFITS)			\$ 0.00
2% ADMINISTRATIVE COST			\$ 0.00
Carryover to FY 2010 (See NOTE 1 below)			\$
Transfers under Section 6123(b)			\$
Total FY 2009 Expenditures			\$

NOTE 1: 75% OF THE FY 2009 ALLOCATION MUST BE SPENT BY JUNE 30, 2009. A LSS MAY NOT CARRYOVER MORE THAN 25% OF ITS ALLOCATION INTO THE NEXT FISCAL YEAR UNLESS IT CAN DEMONSTRATE, TO THE SATISFACTION OF THE SEA, THAT IT HAS “GOOD CAUSE” FOR SUCH A CARRYOVER. [SECTION 4114(A)(3) OF THE SDFSCA].

