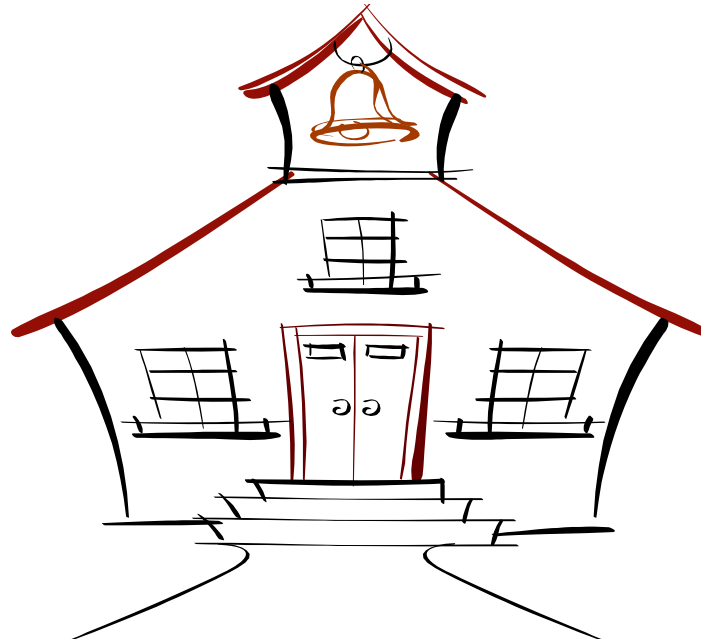


# Attachment 11



## Title IV, Part A Safe and Drug-Free Schools and Communities



**ATTACHMENT 11 - TITLE IV, PART A, SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES**

<b>Local School System:</b>	Somerset County Public Schools	<b>Fiscal Year 2010</b>
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**A. PROGRESS TOWARD PERFORMANCE TARGETS:**

Table A-1	Baseline (2002 MAS) & SY 2009-10 Performance Targets	Actual Performance (2004 MAS)	Actual Performance (2007 MAS)
<p><b><u>Performance Indicator 4.1</u></b></p> <p><b>The level of substance abuse in middle and high schools as measured by the Maryland Adolescent Survey (Last 30 Days).</b></p>	<p><b>By the end of SY 2009-10:</b></p> <p><b>Reduce cigarette use in:</b>                      6<sup>th</sup> grade (from 6.7% to 6.0%)                      8<sup>th</sup> grade (from 17.8% to 16.0%)                      10<sup>th</sup> grade (from 18.7% to 16.9%)                      12<sup>th</sup> grade (from 21.4% to 19.3%)</p> <p><b>Reduce any form of alcohol use in:</b>                      6<sup>th</sup> grade (from 9.5% to 8.6%)                      8<sup>th</sup> grade (from 27.2% to 24.5%)                      10<sup>th</sup> grade (from 27.7% to 24.9%)                      12<sup>th</sup> grade (from 48.7% to 43.8%)</p> <p><b>Reduce any drug other than alcohol or tobacco use in:</b>                      6<sup>th</sup> grade (from 6.5% to 8.6%)                      8<sup>th</sup> grade (from 27.2% to 24.5%)                      10<sup>th</sup> grade (from 27.7% to 24.9%)                      12<sup>th</sup> grade (from 48.7% to 43.8%)</p>	<p><b>Cigarette use in:</b>                      6<sup>th</sup> grade: 8.8%                      8<sup>th</sup> grade: 17.3%                      10<sup>th</sup> grade: 17.0%                      12<sup>th</sup> grade: 22.5%</p> <p><b>Any form of alcohol use in:</b>                      6<sup>th</sup> grade: 9.5%                      8<sup>th</sup> grade: 26.9%                      10<sup>th</sup> grade: 28.9%                      12<sup>th</sup> grade: 48.3%</p> <p><b>Any drug other than alcohol or tobacco use in:</b>                      6<sup>th</sup> grade: 10.9%                      8<sup>th</sup> grade: 14.7%                      10<sup>th</sup> grade: 15.6%                      12<sup>th</sup> grade: 19.2%</p>	<p><b>Cigarette use in:</b>                      6<sup>th</sup> grade: 3.7%                      8<sup>th</sup> grade: 5.5%                      10<sup>th</sup> grade: 9.0%                      12<sup>th</sup> grade: 36.5%</p> <p><b>Any form of alcohol use in:</b>                      6<sup>th</sup> grade: 8.9%                      8<sup>th</sup> grade: 20.2%                      10<sup>th</sup> grade: 34.7%                      12<sup>th</sup> grade: 54.1%</p> <p><b>Any drug other than alcohol or tobacco use in:</b>                      6<sup>th</sup> grade: 2.6%                      8<sup>th</sup> grade: 11.5%                      10<sup>th</sup> grade: 15.6%                      12<sup>th</sup> grade: 39.2%</p>

**Provide an analysis of the LSS’s progress toward meeting each substance abuse Performance Target and identify the actions that will be taken if progress is not being made. (Use additional space as needed).**

**Cigarette Use:** SCPS met performance targets for ‘07- ‘08 except in the 12<sup>th</sup> grade. The 12<sup>th</sup> grade data represents a 20% increase of reported cigarette use in the last 30 days; we will explore programs and services that will target this age group. Additionally, we will continue to enhance our prom and senior awareness and educational activities; we reviewed our health curriculum and have determined the gaps. We will work jointly with the local health department.

**Alcohol Use:** SCPS met performance targets for ‘07 – ‘08 except in the 10<sup>th</sup> and 12<sup>th</sup> grades. The 10<sup>th</sup> and 12<sup>th</sup> grade data represents an increase of 5.8% use in the last 30 days. We will continue to work with the health department and Communities Mobilizing for change on Alcohol Coalition to develop strategies to provide resources and training to our high school students and parents. Continue to look at our health curriculum to fill in any gaps or enhance particular offerings at our high school as it relates to alcohol usage.

**Any Drug Other than Alcohol or Tobacco Use:** SCPS met performance targets for '07 – '08 except in 10<sup>th</sup> and 12<sup>th</sup> grade. The 10<sup>th</sup> grade remained the same while there was a significant increase in 12<sup>th</sup> grade. Coordinate with the health department, health educators, nurses to enhance drug prevention and health activities in our high schools to determine why there is an increase in use of certain substances. Review our health curriculum and solicit feedback from students to identify the root cause (s) and to determine any gaps. Provide awareness information to parents and the community through various venues.

<b>Table A-2</b>	<b>Baseline (SY 2002-03) &amp; SY 2009-10 Performance Targets</b>	<b>SY 2006-07 Performance (%)</b>	<b>SY 2007-08 Performance (%)</b>	<b>SY 2008-09 Performance (%)</b>
<b><u>Performance Indicator 4.2</u></b>  The percentage of out-of-school school suspensions and expulsions by offense.	<b>Reduce the percentage of suspensions and expulsions for:</b>  Classroom disruptions (from 19.6% to 17%)  Insubordination (from 7.3% to 6.6%)  Refusal to obey school policies/regulations (from 6.9% to 4.4%)	<b>Actual Performance: 5.4%</b>  <b>Actual Performance: 3.0%</b>  <b>Actual Performance: 2.1%</b>	<b>Actual Performance: 3.12%</b>  <b>Actual Performance: 2.13%</b>  <b>Actual Performance: 1.99%</b>	<b>Actual Performance: 7.9%</b>  <b>Actual Performance: 9.4%</b>  <b>Actual Performance: 7.5%</b>

**Provide an analysis of the LSS’s progress toward meeting each suspension Performance Target and identify the actions that will be taken if adequate progress is not being made. (Use additional space as needed).**

**Classroom Disruptions:** We have met the performance target although there has been a slight increase in the number of out of school suspensions for 2008-2009 school year as compared to last year for this category. It should be noted the total number of referrals have decreased from 645 in 2007-2008 to 542 in 2008-2009. We need to examine if other strategies/interventions that are being used prior to a student being given an out-of-school suspension.

**Insubordination:** The number of referrals in this category has decreased from 301 in 2007-2008 to 271 in 2008-2009; however, we have not met the performance target by 2.8%. We are exploring the importance of providing professional development on cultural proficiency as well as ensure we are offering our student an education that is multicultural. We will continue to meet with Student Deans & V.Ps on a monthly basis to analyze the data and to discuss any trends. Review current strategies/interventions and adjust as appropriate.

**Refusal to Obey School Policies/Regulations:** The number of referrals in this category has decrease from 427 in 2007-2008 to 284 in 2008-2009; however, we have not met the performance target by 3.1%. We need to examine the types of offenses that are warranting an out of school suspension will continue to meet with the Student Deans & VPs on a monthly basis to discuss and readjust current practices. We will review current strategies/interventions and adjust as appropriate.

**ATTACHMENT 11    TITLE IV, PART A  
SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES**

<b>Local School System: <u>Somerset County Public Schools</u>                      Fiscal Year 2010</b>	
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**B. ALLOWABLE ACTIVITIES [Section 4115(b)(2)]**

**B-1 Programs and Activities to Promote Drug and Violence Prevention**

Allowable Activities	Provide a brief description of the specific services, How services will be targeted to schools and students with the greatest need, timelines, and measurable outcomes.	Public School Cost	Nonpublic School Cost
<p>1.1 Age appropriate and developmentally based activities that –</p> <ul style="list-style-type: none"> <li>• Address the consequences of violence and the illegal use of drugs, as appropriate;</li> <li>• Promote a sense of individual responsibility;</li> <li>• Teach students that most people do not illegally use drugs;</li> <li>• Teach students to recognize social and peer pressure to use drugs illegally and the skills for resisting illegal drug use;</li> <li>• Teach students about the dangers of emerging drugs;</li> <li>• Engage students in the learning process; and</li> <li>• Incorporate activities in secondary schools that reinforce prevention activities implemented in elementary schools [section 4115(b)(2)(A)].</li> </ul>	<p><b>Program/Activity:</b> Continue to utilize Second Step (PreK – 7), Lions Quest (6&amp;7), and Character Count (Prek-5) <i>Curriculums</i>. <i>Second Step</i> is a scientifically based research programs that reduces discipline referrals, improve school climate by building feelings of inclusiveness and respect, and increase the sense of confidence and responsibility in students. The <i>Lions Quest</i> curriculum is also researched based curriculum for adolescences. It is a comprehensive life skills and drug prevention curriculum that emphasizes character development, communication, decision making, and service learning. <i>Character Count</i> is built upon the Six Pillars of Respect, Trustworthiness, Responsibilities, Caring, Citizenship and Fairness as a way to help enhance the citizenship, good behavior, and virtue of students. The schools will continue to incorporate all of these programs under the Positive Behavior Interventions and Supports (PBIS) program. PBIS is a school wide approach to prevention of unwanted behaviors which includes the school bus. Funds will be used to support PBIS incentives programs and purchase materials.</p> <p><b>Targeting:</b> While our suspension rate decreased from 15% during 2007-2008 to 14% for 2009-2008, 25% of the suspensions are for classroom disruption, insubordination, and refusal to obey. The goal is to decrease this by 5% as of June 30, 2010.</p> <p><b>Timeline:</b> September 2009 to June 2010</p> <p><b>Outcomes:</b> This program/activity supports MSDE Performance Indicator 4.2.</p>	\$4,000	\$0.00
<p>1.2 Activities that involve families, community sectors (which may include appropriately trained seniors), and a variety of drug and violence prevention providers in setting clear expectations</p>	<p><b>Program/Activity:</b> Summits and Community Collaboration has been a success as measured by evaluations completed by students and parents and in reviewing our</p>	\$1,827	\$0.00

<p>against violence and illegal use of drugs and appropriate consequences for violence and illegal use of drugs [section 4115(b)(2)(B)].</p>	<p>discipline data. We will continue to coordinate with the local management board, community organizations, and State agencies to provide activities such as workshops, summits, and informational sessions to students, parents, and the community by utilizing researched based curriculum such as Second Step parent component, character counts, STARS, etc. Transportation can be a barrier for a significant number of our parents thus transportation would be provided to workshops and/or community events. These programs and/activities are designed to familiarize parents with the curriculum, social ills like drugs, violence, and gangs that are plaguing our community and help them reinforce the social skills their children learn in their lessons.</p> <p><b>Targeting:</b> 2007 MAS data indicates an increase in the number of 10<sup>th</sup> (5.8%) and 12<sup>th</sup> (5.8%) graders using Alcohol and other drugs and improvement that can be made in 6<sup>th</sup> and 8<sup>th</sup> grade.</p> <p><b>Timeline:</b> September 2009 to December 2010</p> <p><b>Outcomes:</b> Utilizing research based parent friendly curriculum in a workshop/summit situation would impact the parents' ability to better support their young people in the area of alcohol, other drug usage, and violence. The effectiveness of parents being involved will be measured by surveys both formal and informal to include a 5% reduction in the number of suspensions in the area of alcohol and other drugs.</p>		
<p>1.3 Disseminating information about drug and violence prevention to schools and the community [section 4115(b)(2)(C)].</p>	<p>SCPS staff will provide drug and violence prevention to schools and the community in coordination with the local health department. Conduct student surveys (formal and informal) as a way of identifying possible root causes for increase use in high school students.</p> <p><b>Targeting:</b> There was a significant in increase in alcohol use for our 10<sup>th</sup> and 12<sup>th</sup> graders. Specifically, there was a 5.8%</p> <p><b>Timeline:</b> August 2009 to December 2010</p> <p><b>Outcomes:</b> Identify root causes for increase in high school students utilizing alcohol and other drugs.</p> <p>This program/activity supports MSDE Performance Target 4.2</p>	<p>\$0</p>	<p>\$0.00</p>
<p>1.4 Community-wide planning and organizing activities to reduce violence and illegal drug use, which may include gang activity prevention [Section 4115(b)(2)(E)(i)].</p>	<p>Coordinate with the Somerset Helping Somerset Committee which involves numerous county agencies to distribute prevention information through various planned activities.</p>	<p>\$0.00</p>	<p>\$0.00</p>

**ATTACHMENT 11    TITLE IV, PART A  
SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES**

<b>Local School System:</b> <u>Somerset County Public Schools</u>	<b>Fiscal Year 2010</b>
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<b>B-1 Programs and Activities to Promote Drug and Violence Prevention</b>			
Allowable Activities	Provide a brief description of the specific services, How services will be targeted to schools and students with the greatest need, timelines, and measurable outcomes.	Public School Costs	Nonpublic School Costs
1.5 Providing professional development and training for, and involvement of, school personnel, pupil services personnel, parents, and interested community members in prevention, education, early identification and intervention, mentoring, or rehabilitation referral, as related to drug and violence prevention [section 4115(b)(2)(D)].	<p>Provide professional development to support staff as indicated below. Trained and knowledgeable staff is imperative to supporting prevention and intervention programs that address drugs usage and violence.</p> <p><b>Targeting:</b> Counselors, Nurses, Learning Support Team members, teachers, parents, and other support services staff will attend trainings and staff development meetings that will provide knowledge and skills in drug, alcohol and violence prevention. Trainings will consist of a select group attending the eastern shore school counseling conference, PBIS, SHIP conference, Gang Awareness, etc. Trainings will consist of the Annual Suicide conference, Student Services Team training, Bullying &amp; Harassment Training, Crisis Management, PBIS, etc. No specific dates or staff has been identified yet; however, a list of staff and trainings will be on file.</p> <p><b>Timeline:</b> August 2009 – June 2010</p> <p><b>Outcomes:</b> This program/activity supports MSDE Performance Targets 4.1 and 4.2.</p>	\$3,500	\$0.00
1.6 Evaluating any of the allowable activities and collecting objective data to assess program needs, program implementation, or program success in achieving program goals and objectives [section 4115(b)(2)(F)].	<p>Collect and analyze Student Services data as outlined in the master plan for all schools to assess program needs and identify strategies to reduce the number of in-and out-of-school suspensions for Disrespect, classroom disruption, and refusal to obey. Support staff will meet at least quarterly to review academic, attendance, and discipline data to determine student needs. Monies will be use to support school counseling group work and provide materials and resources to students and staff.</p> <p><b>Targeting:</b> 25% of the county in &amp; out of school student suspensions were do to classroom disruption, disrespect and refusal to obey school rules.</p>	\$500.00	\$0.00

	<p><b>Timeline:</b> August 2009 – June 2011</p> <p><b>Outcomes:</b> Supports MSDE Performance Target 4.2</p> <p><b>Timeline:</b> October 2009 to March 2010</p> <p><b>Outcomes:</b> This activity supports MSDE Performance Indicator 4.2.</p>		
1.7 Expanded and improved school-based mental health services related to illegal drug use and violence, including early identification of violence and illegal drug use, assessment, and direct or group counseling services provided to students, parents, families, and school personnel by qualified school-based mental health service providers [section 4115(b)(2)(E)(vii)].	Learning Support Teams (LST) continue to triage students that are facing any barriers to learning. Referrals are made to community based mental health agencies and local health department for students that are suspected of being involved with illegal drug use, violence, etc.	\$0.00	\$0.00
1.8 Conflict resolution programs, including peer mediation programs that educate and train peer mediators and a designated faculty supervisor, and youth anti-crime and anti-drug councils and activities [section 4115(b)(2)(E)(viii)].	<p>28% of the out county suspensions were due to aggressive type behaviors (i.e. fighting). Peer mediation can be a successful approach and can provide an unique opportunity for students to use communication, human relations, and problem-solving skills in real-life settings. The qualities that mark an effective peer mediation program include youth empowerment, cultural competence, diversity, responsiveness to the specific needs of the population it serves. We will coordinate with UM and MSDE to provide training to our staff and students. Select group of students will participate in Peer Mediation leadership training and serve as Peer Mediators.</p> <p><b>Targeting:</b> The 2008-2009 suspension data indicate that there are a significant number of students; especially, our middle schoolers (6 &amp; 7) that don't have the skills to handle conflicts appropriately. Specifically, 32% of the suspensions were due to threats on students and staff and/or aggressive type behaviors such as phys. Attack. The middle schoolers represented the greatest number of students. The use of Peer Mediators will reduce the number of minor conflicts that are referred to the office. Facilitators will track the number peer mediation intervention.</p> <p><b>Timeline:</b> July 2009 – May 2010</p> <p><b>Outcomes:</b> This program/activity supports MSDE Performance Targets 4.1 and 4.2.</p>	\$500	\$0.00
1.9 Alternative education programs or services for violent or drug abusing students that reduce the need for suspension or expulsion or that serve students who have been suspended or expelled from the regular educational settings, including programs or services to assist students to make continued progress toward meeting the State	Utilize Second Step and Why Try <i>Curriculums</i> . <i>Second Step</i> is a scientifically based research program that reduces discipline referrals, improve school climate by building feelings of inclusiveness and respect, and increase the sense of confidence and responsibility in students. The Why Try Program is a strength-based approach to	\$1,000	\$0.00

<p>academic achievement standards and to reenter the regular education setting [section 4115(b)(2)(E)(ix)].</p>	<p>helping youth overcome their challenges and improve outcomes in the areas of truancy, behavior, and academics. Students will be transported to Second Step and Why Try activities and supplemental materials and experiences will be added.</p> <p><b>Targeting:</b> Approximately 7% of our secondary student population attends the Alternative Learning program because of repeated suspension and disruptive behaviors. The use of this curriculum will decrease the number of students who attend ALC by 3%.</p> <p><b>Timeline:</b> September 2009 – May 31, 2010</p> <p><b>Outcomes:</b> This program/activity supports MSDE Performance Targets 4.1 and 4.2.</p>		
<p>1.10 Drug and violence prevention <b>activities</b> designed to reduce truancy [section 4115(b)(2)(E)(xii)].</p>	<p>SCPS participates in the Truancy Reduction Pilot Program and through this program students are afforded opportunities and encouraged to participate in therapy and various drug and violence prevention type activities</p>	<p>\$0.00</p>	<p>\$0.00</p>

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<b>Local School System:</b> <u>Somerset County Public Schools</u>	<b>Fiscal Year 2010</b>
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**B. ALLOWABLE ACTIVITIES [Section 4115(b)(2)], Continued.**

<b>B-1 Programs and Activities to Promote Drug and Violence Prevention</b>			
<b>Allowable Activities</b>	<b>Provide a brief description of the specific services, How services will be targeted to schools and students with the greatest need, timelines, and measurable outcomes.</b>	<b>Public School Costs</b>	<b>Nonpublic School Costs</b>
1.11 Programs that encourage students to seek advice from, and to confide in, a trusted adult regarding concerns about violence and illegal drug use [section 4115(b)(2)(E)(xi)].	<p>Coordinate with the Health Department and other agencies to provide student and parent access</p> <p><b>Targeting:</b> All secondary students will have access to identified programs and services</p> <p><b>Timeline:</b> August 2009– June 2010</p> <p><b>Outcomes:</b> That all secondary students will have access to needed services and that better trusting relationships will be developed as reported informally by students</p>	\$0.00	\$0.00
1.12 Counseling, mentoring, referral services, and other student assistance practices and programs, including assistance provided by qualified school-based mental health services providers and the training of teachers by school-based mental health services providers in appropriate identification and intervention techniques for students at risk of violent behavior and illegal use of drugs [section 4115(b)(2)(E)(x)].	<p>According to a recent report, Understanding and Facilitating the Youth Mentoring Movement “ authors J. Rhodes and D. DuBois contend that mentoring programs are highly popular, both in policy and programmatic spheres, and have been shown, when implemented effectively, to promote positive developmental outcomes in youth within the domains of work and school, mental and physical health, and behavior. Students that have a trusted healthy adult figure in their lives have proven to be more successful in school and life. SCPS will coordinate with Maryland Mentor Partnership, Community Services foundation, and other agencies to research evidence based mentoring programs and activities for our students. Continue to support current mentoring activities by off setting the cost of materials and transportation for current mentoring program that will be utilizing character counts.</p> <p><b>Targeting:</b> 7% of our students were involved in a mentoring program. Data indicates 23% of these students improved academically and a staff testimonials indicates a significant number improved behaviorally. Also, referrals decreased by 196. Grades 3-7 (performance Target 4.3)</p> <p><b>Timeline:</b> August 2009 – May 2010</p>	\$1,000	\$0.00

	<p><b>Outcomes:</b> Students that are mentored will show a 10% decrease in the number of referrals for classroom disruption, insubordination, and refusal to obey. This program/activity supports MSDE Performance Targets 4.1 and 4.2.</p>		
<p>1.13 Age-appropriate, developmentally-based violence prevention and education programs that address victimization associated with prejudice and intolerance, and that include activities designed to help students develop a sense of individual responsibility and respect for the rights of others, and to resolve conflicts without violence [section 4115(b)(2)(E)(xiii)].</p>	<p>Incorporate principals from the Olweus Bullying Prevention program and bullying proof activities in PBIS programs at our schools. Olweus and PBIS are researched based programs for all students that are focused on changing norms and restructuring the school community and improving the overall school climate</p> <p><b>Targeting:</b> Bullying, harassment and Cyber-Bullying as well as respect and refusal to obey school rules are an issue. There were 21 incidents of the offenses in 2007-2008 and 22 incidents in 2008-2009. Bullying in any form is not tolerated in schools or school related activities (per policy # 600-34). This is a concern at all levels 3<sup>rd</sup> – 12<sup>th</sup> grade. Funds will be used to purchase materials for students staff, and parents.</p> <p><b>Timeline:</b> August 2009 – June 2010</p> <p><b>Outcomes:</b> Supports MSDE performance Target 4.2</p>	\$1,500	\$0.00
<p>1.14 Emergency intervention services following traumatic crisis events, such as a shooting, major accident, or a drug-related incident that have disrupted the learning environment [section 4115(b)(2)(E)(xv)].</p>	<p>Coordinate with the protective services class and other local police agencies to provide drills for central office staff and schools as it relates to preparing for crisis events; specifically an accident, a shooting, etc.</p>	\$0.00	\$0.00
<p>1.15 Establishing or implementing a system for transferring suspension and expulsion records, consistent with section 444 of the General Education Provisions Act (20 U.S.C. 1232g), by a local school system to any public or private elementary school or secondary school [section 4115(b)(2)(E)(xvi)].</p>	<p>Continue to train student records personnel on procedures and processes of students records for young people transferring to and from SCPS as aligned with section 444 of the General Education Provisions Act</p>	\$0.00	\$0.00
<p>1.16 Community service, including community service performed by expelled students, and service-learning projects [section 4115(b)(2)(E)(xix)].</p>			

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<b>Local School System:</b> Somerset County Public Schools	<b>Fiscal Year 2010</b>
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**B. ALLOWABLE ACTIVITIES [Section 4115(b)(2)], Continued.**

<b>B-1 Programs and Activities to Promote Drug and Violence Prevention</b>			
<b>Allowable Activities</b>	<b>Provide a brief description of the specific services, How services will be targeted to schools and students with the greatest need, timelines, and measurable outcomes.</b>	<b>Public School Costs</b>	<b>Nonpublic School Costs</b>
1.17 Developing and implementing character education programs, as a component of drug and violence prevention programs, that consider the views of students and parents of the students for whom the program is intended, e.g., a program described in subpart 3 of part D of Title V [section 4115(b)(2)(E)(xvii)].	<p>Continue to support character count programs by changing the model to a school wide approach. We did not see the success we were looking for with individual classroom instruction model. <i>Character</i> is built upon the Six Pillars of Respect, Trustworthiness, Responsibilities, Caring, Citizenship and Fairness as a way to help enhance the citizenship, good behavior, and virtue of students by supporting the purchase of materials and support student activities.</p> <p><b>Targeting:</b> While we met our performance target for indicator 4.2 in “class room disruption”, we had a slight increase in the number of suspensions by 4.8%. We also did not meet performance indicator targets for insubordination and refusal to obey. Our goal is to decrease these categories by at least 3% by using a school wide approach.</p> <p><b>Timeline:</b> September 2009 – June 30, 2010</p> <p><b>Outcomes:</b> This program/activity supports MSDE Performance Targets 4.2.</p>	\$1,800	\$0.00
1.18 Conducting a nationwide background check of each local school system employee regardless of when hired, and prospective employees for the purpose of determining whether the employee or prospective employee has been convicted of a crime that bears upon the employee's fitness [section 4115(b)(2)(E)(xx)].			
1.19 Programs to train school personnel to identify warning signs of youth suicide and to create an action plan to help youth at risk of suicide [section 4115(b)(2)(E)(xxi)].	School Psychologist and Student Services Staff will be trained in QPR and ASSISTs through a Garrett Lee Suicide Prevention grant to identify warning signs. We will explore curriculum for our students as well.	\$0.00	\$0.00
1.20 Programs to meet the needs of students faced with domestic violence or child abuse [section			

4115(b)(2)(E)(xxii)].			
1.21 Consistent with the fourth amendment to the Constitution of the United States, the testing of a student for illegal drug use or the inspecting of a student's locker for weapons or illegal drugs or drug paraphernalia, including at the request of or with the consent of a parent or legal guardian of the students, if the local school system elects to test or inspect [section 4115(b)(2)(E)(xiv)].			
1.22 Establishing and maintaining a school safety hotline [section 4115(b)(2)(E)(xviii)].			
<b>Amount for PROGRAMS and ACTIVITIES:</b>		\$15,627.00	\$0.00

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<b>Local School System:</b> Somerset County Public Schools	<b>Fiscal Year 2010</b>
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**B. ALLOWABLE ACTIVITIES [Section 4115(b)(2)], Continued.**

**B-2 Specific Programs to Promote and Implement Security Measures. Note: No more than 40% of the Title IV, Part A funds may be used to carry out activities identified with an asterisk (\*). Of this 40%, not more than 50% (i.e., no more than 20% of the total Title IV-A distribution) may be used for security measures or activities identified with a plus (+), only if funding for these activities is not received from other federal agencies.**

Allowable Activities	Provide a brief description of the specific services, How services will be targeted to schools and students with the greatest need, timelines, and measurable outcomes.	Public School Costs	Nonpublic School Costs
2.1 *+Acquiring and installing metal detectors, electronic locks, surveillance cameras, or other related equipment and technologies. [section 4115(b)(2)(E)(ii)].			
2.2 *+Reporting criminal offences committed on school property [section 4115(b)(2)(E)(iii)].			
2.3 *+Developing and implementing comprehensive school security plans or obtaining technical assistance concerning such plans, which may include obtaining a security assessment or assistance from the School Security and Technology Resource Center at the Sandia National Laboratory located in Albuquerque, New Mexico [section 4115(b)(2)(E)(iv)].	<p>All schools will develop comprehensive emergency plans as outlined in COMAR 13A.02.02.02 to ensure that our staff and students are prepared in the event of a crisis and to maintain safety. Schools and Central office staff will coordinate with local emergency services organization to exercise plans (conduct crisis drills). Monies will be used to update crisis bags and communication equipment.</p> <p><b>Targeting:</b> A significant number of schools did not have comprehensive crisis plans and did not exercise those plans.</p> <p><b>Timeline:</b> August 2009 – May 2010</p> <p><b>Outcomes:</b> That all schools will have a comprehensive emergency plan and that each school will have at least two crisis drills as documented by the crisis checklist and log.</p>	\$2,000.00	\$0.00
2.4 *+Supporting safe zones of passage activities that ensure that students travel safely to and from school, which may include bicycle and pedestrian safety programs [section 4115(b)(2)(E)(v)].			
2.5 *The hiring and mandatory training, based on scientific research, of school security personnel (including school resource officers) who interact with students in support of youth drug and violence prevention activities under this part that are implemented in the school [section 4115(b)(2)(E)(vi)].			
<b>Amount FOR SECURITY MEASURES</b>		\$2,000.00	\$0.00

**ATTACHMENT 11: TITLE IV, PART A  
SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES**

<b>Local School System:</b> <u>Somerset County Public Schools</u>	<b>Fiscal Year 2010</b>
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**C. DRUG AND VIOLENCE PREVENTION PROGRAMS AND ACTIVITIES:** Provide the following information for the drug & violence prevention programs and activities that will be used during SY 2009-10. Complete Table D-1 to request a waiver for programs/activities funded by Title IV, Part A that do not meet the scientifically based research criteria.

<b>TABLE C-1 Drug &amp; Violence Prevention Programs, Activities, and Curricula</b>			
<b>Grade</b>	<b>Programs/Activities/Curricula</b> <i>(i.e., Life Skills, Here's Looking At You, Second Step, etc.)</i>	<b>Scientifically Based Researched (Yes/No)</b>	<b>SDFSCA Funds Used (Yes/No)</b>
K	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes)	Yes	Yes
1	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes)	Yes	Yes
2	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes)	Yes	Yes
3	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes)	Yes	Yes
4	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes)	Yes	Yes
5	Character Counts (yes), Second Step (yes), Safe & Caring Schools, Olweus (yes), PBIS (yes), Project towards no Tobacco Use (TNT)	Yes	Yes
6	PBIS, STARS, Lion's Quest, Why Try (no), Second Step (yes)	Yes	Yes
7	PBIS, STARS, Lion's Quest, Why Try? (no), Second Step (yes)	Yes	Yes
8	PBIS (yes), Teen Tobacco Users, Youth Matters, Second Step (Yes)	Yes	Yes
9	PBIS (yes), Teen Tobacco Users, Youth Matter, TNT, Second Step (yes)	Yes	Yes
10	PBIS (yes), Teen Tobacco Users, Youth Matter, TNT	Yes	Yes
11	PBIS (yes), Teen Tobacco Users, Youth Matter, TNT	Yes	Yes
12	PBIS (yes), Teen Tobacco Users, Youth Matter, TNT	Yes	Yes





1. Provide a detailed budget narrative using the attached “Guidance for Completion of the Budget Narrative for Individual Grants”. The accompanying budget narrative should (a) detail how the school system will use no more than 2% of the funds for administrative costs, and (b) demonstrate the extent to which the budget is both reasonable and cost-effective.

G. ATTACHMENTS 4-A & B, 5-A and B, and 6-A and B

Be certain to complete all appropriate templates in Part II:

Attachment 4: School Level “Spreadsheet” Budget Summary.

Attachment 5: Transfer of ESEA Funds

Attachment 6: Consolidation of ESEA Funds for Local Administration

## FY 2010 Attachment 11 Budget Narrative - Somerset

ALLOWABLE ACTIVITIES 1.1					
Category/Object	Line Item	Calculation	Amount	In-Kind	Total
<b>Instruction – Regular Programs; materials/supplies</b>	PBIS Incentives	6 schools x \$550	\$3,300	\$0.00	\$3,300
	Purchase supplemental Second Step, Lions Quest & character materials/Activities	3 schools x 233	\$700	\$0.00	\$700
					\$4,000
Allowable Activities 1.2					
Category/Object	Line Item	Calculation	Amount	In-Kind	Total
<b>Instruction – Regular Programs; materials/supplies</b>	Purchase drug and violence prevention materials	3 events x \$309	\$927	\$0.00	\$927
<b>Student and Parent Transportation</b>	Buses for student/parent activities	3 buses for participants x \$300	\$900	\$0.00	\$900
					\$1,827
ALLOWABLE ACTIVITIES 1.5					
Category/Object	Line Item	Calculation	Amount	In-Kind	Total
<b>Instructional Staff Development Salaries &amp; Wages</b>	Stipends for professional development (PD) during non-school hours	30 participants x \$25 x 1 day	\$750	\$0.00	\$750
<b>Instructional Staff Development Salaries &amp; Wages</b>	Stipends for professional development (PD) during non-school hours	30 participants x \$25 x 1 day	\$750	\$0.00	\$750
<b>Social Security/Retirement</b>	For staff stipends	7.65% x 30 8.84% X 30	\$ 495	\$0.00	\$495.00
<b>Instructional Staff Development: Other</b>	Related conference costs student support services staff to attend conferences (tbd) and meetings as it relates to drug and violence prevention, PBIS, and student health	31 participants x 72.74	\$2,255	\$0.00	\$2,255
					\$3500
Allowable Activity 1.6					
Category/Object	Line Item	Calculation	Amount	In-Kind	Total
<b>Instruction – Regular Programs; materials/supplies</b>	Meeting and school counseling group materials	10 participants x \$50	\$500	\$0.00	\$500
					\$500
ALLOWABLE ACTIVITY 1.8					
Line Item	Calculation	Amount	In-Kind	Total	
<b>Instruction – Regular Programs Contracted Service</b>	Student & Staff attending Peer Mediation Training	8 participants @ \$40 each	\$320	\$0.00	\$320
Student Transportation	Student and Staff transportation	1 bus x 100	\$180		\$180
					\$500

<b>Allowable Activity 1.9</b>					
<b>Category/Object</b>	<b>Line Item</b>	<b>Calculation</b>	<b>Amount</b>	<b>In-Kind</b>	<b>Total</b>
<b>Instruction – Regular Programs; materials/supplies</b>	Supplemental Second Step & WHY try? Materials for the ALC	75 participants x \$12	\$900	\$0.00	\$900
<b>Bus Transportation</b>	Student Transportation to Second Step Activity	1 bus x \$100	\$100	\$0.00	\$100
					\$1000
<b>Allowable Activity 1.12</b>					
<b>Category/Object</b>	<b>Line Item</b>	<b>Calculation</b>	<b>Amount</b>	<b>In-Kind</b>	<b>Total</b>
<b>Instruction – Regular Programs; materials/supplies</b>	Materials for Mentoring Activities/Events	5 schools x 100	\$500	\$0.00	\$500
	Student Transportation	2 buses x \$250	\$500	\$0.00	\$500
					\$1000
<b>Allowable Activity 1.13</b>					
<b>Category/Object</b>	<b>Line Item</b>	<b>Calculation</b>	<b>Amount</b>	<b>In-Kind</b>	<b>Total</b>
<b>Instruction – Regular Programs; materials/supplies</b>	Purchase materials related to bullying prevention and PBIS	8 schools x 187.5	\$1500	\$0.00	\$1500
					\$1500
<b>Allowable Activity 1.17</b>					
<b>Category/Object</b>	<b>Line Item</b>	<b>Calculation</b>	<b>Amount</b>	<b>In-Kind</b>	<b>Total</b>
<b>Instruction – Regular Programs; materials/supplies</b>	Purchase character materials for teachers and counselors	2 schools participants x 200	\$400	\$0.00	\$400
	Transportation for student activities	5 buses x \$280	\$1400	\$0.00	\$1400
					\$1800
<b>ALLOWABLE ACTIVITY 2.3</b>					
<b>Category/Object</b>	<b>Line Item</b>	<b>Calculation</b>	<b>Amount</b>	<b>In-Kind</b>	<b>Total</b>
Instruction – Materials/supplies	Purchase crisis prevention materials for schools	8 schools x 250	\$2,000	\$0.00	\$2,000
<b>Total</b>					<b>\$17,627</b>

**ATTACHMENT 11 TITLE IV, PART A  
SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES**

<b>Local School System:</b> Somerset County Public Schools _____	<b>Fiscal Year <u>2010</u></b>
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**TRANSFER OF TITLE IV, PART A ESEA FUNDS [Section 6123(b)]**

A local school system (LSS) may transfer up to 50 percent of the funds allocated to it by formula under four major ESEA programs to any one of the programs, or to Title I (Up to 30 percent if the LSS is in school improvement). The LSS must consult with nonpublic school officials regarding the transfer of funds. In transferring funds, the LSS must: (1) deposit funds in the original fund; (2) show as expenditure – line item transfer from one fund to another, and (3) reflect amounts transferred on expenditure reports.

Total FY 2009 Allocation	Amount (\$) transferred from Title IV, Part A	Amount (\$) transferred into each of the following programs				
		Title I-A	Title II-A	Title II-D	Title V-A	
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	

**Briefly describe how the transfer of funds most effectively addresses the unique needs of the LSS.**

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**NOTE: 50% limitation for local school systems not identified for school improvement or corrective action. 30% limitation for districts identified for school improvement. A school system identified for corrective action may not use the fund transfer option.**

**ATTACHMENT 11 TITLE IV, PART A  
SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES**

<b>Local School System:</b> Somerset County Public Schools	<b>Fiscal Year 2010</b>
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**FY 2010 Budget Summary**

	PUBLIC	PRIVATE	TOTAL
<b>Programs and Activities</b>	\$ 15,627	\$ 0.00	\$ 15,627
<b>SECURITY MEASURES</b>	\$ 2,000	\$ 0.00	\$ 2,000
<b>SALARIES (FOR FULL AND PART-TIME SDFSCA STAFF – INCLUDE ALL BENEFITS)</b>			\$ 0.00
<b>2% ADMINISTRATIVE COST</b>			\$ 0.00
<b>Carryover to FY 2011 (See NOTE 1 below)</b>			\$ 0.00
<b>Transfers under Section 6123(b)</b>			\$ 0.00
<b>Total FY 2010 Expenditures</b>			\$ 17,627

**NOTE 1: 75% OF THE FY 2010 ALLOCATION MUST BE SPENT BY JUNE 30, 2010. A LSS MAY NOT CARRYOVER MORE THAN 25% OF ITS ALLOCATION INTO THE NEXT FISCAL YEAR UNLESS IT CAN DEMONSTRATE, TO THE SATISFACTION OF THE SEA, THAT IT HAS “GOOD CAUSE” FOR SUCH A CARRYOVER. [SECTION 4114(A)(3) OF THE SDFSCA].**

ORIGINAL GRANT BUDGET	\$17,627.00	AMENDED BUDGET #		REQUEST DATE	
GRANT NAME	Safe & Drug Free Schools Title IV A	GRANT RECIPIENT NAME	Somerset County Public Schools		
MSDE GRANT #		RECIPIENT GRANT #			
REVENUE SOURCE		RECIPIENT AGENCY NAME	Somerset County Public Schools		
FUND SOURCE CODE		GRANT PERIOD	7/1/2009	TO	6/30/2011

CATEGORY/PROGRAM	BUDGET OBJECT						BUDGET BY CAT./PROG.
	01 - SALARIES & WAGES	02 - CONTRACT SERVICES	03 - SUPPLIES & MATERIALS	04 - OTHER CHARGES	05 - EQUIPMENT	08 - TRANSFERS	
<b>201 Administration</b>							
Prog. 21 General Support							0.00
Prog. 22 Business Support							0.00
Prog. 23 Centralized Support							0.00
<b>202 Mid-Level Administration</b>							
Prog. 15 Office of the Principal							0.00
Prog. 16 Inst. Admin. & Supv.							0.00
<b>203-205 Instruction Categories</b>							
Prog. 01 Regular Prog.			7,507.00	3,540.00			11,047.00
Prog. 02 Special Prog.							0.00
Prog. 03 Career & Tech Prog.							0.00
Prog. 04 Gifted & Talented Prog.							0.00
Prog. 07 Non Public Transfers							0.00
Prog. 08 School Library Media							0.00
Prog. 09 Instruction Staff Dev.	750.00			2,689.00			3,439.00
Prog. 10 Guidance Services							0.00
Prog. 11 Psychological Services							0.00
Prog. 12 Adult Education							0.00
<b>206 Special Education</b>							
Prog. 04 Public Sch Instr. Prog.							0.00
Prog. 09 Instruction Staff Dev.							0.00
Prog. 15 Office of the Principal							0.00
Prog. 16 Inst. Admin & Superv.							0.00
<b>207 Student Personnel Serv.</b>							0.00
<b>208 Student Health Services</b>							0.00
<b>209 Student Transportation</b>		3,080.00					3,080.00
<b>210 Plant Operation</b>							
Prog. 30 Warehousing & Distr.							0.00
Prog. 31 Operating Services							0.00
<b>211 Plant Maintenance</b>							0.00
<b>212 Fixed Charges</b>				61.00			61.00
<b>214 Community Services</b>							0.00
<b>215 Capital Outlay</b>							
Prog. 34 Land & Improvements							0.00
Prog. 35 Buildings & Additions							0.00
Prog. 36 Remodeling							0.00
<b>Total Expenditures By Object</b>	750.00	3,080.00	7,507.00	6,290.00	0.00	0.00	17,627.00

Finance Official Approval Vicki Miller (410)651-1616  
Name Signature Date Telephone #

Supt./Agency Head Approval Dr. Karen-Lee Brofee (410)651-1616  
Name Signature Date Telephone #

MSDE Grant Manager Approval \_\_\_\_\_  
Name Signature Date Telephone #